



NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Mikie Sherrill
Governor

Dr. Dale G. Caldwell
Lt. Governor

Joseph E. Ribsam Jr.
Acting Commissioner

JOB VACANCY POSTING

POSTING #:	422-26	ISSUE DATE:	September 23, 2026
TITLE:	SUPERVISING PROGRAM SUPPORT SPECIALIST ASSISTANCE PROGRAMS (CLASSIFIED COMPETITIVE)	CLOSING DATE:	October 7, 2026
LOCATION:	Department of Children and Families (DCF) Office of Resiliency 50 East State Street Trenton, NJ 08625		
POSITIONS:	1	RANGE:	S 27
		SALARY:	\$95,955.40- \$141,386.20
DISTRIBUTION:	STATE-WIDE		

SCOPE OF ELIGIBILITY: Open to employees who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

SPECIAL NOTE: This position may be eligible to work remotely for up to two days in a calendar week.

DEFINITION: Under direction, in a state department or agency, or in a community or institutional setting, supervises the work of a professional unit responsible for performing activities to maintain, monitor and/or implement client services/assistance programs; acts as a liaison between the agency and other public and/or private organizations; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related work as required.

The Training & Network Specialist serves as a primary trainer and network engagement lead for the Office of Resilience (OOR). This position is responsible for outreach, engagement, and follow-up with DCF's statewide network of contracted organizations to expand participation in OOR's resources and embed trauma-informed and healing-centered principles across the network. Core responsibilities include delivering the Foundations training curriculum, supporting contracted organizations in utilizing the TRUST tool to assess their organizational practices, and engaging organizations in consultation and coaching opportunities. This role also supports the identification and cultivation of anchor organizations in every county to broaden OOR's reach and impact, while supporting the statewide train-the-trainer network to ensure consistency and quality of training. The Training & Network Specialist works as part of a collaborative team dedicated to growing and strengthening OOR's network of trauma-informed and healing-centered organizations across New Jersey.

REQUIREMENTS:

NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Eight (8) years of professional experience in a public or private agency having responsibility for analyzing, monitoring, maintaining or implementing social service, economic assistance, community service, sustenance (food), or any other human support/assistance program, two (2) years of which shall have been in a supervisory capacity.

OR

Possession of a bachelor's degree from an accredited college or university and four (4) years of the above-mentioned professional experience, two (2) years of which shall have been in a supervisory capacity.

OR

Possession of a master's degree in social work, psychology, education, public administration, business administration, or a

related field; and three (3) years of the above-mentioned professional experience, two (2) years of which shall have been in a supervisory capacity.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT NOTICES

EMPLOYEE BENEFITS: The Department of Children and Families provides many employee benefits, including but not limited to:

- Alternative Workweek Program*
- Deferred Compensation
- Health, Dental and Life Insurance
- Flexible and Health Spending Accounts
- Pension
- Telework*
- Public Service Loan Forgiveness
- Benefit Leave (Vacation, Sick, Administrative Leave)
- 13 Paid Holidays

*Pursuant to Department policy, procedures and/or guidelines

RE-EMPLOYMENT LISTS: Applicable special re-employment list established as a result of a layoff will be used before any appointments are made.

PROVISIONAL APPOINTMENTS: Promotions into this title will result in a provisional appointment, which is subject to a NJ Civil Service Commission (CSC) promotional examination. Individuals are responsible for applying for the examination upon announcement by the CSC and must be reachable on the issued list of eligible(s) to be appointed permanently. An employee serving in a provisional appointment and who does not appear or is not reachable on the issued list of eligible(s) may be separated from their provisional title and returned to their last permanently held title.

UNIT SCOPE: Any appointments made from postings which involve movement between unit scopes may result in a forfeiture of rights to any promotional list in a former unit scope. A complete list of DCF unit scopes can be found [here](#).

RESIDENCY: Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. This position does not offer visa sponsorship now or in the future.

Electronic Filing:

Forward a cover letter and resume **as a single PDF document**, saving the file by your **Last Name, First Name** to:

[**Job.Posting@dcf.nj.gov**](mailto:Job.Posting@dcf.nj.gov)

Include the **Job Posting #** in the subject line of your email.

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.