NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Mikie Sherrill
Governor

Joseph E. Ribsam Jr.
Acting Commissioner

JOB VACANCY POSTING

POSTING #:	515-26	**ISSUE DATE:**	November 2, 2026
TITLE:	**DAY CARE CENTER TECHNICIAN (CLASSIFIED COMPETITIVE) or DAY CARE AIDE (CLASSIFIED NON-COMPETITIVE)**	**CLOSING DATE:**	November 16, 2026
LOCATION:	Department of Children and Families (DCF) Office of Education DCF Regional School, Monmouth Campus 1076 Wayside Road Ocean, NJ 07712		
POSITIONS:	1	**RANGE:**	**H12** -Day Care Center Technician **H09** -Day Care Aide
DISTRIBUTION:	STATE-WIDE	**SALARY:**	**H12** -$44,259.54 - $63,810.64 **H09** -$38,927.63 - $55,859.53

SCOPE OF ELIGIBILITY: The Day Care Center Technician is open to employees who are permanent in a competitive title, or a Civil Service approved non-competitive title with underlying permanent State service as a promotional or lateral opportunity. This position is subject to current promotional and hiring restrictions.

SPECIAL NOTE: In order to be considered for the Day Care Center Technician as a promotional opportunity, candidates must have applied for the Day Care Center Technician Promotional Examination, Symbol #PS5928K in Unit Scope CF61 that closed on February 23, 2026.

SPECIAL NOTE: Must be able to physically lift, move and position students as needed.

NOTE: Applicants are required to submit a completed State of New Jersey Application for Employment with their resume at the time of application. Failure to do so will result in disqualification for this position. Please note this does not apply to current DCF employees.

Day Care Center Technician

DEFINITION: Under limited supervision of a Day Care Center Supervisor or other supervisory official in the Department of Children and Families, carries out assigned programs in the areas of physical care, recreation, self-help, social training prevocational training or vocational training of students; does other related duties as required.

REQUIREMENTS

EXPERIENCE: One (1) year of experience in the direct care and/or training of intellectually and/or behaviorally disabled children, teenaged mothers and/or infants in an institution, general hospital, or educational setting.

NOTE: Thirty (30) college credits hours in a curriculum leading to a degree in psychology, child development, special education, or nursing may be substituted for one (1) year of experience.

Day Care Aide

DEFINITION: Under the close supervision of a Day Care Center Supervisor or other supervisory official in the Department of Children and Families, performs various duties including, giving physical assistance to children with intellectual and/or behavioral disabilities, preparing the noon meal, relieving the Day Care Center Technician with the educational program, riding Regional School buses, and overseeing the transportation of children on these vehicles; does related work as required.

REQUIREMENTS:

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT NOTICES

EMPLOYEE BENEFITS: The Department of Children and Families provides many employee benefits, including but not limited to:

- Alternative Workweek Program*
- Deferred Compensation
- Health, Dental and Life Insurance
- Flexible and Health Spending Accounts
- Pension
- Telework*
- Public Service Loan Forgiveness
- Benefit Leave (Vacation, Sick, Administrative Leave)
- 13 Paid Holidays

*Pursuant to Department policy, procedures and/or guidelines

RE-EMPLOYMENT LISTS: Applicable special re-employment list established as a result of a layoff will be used before any appointments are made.

PROVISIONAL APPOINTMENTS: Promotions into this title will result in a provisional appointment, which is subject to a NJ Civil Service Commission (CSC) promotional examination. Individuals are responsible for applying for the examination upon announcement by the CSC and must be reachable on the issued list of eligible(s) to be appointed permanently. An employee serving in a provisional appointment and who does not appear or is not reachable on the issued list of eligible(s) may be separated from their provisional title and returned to their last permanently held title.

UNIT SCOPE: Any appointments made from postings which involve movement between unit scopes may result in a forfeiture of rights to any promotional list in a former unit scope. A complete list of DCF unit scopes can be found here.

RESIDENCY: Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. This position does not offer visa sponsorship now or in the future.

Electronic Filing:

Forward a cover letter, resume and completed Application for Employment as **a single PDF document**, saving the file by your **Last Name, First Name** to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.