

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

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| Center Name: Presbyterian Day Care | Center ID#: 02PRE0002 | County: Bergen |
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| Address: 737 River Rd | City: New Milford | Zip Code: 07646 | Email: |
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| Phone: 201-986-2273 | Fax: | Initial Inspection: 6/10/2014 | License Status: R 5/1/16 |
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|------------------------------|------------|------------|--|--|--|
| Due Date(s):* | 7/10/2014 | 11/13/2014 | | | |
| Date(s) Reinspection: | 10/28/2014 | 4/21/2015 | | | |
| Due Date(s):* | | | | | |
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Center is in compliance with requirements as of: 4/21/2015 **Reinspection occurs on or soon after due date*

2015 monitoring conducted 4/21/15

Renewal Initial Monitor Increase Age Change Relocation New Sponsor Space Evaluation Complaint #

| Date Cited M/D/Year | Date Abated M/D/Year | Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122): |
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Supervision, Staff/Child Ratios & Space

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| | | <input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks. |
| | | <input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations. |

Notes:

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| | | <input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations. |
| | | <input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime. |

Notes:

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| | | <input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age |
| | | <input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers. |
| | | <input type="checkbox"/> 7. Post the center's license in a prominent location in each building. |
| | | <input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity. |

Notes:

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| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children. |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 10. Ensure the children's health, safety and well-being. |

Note: If number is checked, see attachment page(s) for clarification.

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| Notes: | <p>Ensure that expiration dates are checked on food kept in refrigerator by the center and discarded if expired. discarded at the time of inspection.</p> <p>Ensure that the diaper changing table is kept within 15ft of a sink. Too far in the infant/toddler room.</p> <p>Ensure a two step process is used to wash and sanitize tables and diapering tables. Retrain and submit retraining documentation with staff signatures to OOL.</p> <p>Ensure that infants are not allowed to sleep in car seats inside of playpens.</p> <p>Provide proof of current general liability insurance. Expired 3/12/14.</p> <p>Post a no smoking sign.</p> <p>Label all baby bottles and sippy cups.</p> |
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Activities & Discipline

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| | | <input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities. |
| | | <input type="checkbox"/> 12. Provide age-appropriate time frames for each activity. |
| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities. |
| | | <input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping. |
| | | <input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours. |
| | | <input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing. |
| | | <input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2. |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment. |

Notes: Post discipline policy

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| | | <input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others. |
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Nutrition & Rest

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| | | <input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm)) |
| | | <input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file. |
| | | <input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play. |
| | | <input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider. |

Administration & Parent Involvement

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| | | <input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent. |
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Program Records

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| 6/10/2014 | 4/21/2015 | <input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist. |
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Notes: mantoux and physicals missing (ok 10/28/14)

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| 6/10/2014 | 4/21/2015 | <input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff. |
| 6/10/2014 | 4/21/2015 | <input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff. |
| | | <input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor. |

Notes:

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| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down. |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety. |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines. |

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| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present. |
| | | <input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prereel/prereel.html |
| Sanitation & Diapering | | |
| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal. |
| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed. |
| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed. |
| Health & Fire Safety | | |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 37. Obtain and maintain on file a current health certificate. |
| | | <input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate. |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes. |
| | | <input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times. |
| 6/10/2014 | 10/28/2014 | <input checked="" type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures. |
| | | <input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable. |
| Notes: | | |
| | | <input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times. |
| | | <input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary. |
| | | <input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room. |
| Bathroom & Kitchen Facilities | | |
| | | <input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children. |
| Notes: | | |
| Building Maintenance | | |
| 6/10/2014 | 10/28/2014 | <input type="checkbox"/> 47. Keep all surfaces clean and in good repair. |
| Notes: provide covers for all garbage receptacles that are used to discard food. Remove rust from all bathroom stalls. Clean soap dispenser on the wall in room 2. | | |
| | | <input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual. |
| | | <input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas: |
| Notes: | | |
| | | <input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards. |
| Notes: | | |
| Outdoor Play Area, Equipment and Maintenance | | |
| 10/28/2014 | | <input checked="" type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14) |
| 6/10/2014 | | <input checked="" type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC. |
| | | <input type="checkbox"/> 53. Take necessary action to remove outdoor hazards. |
| Notes: | | |

ALERT: Effective 8/6/14, stackable cribs are prohibited.

See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Jennifer Thiel

| # | Date Cited | Date Abated | Inspection/Violation Report Attachment | |
|----|------------|-------------|--|--------|
| 9 | 6/10/2014 | 10/28/2014 | Ensure that all classrooms are labeled. | Delete |
| 13 | 6/10/2014 | 10/28/2014 | Ensure that for children 18 months and younger there are 4 areas and 4 articles and for children ages 18 months and older that there are 5 areas and 5 articles made available to children in the infant/toddler classroom. Ensure that these articles are kept in containers that allow children this age to access them easily. Toys were observed being stored in a locked storage container of which the children could not open without assistance. | Delete |
| 34 | 6/10/2014 | 10/28/2014 | Ensure that the tables are washed and disinfected with a two step process (neither observed) before meals and that the diaper changing table are done in the same manner. Retrain and submit retraining documentation with staff signatures to OOL. | Delete |
| 35 | 6/10/2014 | 10/28/2014 | Ensure that children wash their hands before meals. Children observed washing their hands but then going back to the carpet, and then touching the floor. Ensure that all children wash their hands after having their diaper changed. Observed in both room 1 and 2. Retrain and submit retraining documentation with staff signatures to OOL. | Delete |
| 36 | 6/10/2014 | 10/28/2014 | Ensure that staff wash their hands before serving and assisting with snack. Ensure that dirty gloves are removed into the dirty diaper and not kept on to handle sanitizing products. staff are cross contaminating. Retrain and submit retraining documentation with staff signatures to OOL. | Delete |
| 41 | 6/10/2014 | 10/28/2014 | Ensure that the diagram that is posted on both floors is updated and clearly depicts where all fire extinguishers and pull stations are located throughout the building. Additionally clearly mark all evacuation routes. | Delete |
| 52 | 6/10/2014 | 4/21/2015 | Ensure that all use zones are maintained at all times. There are different pieces of equipment that are within the mandated 6ft use zones. ok 10/28 Ensure all plastic weed guard is tucked away and not a tripping hazard. Replenish the resilient surfacing. | Delete |
| 51 | 10/28/2014 | 4/21/2015 | All non-compliant equipment (little tykes climbers and slides) | Delete |