

State of New Jersey
 Department of Children and Families
Office of Licensing

License ID: 090400083

Complaint # 455

COMPLAINT INVESTIGATION SUMMARY REPORT

Name of Center: Step One Academy, LLC		
Street: 233 E. 5 th Street		
City: Plainfield	State: NJ	Zip: 07060
Director: Shazi Sattar	Head Teacher: Tanya Mc Rae	
Phone: (908)753-8253	County: Union	

Name of Sponsor/Board President: Step One Academy, LLC		
Street:		
City:	State:	Zip:
License Status: Temporary 05/19/2019		
Date Allegation(s) Received: 5/25/2018	Date(s) Investigation Conducted: 06/08/2018	

ALLEGATIONS	FINDINGS	RESULTS
<p>1. Inadequate staff/child ratios: There were 10 children under the age of twelve months with 1 staff member in the infant room throughout the day.</p>	<p>1. At the time of the investigation, adequate staff/child ratios were maintained in all classrooms, including in the infant classroom. Interviews with the director and staff indicated that adequate staff/child ratios are maintained at all times, including in the infant room. Documentation was inconclusive as the center did not accurately document arrival and departure times of the children. Although due to observation and interview this allegation could not be substantiated, the center needs to ensure that accurate documentation of children’s arrival and departure times are maintained at all times.</p>	<p><u>1. Unsubstantiated</u></p>
<p>2. Inadequate feeding procedures: A named staff fed a named 7 month old child Cheetos. The named staff was also observed feeding multiple children under the age of 12 months Cheetos at the feeding table. The named child’s feeding plan states that the child is to be fed breast milk only and any solid food would come from home.</p>	<p>2. At the time of the investigation, adequate procedures for feeding infants were adhered to at the center. Infants were fed their own food and bottles in accordance with their specific feeding plans. However, interviews with the director and staff confirmed that adequate feeding procedures were not adhered to when the named seven-month old infant and other infants were served snacks allocated for the older children. Documentation confirmed that the named seven-month old infant was not to have any solid food other than baby food and the snacks served to the named infant were in contrast to that request. Additionally, documentation revealed that the center is contracted through the Child Care Food Program and staff did not adhere to the specific meal plans for infants or document children’s food intake as required. The center needs to ensure that adequate feeding procedures are adhered to at all</p>	<p><u>2. Substantiated</u></p>

ALLEGATIONS	FINDINGS	RESULTS
	times. Additionally, all staff need to be retrained from an outside source on the Child Care Food program and the center's policies and procedures for feeding infants.	

<p style="text-align: center;">Observation at the center revealed that the center:</p> <p>Is free of imminent hazards/risk of harm: Yes Has adequate supervision: Yes Meets staff/child ratio requirements: Yes Is operating within licensed capacity: Yes</p>	<p>As a result of this inspection 6 violation(s) applicable to the allegations were cited and 0 additional violation(s) was cited.</p>
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<p>Inspector(s) name(s) and title(s): Debra Agabiti, Child Care Quality Assurance Inspector 1</p>
