

STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
**OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT**

<b>Center Name:</b> Blooming Hearts Child Development Center, Inc.	<b>Center ID#:</b> 18ABR0001	<b>County:</b> Somerset
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<b>Address:</b> 313 Triangle Road	<b>City:</b> Hillsborough	<b>Zip Code:</b> 08844	<b>Email:</b>
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<b>Phone:</b> 908-431-0550	<b>Fax:</b> 9084310551	<b>Initial Inspection:</b> 11/3/2014	<b>License Status:</b> R 12/31/2014, T 12/31/2015
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<b>Due Date(s):*</b>	11/5/2014	11/19/2014	12/23/2014	2/12/2015	3/9/2015	3/31/2015
<b>Date(s) Reinspection:</b>	11/14/2014	12/8/2014	1/28/2015	2/23/2015	3/17/2015	4/1/2015
<b>Due Date(s):*</b>	4/16/2015	6/12/2015	7/6/2015	7/23/2015	8/7/2015	8/27/2015
<b>Date(s) Reinspection:</b>	5/12/2015	6/22/2015	7/9/2015	7/24/2015	8/13/2015	8/28/2015
<b>Due Date(s):*</b>	9/11/2015	10/12/2015	10/30/2015	11/30/2015		
<b>Date(s) Reinspection:</b>	9/11/2015	10/16/2015	11/16/2015	12/4/2015		
<b>Due Date(s):*</b>						
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<b>Date(s) Reinspection:</b>						

**Center is in compliance with requirements as of:** 12/4/2015 *\*Reinspection occurs on or soon after due date*

Renewal 
 Initial 
 Monitor 
 Increase 
 Age Change 
 Relocation 
 New Sponsor 
 Space Evaluation

Complaint # 578

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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**Supervision, Staff/Child Ratios & Space**

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes:

8/13/2015	8/28/2015	<input type="checkbox"/> 4. Develop and implement a method to keep track of all the children, including at off-site locations.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old and new staff who have not completed orientation are directly supervised by staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
		<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.
4/1/2015	5/12/2015	<input checked="" type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.

*Note: If number is checked, see attachment page(s) for clarification.*

Notes:		
1/28/2015	6/22/2015	<input type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
11/3/2014	12/8/2014	<input type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes:		
<i>Activities &amp; Discipline</i>		
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
11/3/2014	4/1/2015	<input checked="" type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
11/3/2014	4/1/2015	<input type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
11/3/2014	6/22/2015	<input type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
11/3/2014	1/28/2015	<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:		
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
<i>Nutrition &amp; Rest</i>		
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes:		
8/13/2015	8/28/2015	<input checked="" type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
		<input type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
11/3/2014	2/23/2015	<input checked="" type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at ( <a href="http://www.fus.usda.gov/cacfp/child-day-care-centers">www.fus.usda.gov/cacfp/child-day-care-centers</a> ))
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
11/3/2014	4/1/2015	<input type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 37. Label each child's bottle with the child's name and date.
11/3/2014	6/22/2015	<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.
		<input type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
11/3/2014	4/1/2015	<input checked="" type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

### Illnesses & Accidents

		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
		<input type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
		<input type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
		<input type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.

### Administration & Parent Involvement

		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
11/3/2014	6/22/2015	<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
		<input type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.

### Program Records

11/3/2014	12/2/2015-E	<input type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes:		
11/3/2014	12/2/2015-E	<input type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
11/3/2014	2/23/2015	<input checked="" type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
		<input type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes:		
11/3/2014	1/28/2015	<input type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes:		
11/3/2014	6/22/2015	<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
		<input type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.

Note: If number is checked, see attachment page(s) for clarification.

11/3/2014	6/22/2015	<input type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
11/3/2014	6/22/2015	<input type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 79. Maintain a written outline of daily activities.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.

## Notes:

11/3/2014	4/1/2015	<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website <a href="http://www.cpsc.gov/Recalls">www.cpsc.gov/Recalls</a>
11/3/2014	12/16/2015	<input type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
11/3/2014	6/22/2015	<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
		<input type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
11/3/2014	6/22/2015	<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
11/3/2014	1/28/2015	<input type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
11/3/2014	1/28/2015	<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
11/3/2014	1/28/2015	<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

**Sanitation & Diapering**

11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		<input type="checkbox"/> 95. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 96. Change each child's diaper when wet or soiled.
		<input type="checkbox"/> 97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 98. Ensure that diapering does not take place in an area or on a surface used for food preparation.
11/3/2014	3/17/2015	<input checked="" type="checkbox"/> 99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		<input type="checkbox"/> 100. Place soiled disposable diapers in a closed container with a leakproof lining.

**Bathroom & Kitchen Facilities**

11/3/2014	11/3/2014	<input checked="" type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes:		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
11/3/2014	12/8/2014	<input checked="" type="checkbox"/> 104. Securely fasten the bathroom equipment.
		<input type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
		<input type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		<input type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

**Health & Fire Safety**

		<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
11/3/2014	1/28/2015	<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
11/3/2014	12/8/2014	<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
		<input type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
		<input type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

## Notes:

		<input type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more that 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.

**Environmental Safety**

11/3/2014	12/8/2014	<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
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*Note: If number is checked, see attachment page(s) for clarification.*



1/28/2015	6/22/2015	<input checked="" type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at <a href="http://www.state.nj.us/dep/dccrequest">www.state.nj.us/dep/dccrequest</a> for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at <a href="http://www.state.nj.us/dep/dccrequest/safedrink.html">www.state.nj.us/dep/dccrequest/safedrink.html</a> or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
11/3/2014	12/2/2015-E	<input checked="" type="checkbox"/> 142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at <a href="http://www.state.nj.us/health/coh/tsrp/iep/ccc_ieha.shtml">www.state.nj.us/health/coh/tsrp/iep/ccc_ieha.shtml</a> ]
Notes:		
		<input type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
11/3/2014	1/23/2015	<input type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
Notes:		
		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
<b>Building Maintenance</b>		
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
Notes:		
		<input type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
Notes:		
		<input type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
Notes:		
		<input type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
		<input type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
		<input type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		<input type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
		<input type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
		<input type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
11/3/2014	1/28/2015	<input checked="" type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
Notes:		
		<input type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 158. Increase light in specific areas:
Notes:		
		<input type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.

*Note: If number is checked, see attachment page(s) for clarification.*

3/17/2015	6/22/2015	<input type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes: Paint the walls and trim in room 3		
		<input type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
		<input type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
<i>Outdoor Play Area, Equipment and Maintenance</i>		
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
11/3/2014	5/12/2015	<input type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
11/3/2014	6/22/2015	<input type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
11/3/2014	6/22/2015	<input checked="" type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
11/3/2014	6/22/2015	<input type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
		<input type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes:		

**ALERT:** Effective 8/6/14, stackable cribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at [www.cpsc.gov/info/cribs/index.html](http://www.cpsc.gov/info/cribs/index.html).

See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Terry A. Brookshaw, CCQA Inspector  
Andrea Headley-Hall, CCQA-1

#### Transportation

10/16/2015	11/16/2015	<input type="checkbox"/> 189. Maintain transportation records at the center: record of each child transported; copy of driver(s) license(s); name, address and vehicle assignment for additional adult(s) on vehicle(s); copy of insurance, registration, inspection and maintenance records for each vehicle; record of semi-annual emergency evacuation drills for all school bus passengers; written parental authorization.
		<input type="checkbox"/> 190. Ensure that the driver of a school bus conducts 2 emergency evacuation drills annually.
		<input type="checkbox"/> 191. Ensure that each driver of a Type I or Type II School Bus possesses a valid Commercial Driver License (CDL) in at least a Class B or Class C, with a passenger endorsement.
		<input type="checkbox"/> 192. Ensure that each driver of a Type II School Vehicle possesses a valid CDL in at least a class C, with a passenger endorsement.
		<input type="checkbox"/> 193. Ensure that each school bus or school vehicle is equipped with either "S1" or "S2" plates, as applicable, and meets all applicable provisions as specified in the Manual.
		<input type="checkbox"/> 194. Ensure that each vehicle used to transport children has a valid inspection sticker issued by the Motor Vehicle Commission (MVC).
		<input type="checkbox"/> 195. Ensure that each vehicle used to provide transportation of enrolled children to and from the center is equipped with: 3 triangular portable red reflector warning devices; a removable first-aid kit; a fully charged and securely mounted fire extinguisher; all-weather radial or snow tires as needed.
		<input type="checkbox"/> 196. Maintain the interior and exterior of each vehicle in a clean and safe condition, with clear passage to operable doors.
		<input type="checkbox"/> 197. Ensure that the number of persons transported does not exceed the manufacturer's prescribed occupancy of the school bus or school vehicle, and/or the number of operable seat belts.
10/16/2015	11/16/2015	<input type="checkbox"/> 198. Ensure that all children are transported in seats that meet federal motor vehicle safety standards.
10/16/2015	11/16/2015	<input type="checkbox"/> 199. Cease the transportation of children in vehicles which violate MVC and DCF regulations.

Hide Section



#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
3	11/3/2014	12/8/2014	Ensure staff supervise children at all times- 1.) sleeping infant left alone in infant room while watching another infant in room 2. ABATED 11/14/2014 2.) staff left children alone in room 3 to get children off bus. 3.) staff permitted children to leave room to wash hands alone. 4.) staff left room to heat food in another room. 5.) Cited 11/14/2014- Infant sleeping in room alone while staff is in basement looking for paperwork. 6.) Cited 5/12/15-Infant sleeping in the room alone while staff is feeding another child in the next room.	Delete
5	11/3/2014	12/8/2014	1.) During lunch, 2 infants, 5 children 3/4 years, 3 children 5 years requires 2 staff. One staff watching children while one staff preparing lunch in another room. 2.) Infant not supervised while sleeping in infant room- staff in basement.	Delete
15	11/3/2014	1/28/2015	Ensure children have free choice of materials- staff chose the items and placed the children at the table.	Delete
16	11/3/2014	4/1/2015	Ensure infant and toddler rooms have 4/5 activity areas.	Delete
17	11/3/2014	1/28/2015	Provide time frames for each activity- 1.) PS children sitting at table coloring a ditto for more than 30 minutes. 2.) Infant children sitting in exersaucer and infant chair most of the day.	Delete
26	11/3/2014	12/8/2014	Ensure staff uses positive methods of discipline- do not grab a child's arm.	Delete
27	11/3/2014	12/8/2014	Ensure staff do not withhold food as a means of discipline.	Delete
29	11/3/2014	1/28/2015	Ensure refrigerator is clean.	Delete
34	11/3/2014	2/23/2015	Provide families with information about nutritious foods, low in sugar (cereal), a variety of fruits and vegetables, and whole grains.	Delete
35	11/3/2014	1/28/2015	Provide age appropriate seating - 3 year old placed into a high chair and a crib.	Delete
44	11/3/2014	4/1/2015	Provide a sheet for children for rest time.	Delete
45	11/3/2014	1/28/2015	Ensure that sleeping equipment is free of soft bedding- cribs had 3 and 4 blankets in the crib.	Delete
46	11/3/2014	6/22/2015	Identify the 1.) cribs and 2.) mats .ABATED 1/28/2015	Delete
51	11/3/2014	12/8/2014	Provide infants with the opportunity to crawl- children placed into infant seat and exersaucer all day.	Delete
52	11/3/2014	1/28/2015	Ensure infant is placed face up unless indicated by physician- infant placed on it's side.	Delete
69	11/3/2014	6/22/2015	Provide records for new group teacher.	Delete
78	11/3/2014	1/28/2015	Ensure children who arrived early then left by bus are signed out then in again upon arrival.	Delete
80	11/3/2014	7/9/2015	Ensure Information to Parents is up dated and given to parents.	Delete
86	11/3/2014	5/12/2015	Ensure the center uses the up dated Communicable disease policy.	Delete
91	11/3/2014	6/22/2015	Wash and disinfect : 1.) tables prior to eating a meal 2.) diaper surface after diapering a child	Delete
93	11/3/2014	6/22/2015	Wash children's hands after a diaper change.	Delete
99	11/3/2014	3/17/2015	Maintain diapering surface- torn mat.	Delete
101	11/3/2014	11/3/2014	Ensure toxic substances are out of reach of children- resolve carpet cleaner in infant room	Delete
103	11/3/2014	12/8/2014	Ensure bathroom has disposable towels 1st floor	Delete
104	11/3/2014	12/8/2014	Securely fasten toilet seat on 1st floor.	Delete
112	11/3/2014	1/28/2015	Ensure the microwave on 2nd floor is out of reach of the children.	Delete
117	11/3/2014	1/28/2015	Take action to remove the ants on the threshold at exit door on second floor.	Delete
123	11/3/2014	1/28/2015	Develop the emergency plan and include a letter of permission to use the residencies on both sides of the center.	Delete
142	11/3/2014	12/2/2015-E	Submit a Safe Building Interior Certification from DOH as center is located in a building built in 1978 and earlier.	Delete
146	11/3/2014	6/22/2015	Ensure the following is clean and in good repair: 1.) clean walls and trim through out the center 2.) clean the toys through out the center. ABATED 1/28/2015 3.) remove the torn couch in room 2- ABATED 12/8/2014 4.) remove the torn mat in room 2 ABATED 12/8/2014 5.) remove items in infant room; large round table against the wall, plastic signage, large bags at entry; carpet cleaning machine, ABATED 12/8/2014	Delete
154	11/3/2014	1/28/2015	Provide outlet covers tin classrooms on the 2nd floor	Delete
156	11/3/2014	1/28/2015	Maintain ceiling tiles on 2nd floor to be clean of dust and dirt.	Delete
161	11/3/2014	6/22/2015	Ensure shelving in room 2 is repaired- the base of shelving is falling off the wall.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
168	11/3/2014	6/22/2015	Maintain fencing and gate are in good condition on small play area.	Delete
169	11/3/2014	6/22/2015	Provide a barrier for small outdoor play area to vehicular	Delete
175	11/3/2014	6/22/2015	Ensure the play areas have 9 inches of mulch.	Delete
14	11/3/2014	12/8/2014	1.) Remove garbage bags laying on the floor in room 2- danger to crawling infants and preschool children 2.) Remove disc player from infant crib.	Delete
137	1/28/2015	6/22/2015	Submit a current CCFA letter from DEP indicating that no further action is needed for the new playground that was added to the center located at back entrance to center.	Delete
50	11/3/2014	6/22/2015	Remove cribs that do not meet the CPSC standards or provide documentation.	Delete
12	4/1/2015	5/12/2015	Operate within licensed capacity in room 3- room is licensed for 6 and the there were 9 children in attendance	Delete
			Note 7/9/2015 Requesting Action Plan for supervision issue in classroom 3.	Delete
			Note: 7/24/2015 Requesting Action Plan to address the supervision issue in classroom 3. Requesting outside training for all staff with documentation.	Delete
30	8/13/2015	8/28/2015	Ensure that unused food is stored appropriately.	Delete
37	8/13/2015	8/28/2015	Ensure that children's bottles are labeled with name and date.	Delete
3	10/16/2015	12/4/2015	Ensure that children are supervised at all times by a staff member.	Delete
14	10/16/2015	11/16/2015	Ensure that unidentified individuals do not enter the center without appropriate intervention from the staff.	Delete
68	10/16/2015	12/2/2015-E	Ensure that CHRI (checks) are completed.	Delete
74	10/16/2015	12/2/2015-E	Ensure that all full-time staff complete training on supervision.	Delete
			Note: 10/16/2015 Requesting Corrective Action Plan.	Delete