



NEW JERSEY DEPARTMENT  
OF CHILDREN AND FAMILIES

## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	9-8-2010
Subchapter:	1	Forms	
Issuance:	10.6fc	<b>CP&amp;P Form 10-6fc, Title IV E Foster Care Eligibility Redetermination</b>	

Click here to view or print CP&P Form [10-6fc](#), Title IV- E Foster Care Eligibility Redetermination

### WHEN TO USE IT

This form is used by the Title IV-E Reviewer to re-determine Title IV-E Foster Care eligibility.

Also use CP&P Form [10-6fc](#) to document changes in the eligibility status due to a change in the child's or the family's circumstances. (Example: a child becomes eligible to receive SSI benefit, or an eligible child moves to a Federally approved out of home placement.)

### HOW TO USE IT

- Access it through the NJ SPIRIT Desktop> Eligibility Window- Determinations Tab> Options Dropdown.
- Only complete this template outside of the NJ SPIRIT application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ SPIRIT when the application becomes available.

### TIPS FOR COMPLETING THE FORM

- Print the completed form.
- Attach all supporting documentation to CP&P Form [10-6fc](#). File and distribute packet in accordance with "Distribution," below.
- Supporting documentation includes, but is not limited to: written statements regarding removal from the home, signed Court Order, and documentation of family income and financial assets.

## **DISTRIBUTION**

- Original - Title IV-E Eligibility and Determination Unit file
- Copy - Child's case record (file in "financial" section)
- Copy - Local Office IV-E file
- Electronic Copy - NJ SPIRIT Electronic Case Record