



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date: 2-5-2018
Volume:	X	Forms	
Chapter:	A	Forms	Revised Date: 2-4-2019
Subchapter:	1	Forms	
Issuance:	14.86	<b>Surrender of Custody and Consent for Adoption</b>	

Click here to view, complete, or print the CP&P Form [14-86](#), Surrender of Custody and Consent for Adoption.

Click here to view, complete, or print this form in Spanish, CP&P Form [14-86\(S\)](#).

### WHEN TO USE IT

The form is the legal document used to transfer custody of a child from the birth or legal parent to CP&P, with the intent that the child will be placed for adoption. It is executed after the CP&P Form [14-86a](#), Affidavit of Surrendering Parent, is completed, signed and notarized.

### HOW TO USE IT

- Access it through the Create > Casework > Court/Legal > Options Drop-down.
- Only complete this template outside of the NJ Spirit application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ Spirit when the application becomes available.
- Print the form for approval and signatures, as explained.

### TIPS FOR COMPLETING THE FORM

Complete and process the form in strict accordance with policy [CP&P-IV-C-1-600](#), Surrender of Custody and Consent for Adoption.

The form is prepared in quadruplicate.

The Worker enters information from the surrendering parent into the text form fields. Each text form field includes specific instruction for completing.

The completed form is reviewed by the Worker and Supervisor for accuracy. CP&P Form 14-86 must be error free.

The form is witnessed, stamped, and signed by a notary after its completion.

**DISTRIBUTION**

- Original and copy - Child's Case Record
- Copy (second) - Deputy Attorney General
- Copy (third) - Parent
- Electronic copy - NJ SPIRIT Electronic Case Record