



NEW JERSEY DEPARTMENT  
OF CHILDREN AND FAMILIES

## New Jersey Department of Children and Families Policy Manual

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|-----------|--------|--|-----------------|
| Manual:   | CP&P   | Child Protection and Permanency                                    | Effective Date: |
| Volume:   | X      | Forms  |                 |
| Chapter:  | A      | Forms  | 8-22-2007       |
| Forms     | 1      | Forms  |                 |
| Issuance: | 14.86g | <b>CP&amp; Form 14-86g, Acknowledgement of Counseling Received</b> |                 |

Click here to view or print the CP&P Form [14-86g](#), Acknowledgement of Counseling Received.

### **WHEN TO USE IT**

The Acknowledgement of Counseling Received, CP&P Form [14-86g](#), is used by CP&P to document the parent's receipt of counseling or waiver of the right to receive counseling concerning the surrender of his or her child.

### **HOW TO USE IT**

- Access it through the Create > Casework > Court/Legal > Options Drop-down.
- Only complete this template outside of the NJ Spirit application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ Spirit when the application becomes available.
- Print the form for approval and signatures, as explained.

### **TIPS FOR COMPLETING THE FORM**

CP&P Form [14-86g](#) is a template generated by NJ SPIRIT. The Worker enters the name of the child, on-line, in the NJ SPIRIT application, and prints a copy of CP&P Form [14-86g](#). If more than one parent is present, the Worker prints an additional copy of CP&P Form [14-86g](#), to accommodate the other parent's signature. If the parent is surrendering more than one child, complete a separate form for each child.

The Worker instructs the parent to check the appropriate checkbox on the form, to indicate whether he or she has received face-to-face counseling sessions or

waives the right to counseling. After selecting a checkbox, the parent signs and dates the form in the space provided.

The Worker signs his or her name as witness to the parent's signing.

**DISTRIBUTION**

- Original - Court
- Copy - Case Record
- Copy - Parent
- Electronic copy - NJ SPIRIT Electronic Case Record