



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
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Subchapter:	1	Forms	
Issuance:	15.13	CP&P Form 15-13, ISS-USA Outgoing Case Referral Form for Potential Resource Family Background Checks ONLY	

Click here to view, complete or print CP&P Form [15-13](#).

WHEN TO USE IT

This form is used when referring a case to International Social Service (ISS)-USA, and a need for services in a foreign country for a child or family is identified. A CP&P Worker completes this form for potential resource family background checks ONLY and submits it to the DCF International Liaison at issl@dcf.state.nj.us.

HOW TO USE IT

The CP&P Form [15-13](#), New Jersey Referral Form for Services with ISS-USA, is a template in the on-line Manual and is completed by the CP&P Worker.

The CP&P Worker then submits the CP&P Form [15-13](#), electronically through e-mail, to the DCF International Liaison. The DCF International Liaison reviews the form to make sure the form is properly completed before forwarding it to the ISS-USA Case Manager.

DISTRIBUTION

- Original - CP&P Worker/ DCF Case Record
- Electronic Version - Forward to DCF Interstate Services Unit