



NEW JERSEY DEPARTMENT  
OF CHILDREN AND FAMILIES

## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	08-22-2007
Subchapter:	1	Forms	
Issuance:	21.42	<b>CP&amp;P Form 21-42, CP&amp;P Final Agency Decision</b>	

Double click here to view or print the CP&P Form [21-42](#), CP&P Final Agency Decision.

### WHEN TO USE IT

The purpose is to record the final agency decision resulting from an appeal.

### HOW TO USE IT

- Access it through the NJ Spirit Desktop> Check Participant View> Click Actions to the right of the individual's name who has requested a dispositional review> Click the radio button on the pop-up window for either Create CAN Appeal or Create Other Appeal> Click Continue> Highlight Final Agency Decision in the Options Drop-down> Click Go.
- Form instructions are also available through the NJ Spirit Desktop.
- The Administrative Hearing Officer enters the final agency decision in narrative format on the form in NJ Spirit.

### DISTRIBUTION

Original - Maintained in NJS, in the electronic case record