



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

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Click here to view the CP&P Form [26-50](#).

WHEN TO USE IT

The form is used to provide a readily accessible list of names and phone numbers of all family members, other significant individuals, and agencies who may be contacted about the case.

HOW TO USE IT

Complete this form in the NJ SPIRIT application, by accessing it from the Maintain Case Window.

Only complete this template outside of the NJ SPIRIT application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ SPIRIT when the application becomes available.

Go to the NJ SPIRIT desktop for form instructions.

TIPS FOR COMPLETING THE FORM

This form completely prefills. There are no user-enterable fields. The form is available in the options Drop-down in the Participants tab.

DISTRIBUTION

The information is updated and saves to the NJS SPIRIT Electronic Case Record whenever changes are made in the Maintain Case Window.