



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	8-22-2007
Subchapter:	1	Forms	
Issuance:	3.5	CP&P Form 3-5, Contract Resource Information Sheet	

Click here to view the CP&P Form [3-5](#), Contract Resource Information Sheet.

WHEN TO USE IT

This form identifies basic information for a contract agency and identifies the programs and services provided by the agency.

HOW TO USE IT

Complete this form in the NJ SPIRIT application, by accessing it through the NJ SPIRIT Contract Window.

Only complete this template outside of the NJ SPIRIT application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ SPIRIT when the application becomes available.

Go to the NJ SPIRIT desktop for form instructions.

TIPS FOR COMPLETING THE FORM

The form prefills entirely from the Contract Window in NJS.

DISTRIBUTION

The Worker may print the form as needed.