



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

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Subchapter:	1	Forms	
Issuance:	4.9	CP&P Form 4-9, CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter	

Click to view or print the CP&P Form [4-9](#), CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter.

Click to view or print this form in Spanish, [Form 4-9\(S\)](#).

WHEN TO USE IT

Use the CP&P Form [4-9](#), CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter, to confirm a child's continued eligibility for the CP&P Kinship Legal Guardianship Subsidy Program. See [CP&P-IV-D-2-200](#), section entitled "Annual Compliance Review Regarding Eligibility."

HOW TO USE IT

- Prepare both pages of the form on Division letterhead.
- Send this letter annually to the kinship legal guardian (KLG caregiver) to review compliance regarding the child's continued eligibility for subsidy.
- The KLG caregiver completes pages 3 and 4 and returns them with the required verification to the CP&P Office of Adoption Operations within 30 calendar days from the date of the letter.

RELATED INFORMATION:

- [KLG Generally](#)
- [KLG Policies and Forms](#)

DISTRIBUTION

Original (page 1 and 2) - KLG caregiver
Original (page 3 and 4) - Signed and completed in KLG subsidy folder