



New Jersey Department of Children and Families Policy Manual

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Chapter:	A	Forms	
Subchapter:	1	Forms	
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Click here to view or print the DCF Form [5-1](#).

Click here to view or print the DCF Form [5-1a](#).

WHEN TO USE IT

This form is primarily used during the initial stages of a resource family home study to obtain Child Abuse/Neglect Record Information (CARI) from another state when a resource family applicant, or other adult household member, has lived in a state other than New Jersey within the past five years. A resource family home may not be licensed until this check has been completed (in accordance with the Adam Walsh Child Protection and Safety Act of 2006, P.L. 2007, c.228).

INSTRUCTIONS FOR COMPLETING THE FORM

- The applicant, or other adult household member, provides identifying information, and signs the form.
Note: A signature is required.
- A separate form is submitted for each individual who has lived out of state within the past five years.
- Follow procedures for the respective state, as noted on this website (copy and paste the link onto your web browser):
<http://www.nj.gov/dcf/reporting/record/>. If there is a fee, request a Local Office Bank Account check.
- Submit a self-addressed, stamped, envelope with each request.

DISTRIBUTION

Original	-	The state to which the request is being made
Copy	-	File in resource parent applicant's home

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