



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

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Click here to view, complete, or print the CP&P Form [5-3](#).

Click here to view, complete, or print this form in Spanish, [5-3\(S\)](#).

WHEN TO USE IT

This letter is used by the Resource Family Support Worker as confirmation when a discussion was held with a resource family applicant who wishes to withdraw his or her application to become a resource family parent.

INSTRUCTIONS FOR COMPLETING THE FORM

The Worker uses the "Tab" key on the keyboard, to complete the required text boxes. The letter is dated, addressed, signed by the Resource Family Support Worker and his or her supervisor, and mailed to the applicant. The Worker uses Local Office Letterhead to print the form.

DISTRIBUTION

Original - Resource family applicant
Copy - Resource Family Support Unit