



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	12-3-2007
Subchapter:	1	Forms	
Issuance:	9.79	CP&P Form 9-79, Letter to Correctional Facility Regarding Expectant Inmate	

Click here to view or print the CP&P Form [9-79](#), Letter to Correctional Facility Regarding Expectant Inmate.

WHEN TO USE IT:

Use this form to notify a correctional facility of the results of screening a proposed caregiver for an inmate's unborn child.

HOW TO USE IT:

The CP&P Form [9-79](#) is prepared by the SCR Special Duties Unit representative using the on-line form in the computerized Forms Manual.

TIPS FOR COMPLETING FORM:

When preparing individual letters, use State Central Registry letterhead and enter "Special Duties Unit" below "State Central Registry." The Screener selects the box that informs the correctional facility of the screening results. The Screener enters his or her name and title and the name and title of the Supervisor. The Screener and Supervisor sign the letter.

DISTRIBUTION:

- Original - Correctional facility
- Copy - Inmate's file at SCR Special Duties Unit
- Copy record) - Forward to Local Office, if CWS assigned for response (file in case record)