

QUESTIONS AND ANSWERS

Sandy Recovery Life Skills **Summer Camp for Youth Ages 13-17**

Questions? Email us anytime at dcfaskrfp@dcf.state.nj.us

Phone number and contact person for date of delivery:

Main Number: 609-888-7730

Contacts: Karen Schemmer

Loren LaBadie

Deliver proposal to: 50 East State Street, 3rd Floor

Trenton, New Jersey 08625-0717

- 1. Does the funding cover the payroll for the employees hired, and are we required to provide our own meals, and if so is that and expense to be included into the proposed budget?**

Unless agencies have leveraged other sources of funding to cover payroll, it is DCF's expectation that this funding will cover payroll for employees hired.

Meals should be provided for the youth camp participants. Per section C4 (Camp Model) of the RFP, "Neither the youth participants nor their parents shall incur any costs for the camp experience aside from camp supplies." The decision to provide meals to employees is at the discretion of the agency.

- 2. Also, may I ask if the students need to be in an overnight camp for the 2 weeks (14 days)? For example can they go overnight from Monday-Friday and then engage in weekend activities within their home town with staff and then go overnight again from Monday-Friday?**

No. Please refer to page 6 of the RFP. Each two week session will run consecutively for 14 days (13 nights).

- 3. In Exhibit C it states, "My household is in need of assistance as a result of Superstorm Sandy and I have not received funding from any other state or federal agency, private insurance or charitable organization for items/services requested."**

Does that mean that they cannot have received assistance for "Camp for Children" as referenced at the beginning of Exhibit C, or does it

mean they cannot have received ANY assistance related to Hurricane Sandy?

The family could not have received any other assistance directly related to this specific service, the "Camp for Children".

- 4. If a teen attends another summer program offered by Collier Services before and/or after this program, are they still eligible to attend?**

Yes, the teen can attend as long as it is not a summer program directly funded for Hurricane Sandy impacted individuals.

- 5. Are students eligible to attend more than one session?**

No a student should only attend one session.

- 6. Does each two week session have to have both male and female students or can we run all-female and all-male sessions?**

See page 6 of proposal. "Camps must serve both male and female, and successfully describe the mechanisms to assure proper 24-hour supervision of the youth. "

- 7. What is the ratio required for overnights? In the document it states 1:5 but does that include overnight? Is it an average over the course of a day or week?**

The 1:5 ratio is expected at all times throughout the duration of the camp.

- 8. "Funds awarded under this program may not be used to duplicate existing funded summer programs or other State funded contracts."**

We do not offer a residential "intensive Sandy Recovery Life Skills camp" but do have a successful life skills and workplace readiness program. It is six weeks and works through both classroom and on-the-job time. We are looking to run this program on the same 260 acre property but at a different building. Are we eligible if we keep the programs separate?

The programs can be run on the same property, at different buildings as long as each program has its own separate staffing and services. On Page 2 of the RFP it states that: "The additional life skills component will enhance youth's ability to prepare, respond and cope with natural disasters" In addition, page 7 and 8 provide important details that must be part of the program. If the program is only for the 2 components you

describe- how will you fulfill the other needs of these young adults? It is also suggested that you look at your program and how it will incorporate the requirements on pages 16 and 17. In addition, the budget should reflect that the funds and staff from this grant are solely being utilized for the Sandy Recovery Life Skills camp. Note that the Sandy camp participants cannot be mixed or included with other programs. For example – a visit to a local zoo or business cannot be combined with other campers or residents on your site. Sandy camp participants are expected to eat, sleep and participate in activities separate from the other functions of your facility.

9. Are we eligible if we have innovative ways to leverage other funding from other programs without duplicating charges (i.e. having SRLS students attend resume classes with non SRLS teens?)

The example you provide would not be allowed. See the answer above with the examples for additional information.

10. Approximately when will the contract recipient be notified?

The award for this RFP will be announced in January of 2014.