

Exhibit I

Program Implementation Schedule

List All Objectives Chronologically (Quantify # and %)	Documentation to Verify Achievement of Each Process Objective	Completion Quarter/Date for Objective
Hire and/or reassign required staff: <ul style="list-style-type: none"> • 4 full-time master’s level clinicians for whom SUD treatment is within their scope of practice (LCSW, LPC, licensed psychologist, LMFT, LCADC) • 2 full-time bachelor’s level family support specialists • 1 full-time licensed master’s level clinical supervisor • 1 part-time (.2) psychiatrist or APRN 	Copy of the official letter hiring or reassigning staff	Q1
Develop policies and procedures for the Project internally and in collaboration with the DCPD	Written policies and procedures document (including protocols for referrals, enrollment, MAT when clinically indicated, discharge, communication, supervision)	Q1
Ensure staff, including supervisors, complete required training	Record of attendance of staff in all required trainings and certificate received for staff	Q1
Establish data collection systems for the in-home treatment model	Evidence that a data capture system has been established (e.g., screenshot of data system)	Q1

Enroll a minimum of 6 clients per team for a total of 12 (completion of the intake session with the DCPD caseworker plus 3 home visits)	De-identified service level reports	Q2
Conduct basic needs assessment for all clients in the treatment phase	De-identified summary of clients' needs	Q2
Ensure the IHRP team, DCPD staff, and each client meet monthly to review progress toward goal achievement	Meeting dates and attendance lists (de-identified for clients)	Q2
Ensure the IHRP team and DCPD staff meet monthly to discuss cases	Meeting dates and attendance lists	Q2
Ensure the team seeks and accepts TA from the TA provider	Meeting dates and summary	Q2
Submit complete and accurate data to program evaluator at the determined due date	Confirmation of completed data submission	Q2
Maintain an active caseload of 12 clients per team for a total of 24 clients (assessment and treatment phases)	De-identified service level reports	Q3
Complete the basic needs assessment for all clients in the treatment phase	De-identified summary of clients' needs	Q3
Ensure the IHRP team, DCPD staff, and each client meet monthly to review progress toward goal achievement	Meeting dates and attendance lists (de-identified for clients)	Q3
Ensure the IHRP team and DCPD staff meet monthly without the client to discuss cases	Meeting dates and attendance lists	Q3
Ensure the team seeks and accepts TA from the TA provider	Meeting dates and summary and email confirming the Project team clinicians' submission of a video recording of a parent-child session	Q3
Submit complete and accurate data to program evaluator at the determined due date	Confirmation of completed data submission	Q3

Maintain an active caseload of 12 clients per team for a total of 24 clients (assessment and treatment phases)	De-identified service level reports	Q4
Conduct the parent-child therapy group with an average of 30% of eligible clients per team in attendance	De-identified service level reports	Q4
Complete the basic needs assessment for all clients in the treatment phase	De-identified summary of clients' needs	Q4
Ensure the IHRP team, DCPD staff, and each client meet monthly to review progress toward goal achievement	Meeting dates and attendance lists (de-identified for clients)	Q4
Ensure the IHRP team and DCPD staff meet monthly without the client to discuss cases	Meeting dates and attendance lists	Q4
Ensure the team seeks and accepts TA from the TA provider	Meeting dates and summary and email confirming the Project team clinicians' submission of a video recording of a parent-child session	Q4
Submit complete and accurate data to program evaluator at the determined due date	Confirmation of completed data submission	Q4
<p>Successfully discharge 40% of all clients enrolled between Q2 and Q6</p> <p>Successful discharge:</p> <ul style="list-style-type: none"> • The client received a minimum of four months of treatment. • The client is in good standing with the DCPD. • The client has 12 consecutive negative toxicology screens. • The client has custody of the child. • The client has successfully completed one other treatment goal co-constructed with an IHRP team member. 	De-identified service-level reports	Q4

