

## **2022 RFP ARP Early Childhood Prevention Programs**

Questions? Email us anytime at [dcf.askrfp@dcf.nj.gov](mailto:dcf.askrfp@dcf.nj.gov)

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- 1. We understand that projects must be evidence-based but must they be from the Evidence-Based Practice in CBCAP|Friends NRC? <https://friendsnrc.org/evaluation/matrix-of-evidence-based-practice/>**

No. Applicants are not limited to the practices listed at the referenced link. Applicants should identify the registry of evidenced based or evidence - informed practices from which the practice was selected.

- 2. Page 4. Exclusions: “Funds for this offering cannot be utilized for domestic violence programs, training, events, and public information campaigns”.**

- Is this exclusion specific to domestic violence or does this mean all trainings, events, and public information campaign are excluded?**

The exclusion related to training, events, and public information campaigns is not specific to domestic violence. Training and public information campaigns that are part of the execution of services using an evidence-based practice are acceptable as part of a proposed program. However, funds may not be used for a project whose focus/purpose is training and/or a public information campaign. In this context, training means training of professionals, paraprofessionals, or others in the provider community. Community education activities are not part of this exclusion.

- 3. Page 4. Exclusion: “These funds cannot be utilized to expand home visiting programs. Rather the intent of this offering is to bolster services and programs that will further support existing home visiting programs and planned universal home visiting”.**

- Can you distinguish between “not expanding home visiting, but funds can be used to bolster services”? Maybe you can provide a clarifying example.**

These funds are not intended to implement evidence-based home visiting programs. DCF is willing to fund programs which address the needs of the population served by New Jersey's home visiting programs, and to which home visitors can refer families.

- 4. Does this Proposal allow for professional training, targeted consumers, or both? Also, are other than domestic violence, are any other types of trainings excluded?**

Please see the answer to number 2.

- 5. Page 3. "Applicants may only apply for one grant under this offering and one grant under the related CBCAP ARP funding for Community Based Prevention Programs". This appears to be one proposal for community Based Prevention Program.**

- **Can you provide clarity and additional information about this statement? Does this proposal include both grants? If so, do we submit 1 application for both or 2 separate applications.**

Applicants may submit applications under both this offering and the related CBCAP ARP offering for Community Based Prevention Programs, however DCF expects that these applications would be for discrete programs, each with their own application. No more than one application may be submitted under each offering.

- 6. Can training costs and fees associated with an affiliation agreement /MOU be taken from accruals in first few months if we have accruals?**

Any proposed one-time expenses should be funded with contract accruals. However, not the limitation on training costs discussed in the response to Question 2. Fees associated with an affiliation agreement/MOU are potentially allowable provided they are necessary for delivery of the proposed program, and are allocated to all benefitting programs, if applicable.

- 7. Can we engage in a collaborative arrangement with another organization – like a subcontract?**

Yes, collaborations are encouraged under this offering. All subcontracts will need to be approved by DCF.

- 8. Would the RFP allow for a new home visiting program to be brought to the state?**

No.

**9. Is budget modification permissible throughout the 3-year contract for instances of incidentals or unforeseen items and expenses?**

Yes, provided DCF's contract modification policy is followed. [DCF | Contracting Policy Manuals](#).

**10. Does this grant permit collaborative MOUs with another grantee that is a critical community resource for this project (i.e. South NJ Perinatal Cooperative).**

Yes. DCF encourages collaboration.

**11. What is the frequency of submission for fiscal expenditure reports? Is the Annex B, the only fiscal report format required?**

No. Annex B is the provider budget. Providers will be expected to submit ongoing financial reports throughout the three-year contract term. DCF will provide the expected format, reporting frequency, and due dates, as outlined in Section 3.02 of the Standard Language Document, however DCF expects providers will be asked to report on a quarterly basis.

**12. Is there a cap on indirect costs? Is there a percentage cap on this type of cost?**

No.

There is not a cap on indirect (General and Administrative) costs, however grantees are expected to adhere to all applicable State cost principles, including reasonability.

More detail on General and Administrative costs is available in the Contract Reimbursement Manual, Section 4, at [DCF | Contracting Policy Manuals](#).

**13. Can start-up costs include rent/stipend for space used within the targeted community. Also costs associated with job posting website membership fees.**

These costs are permissible provided they are specifically related to the proposed program. If the costs are benefitting multiple programs, they must be allocated to all benefitting programs.

**14. Is DCF interested in awarding grants geographically, so that there will be one or two awarded in the North, North East, Central and Southern areas?**

No. Grants will not be awarded geographically.