



COMMENTS/QUESTIONS

DRAFT CHILD ADVOCACY DEVELOPMENT GRANT

CAPITAL

1. **Do the following expenses fit within the description of funding use?**
 - a) **The Infoshare CAC Module that allows CACs/MDTs to enhance their current data collection platform to collect necessary data in line with NCA Standards?**

Yes.
 - b) **Paying for a multi-year lease for a facility, as was allowed with previous RFPs?**

No. The lease funding is for one year only. This was modified on page 2.
 - c) **Purchase of an existing facility, as opposed to leasing an existing one or constructing a new one?**

Yes. As per the RFP on Page 2, capital improvements to be funded includes new construction, leasing a location, or renovating an existing space.
 - d) **Replacing/enhancing a server to store forensic interviews?**

Yes. As per the RFP on page 4, funding may be provided to those applicants that demonstrate a need for technology improvements.
 - e) **Training staff on the use of new equipment (e.g., for evidence collection)?**

Yes, if the new equipment is part of your capital award. This was modified on page 5.
2. **A \$750,000 limit is set for counties with a CAC. Is there a limit for counties with a CAC?**

Counties with a CAC will be eligible for up to \$100,000.

The counties without a CAC are eligible for up to \$750,000 and if less is awarded then the remaining amount of the \$750,000 may be available for the *CAC-Treatment and/or Transportation Development Grant*.

The counties without a CAC are: Atlantic, Salem and Cape May. Funding will only be provided for one CAC per county.

- 3. Since there are 21 allotted grants to be awarded, can you submit more than one RFP for NJ Counties with and Without established CACs?**

There are not allotted grants for the 21 counties.

Yes, applicants can submit for more than one proposal for counties without a CAC: Salem, Atlantic and Cape May. Applicants are required to submit separate proposals when applying for more than one award.

No. DCF will not entertain proposals for a new CAC for counties with an existing/established CAC.

This was modified on page 3.

- 4. And what is the maximum amount of Capital Funds that can be awarded to one entity should they be allowed to establish more than one CAC?**

Establishing a new CAC in more that one county is exciting. If all awards are made for viable proposals of \$750,000 for counties without a CAC (up to \$2,225,000) then \$750,000 will remain for capital improvement for Counties with a CAC (limited of \$100,000). DCF may choose to award all or some of the proposals.

- 5. On the Draft RFP it states that the Mandatory Bidders Conference was supposed to convene in August of 2019, however it is now September 16, 2019, when has the meeting been pushed back to and does that mean that the RFP submission date has also been postponed by one month and the same courtesies outlined in the draft RFP will be afforded?**

Yes, the date will change.

- 6. If so when is the CAC expected to be established, renovations completed, and be up and running to commence treatment of clientele?**

As part of your application, you will be required to submit a Project Implementation Timeline outlining action steps for completion. The timeline will be part of the competitive evaluation process.

- 7. On page 15 please clarify whether you require a separate bid for the construction improvement or just a cost estimate for each renovation including labor and materials?**

“Provide **one Bid/Quote** for each proposed work, if application is for construction improvement.” This statement was clarified on page 15.

- 8. On page 27 EXHIBIT D-DCF B-3 Budget Form, under Personnel – besides the Licensed Contractors, Handymen or Construction Workers can our agency also list under Employees an administrative fee for a Project Manager and an Interior Designer?**

Yes. Remember this is a competitive procurement and the evaluation team may not approve all costs.

- 9. If a building was purchased for the specific purpose of establishing a new CAC, would it be possible to write in the grant for the Prosecutor’s Office or County be reimbursed for the cost of the building**

Example: If a county has identified a building/space for the CAC project on September 1, 2019 and would like to use that building for the CAC. Can the County/Prosecutor’s Office purchase that building and factor the cost of that building into the grant so that if the County/Prosecutor’s Office gets the grant they will be reimbursed? Or will the county have to wait until they actual get the award to actually purchase the building?

No. Any expenses incurred prior to the effective date of the contract will not be reimbursed by DCF.