

QUESTIONS AND ANSWERS

2022 RFP: Prevention of Sexual Violence Curriculum: NJ Adaptation of Coaching Boys into Men

Questions? Email us anytime at dcf.askrfp@dcf.nj.gov

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1. **Can you define “community assessment”? Is this different from the assessments that have been done and listed in the RFP?** The “community assessment” refers to the readiness assessment tool found at: <http://coachescorner.org/wp-content/uploads/2016/07/Advocate-3-Community-Rediness-Assesment.pdf>.

The selected recipients will receive an in-depth training from Futures Without Violence, the author of the *Coaching Boys Into Men* curriculum on this tool and how to utilize the readiness of the community to receive the NJ-CBIM curriculum.

2. **Is focusing on one urban area that is listed sufficient? Or is there an expectation that more than one area identified on the list be included?** The expectation is the applicant will focus on a minimum of **one** of the top 20 most distressed municipalities in New Jersey, as listed in the Request for Proposal and cited from the 2020 Municipal Revitalization Index (MRI).
3. **Is the only paid position the Advocate?** It is expected that funding for this initiative shall be used to cover the cost of at least one NJ-CBIM Advocate. Applicants may propose to hire more advocates and any other staff necessary to successfully implement, collect, and report data on the required benchmarks as listed in the Request for Proposal. (See page 7 of the RFP). In addition, the influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) may be offered stipends/incentives. Refer to question 9 below.
4. **Will the budget be able to include additional costs (supervision, administrative oversight, fiscal etc.)?** Administrative and programmatic costs related to the implementation of the NJ-CBIM curriculum are

allowable. See page 20 of the RFP for other budgetary considerations and costs.

- 5. What is the educational requirement for the Advocate?** There is no specific educational requirement. However, as noted in the RFP, “Every effort must be made to hire and retain individuals with recognized expertise in the field of sexual violence prevention, as well as in community engagement and mobilization, especially with underserved populations. Staff shall reflect the language, race, and cultural backgrounds of the selected communities and target populations.” See page 7 of the RFP.
- 6. Is training free? Is the only cost for the material (\$25 per volunteer/coach)?** The NJ-CBIM Advocate curriculum training will be provided, in-depth and for free, to the selected recipients. The only cost regarding the curriculum is the cost for the coach’s kits at a cost of \$25 each. The selected participants will also receive ongoing technical assistance from Futures Without Violence, the author of the NJ-CBIM curriculum. (See page 20 of the RFP for more information).
- 7. Will the Advocate do the training of the coaches exclusively?** The NJ-CBIM Advocate will, exclusively, facilitate the curriculum training to the influential figures (mentors, coaches, scout leaders, pastors, and other community leaders).
- 8. Is the advocate expected to be involved with the coaches throughout the series or just at implementation of pre/post assessments?** The Advocate(s) will administer the pre and post test to the influential figures and they will in turn administer the pre and post test assessments to those program participants (boys and young men) receiving the curriculum. The expectation is that the NJ-CBIM Advocate will provide ongoing technical assistance to those influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) who implement the CBIM curriculum.
- 9. Are the coaches able to get a stipend?** The influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) may be offered stipends/incentives.
- 10. Where did the number 90 come from?** The level of service was determined by Futures Without Violence, the author of the NJ-CBIM curriculum.

- 11. What will happen if you are unable to find 90 coaches? Does this mean that we need to have 90 coaches as any given time?** The expectation is that the advocate will recruit and train approximately 90 unduplicated influential figures each program year during the 2-year contract period of February 1, 2022 to January 31, 2023, and February 1, 2023 to January 31, 2024. Influential figures can be volunteers, mentors, coaches, scout leaders, pastors, and other community leaders. Successful applicants will also be provided with technical assistance from FUTURES without Violence to help with recruiting and onboarding of the influential figures (please refer to page 2 of the RFP).
- 12. Is the goal to have 90 coaches for each year or two years at the conclusion of the grant?** The expectation is that the advocate will recruit and train approximately 90 unduplicated influential figures (volunteers, mentors, coaches, scout leaders, pastors, and other community leaders) each program year during the 2-year contract period of February 1, 2022 to January 31, 2023, and February 1, 2023 to January 31, 2024.
- 13. At what point will the advocate be expected to start recruiting (since there will be a train the trainer period)?** The expectation is that the NJ-CBIM Advocate will start recruiting and training the influential figures (volunteers, mentors, coaches, scout leaders, pastors, and other community leaders) after they have successfully completed all the required training and completed the readiness assessment.
- 14. Can the Advocate participate in the pre and post meetings to ensure that the data is completed?** The expectation is that the NJ-CBIM Advocates will administer the pre and post test to the influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) and they in turn will administer the pre and post test assessments to those program participants (boys and young men) receiving the curriculum. The NJ-CBIM Advocate will provide ongoing technical assistance to the coaches/influential figures who implement the CBIM Curriculum.
- 15. What are the expectations for deaf /disabled?** Page 8 of the RFP states, "Applicants shall take all community and individual characteristics of the target population into account when overseeing the implementation of the NJ-CBIM curriculum. This includes considering geographic location and transportation, racial and/or ethnic backgrounds, sexual orientation, language, and disability. Programs that receive funding must be accessible and delivered without discrimination on the basis of age, disability, gender, gender-identity, sexual orientation race, color, national origin, or religion. (42 U.S.C. §10406)." It further states, "Applicants must

be able to assist participants with Limited English Proficiency (LEP), and Deaf or hard of hearing.”

16. Is there a level of service (re: number of youth) minimum/maximum?

The level of service for successful applicants is to train 90 unduplicated influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) a year. A total of 180 (90/year) should be reached by the end of the contract period, January 31, 2024. After being trained, the influential figures will be able to implement the NJ-CBIM Curriculum to the boys and young men that they serve. There is no level of service of how many boys and young men are expected to be program participants.

17. Can a coach provide more than one series? Can coaches combine groups?

If an influential figure (mentors, coaches, scout leaders, pastors, and other community leaders) is able, they can provide more than one series. However, based on this evidence-based curriculum, it is **not** recommended that influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) combine groups. Please note the level of service is the total number of unduplicated influential figures trained - not the number of boys and young men who received the curriculum.

18. What type of report is required for DCF?

The expectation is that the selected recipient will adhere to all reporting requirements as specified by NJDCF in partnership with Futures Without Violence.

19. How will the monthly LOS be counted?

The level of service is calculated on a yearly basis. The successful applicant is required to train at least 90 unduplicated influential figures per program year.

20. Does the Advocate attend the NJ Coalition Meeting?

The expectation is that the NJ-CBIM Advocate participate in the NJ Coalition to End Domestic Violence (NJCEDV) Men of Courage Network.

21. Are we able to apply for this grant as four separate organizations located in the Southern Part of South Jersey? One proposal but covering 4 different counties in South Jersey.

Partnerships are allowed and encouraged. The requirement, however, is that the applicant will serve as the lead agency.

22. What is being measured on the pre and post-test?

As an evidence-based curriculum and to maintain fidelity, the pre and post test will be provided by Futures Without Violence. The NJ-CBIM pre and post-test assesses recognition of abusive behavior, gender equitable attitudes,

bystander interventions and abuse perpetration. A synopsis of the pre and post-test outcome measures can be found at: <http://coachescorner.org/wp-content/uploads/2016/07/9.-CBIM-Works-Evaluation-One-Pager.pdf>

23. How many youth does each trained community leader have to train and test? The level of service refers to the number of unduplicated influential figures that are trained and not the number of boys and young men who receive the curriculum.

24. What questions need to be answered in the Community Needs Assessment? How involved does the assessment need to be? The “community assessment” refers to the readiness assessment tool found at: <http://coachescorner.org/wp-content/uploads/2016/07/Advocate-3-Community-Readiness-Assesment.pdf>.

The selected provider(s) will receive an in-depth training from Futures Without Violence, the author of the *Coaching Boys Into Men* curriculum on this tool and how to utilize the readiness of the community to receive the NJ-CBIM curriculum.

25. What happens if we are unable to train 90 community leaders in the first year? Can we train 180 in 2 years or does it have to be 90 each year? The level of service is that the selected recipients train a total of 90 unduplicated influential figures (mentors, coaches, scout leaders, pastors, and other community leaders) a year during the 2-year contract period of February 1, 2022 to January 31, 2024. Consideration will be given to different level of service/year depending on start date based on required training and readiness assessment completion.

26. Each year, how many hours should we plan to allot training each? It is expected that each NJ-CBIM Advocate host several clinics to train an unduplicated 90 coaches/influential figures a year. Each training session is a **minimum** of 4 hours.

27. What professional licenses are being sought by staff? (Page 19)? It is not a requirement. Provide professional licenses only if it applies and if it is related to job responsibilities. If not applicable, include a signed/dated written statement on agency letterhead.

28. Is it allowed for an agency to provide services in different counties? These are the areas that we historically served since 1974 and is seeking to serve via this grant opportunity.

Areas Served and Intended to Serve as Part of This Grant Application:

Salem City (Salem County)	Atlantic City (Atlantic County)
Penns Grove Borough (Salem County)	Bridgeton City (Cumberland County)
Bridgeton City (Cumberland County)	Wildwood City (Cape May County)
Pleasantville City (Atlantic County)	Egg Harbor City (Atlantic County)
Paulsboro Borough (Gloucester County)	

The expectation is the applicant will focus on a **minimum** of one of the top 20 most distressed municipalities in New Jersey, as listed in Request for Proposal and cited from the 2020 Municipal Revitalization Index (MRI). Applicants can serve more than one area listed in the MRI and other underserved populations as well). See pages 4 and 7 of the RFP for more information).