

## QUESTIONS AND ANSWERS

### Request for Quotation for Treasury Procurement for Staff Health and Wellness Providers

Questions? Email us anytime at [dcf.askrfp@dcf.nj.gov](mailto:dcf.askrfp@dcf.nj.gov)

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**1. Will this be a one-time payment or installment payments?**

Payments will be processed after the services are provided. Vendor must submit a billing invoice for the services. Additional billing information will be provided once awarded.

**2. How many individuals need to take part in Staff Health and Wellness program?**

This is a Departmentwide effort – there are approximately 6,600 employees – the activity will be open to the employees that sign up for it. Please indicate in your proposal if there are limits on the number of individuals that you may serve.

**3. Will I be able to select a particular office/participant?**

Yes, you can identify which office/area you are able to serve.

**4. Will this be a pilot program or will funds for successful program be renewed annually, depending on availability of funds?**

This RFQ is for a pilot program. DCF will make an assessment of this program and if it's successful and there are funds available, there may be another RFQ in the future.

**5. Please advise as to what is included in a Quotation Summary:**

- **Is there a particular Level of Service/Number of people to be served?**
  - DCF is not seeking a specific level of service
  - This is a Departmentwide effort – there are approximately 6,600 employees – the activity will be open to the employees that sign up for it. Please indicate in your proposal if there are limits on the number of individuals that you may serve.
  
- **Will this project be available to take place during the day or evening – will the employer allow this?**
  - Sessions/Activity could be either during the day or evening but DCF would prefer during the day.