

QUESTIONS AND ANSWERS

RESIDENTIAL TREATMENT CENTER CO-OCCURRING BEHAVIORAL HEALTH AND SUBSTANCE USE (RTC BH/SU) TREATMENT SERVICES 5 BED PROGRAMS

Questions? Email us anytime at DCF.ASKRFP [@dcf.nj.gov](mailto:dcf.nj.gov)

Main Number: 609-888-7730

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1. Can an existing RTC apply to facilitate a co-occurring program in place of its existing RTC?

No, an existing RTC cannot apply to facilitate a co-occurring program in place of its existing RTC. As per the Residential Treatment Center Co-Occurring Behavioral Health and Substance Use RFP, funds awarded under this program may not be used to supplant or duplicate existing funding.

<https://www.nj.gov/dcf/providers/notices/requests/RFP-CSOC-RTC-BHSU-2020.pdf>

2. If there is space for extra beds and the state is at capacity, is it likely DCF would add funding for additional beds that are available in times of need?

DCF will solicit applications for additional capacity based on demand and available resources.

3. In the organizational section, is it okay if all staff is not identified and hired, and will be by the deadline, if we are awarded?

Applicants are encouraged to include resumes for prospective staff, if known, as well as a description of proposed recruitment, hiring, and training of new staff.

4. Regarding licensing, the solicitation states that “applicants must provide evidence of ability to meet all NJ DCF and other applicable State and Federal Licensure standards”.

Does this mean, or imply, that agencies that do not have a past, current and/or active group home license through DCF do not qualify for, or will not be considered, for this award?

If this is not the case, what would be considered “evidence of ability to meet all NJ DCF and other applicable State and Federal Licensure standards”?

Agencies that have not previously, or are not now, licensed by the New Jersey Department of Children and Families (DCF) may be considered for an award. Applicants are encouraged to review the licensing standards and be prepared to complete a licensing application that demonstrates the agency’s readiness, ability, and capacity to meet the standards. The DCF Office of Licensing expects applicants to understand the requirements of applicable regulations and subsequently meet all the terms and conditions as described in the regulations in order to obtain a license.

<https://www.nj.gov/dcf/providers/licensing/laws/3A.56.pdf>

5. Will agencies without previous or current contractual commitment with DCF receive full consideration for this award?

Applications will be reviewed and scored based on the requirements outlined in the RFP. Applicant eligibility criteria are included in the RFP.

<https://www.nj.gov/dcf/providers/notices/requests/RFP-CSOC-RTC-BHSU-2020.pdf>

6. Does the attending psychiatrist have to have a Board Certification specifically in children and adolescent psychiatry, or is a Board-Certified Psychiatrist with expertise in working with children and adolescents acceptable?

Agencies must demonstrate their approach to ensuring adherence with [DCF Psychotropic Medication Policy](#) related to the prescribing, administration, and monitoring of psychotropic medication for minor clients.

7. What is the projected date a bidder will be notified if a contract is awarded?

There is no specified award date. The award announcement will be made after all eligible proposals have been evaluated and scored and a funding recommendation is approved by the Commissioner of the Department of

Children and Families. You will be notified via letter and email when a decision has been made. DCF's Office of Contracting will contact awardees to begin contract negotiations.

- 8. The RFP cover page states there is no mandatory Bidder's Conference, but within the RFP it states the bidder will be disqualified if they did not attend the conference with no reference to the conference not being mandatory.**

Do we have to attend the Bidder's Conference to qualify to apply?

No. There will be no Bidder's Conference.