



QUESTIONS AND ANSWERS

Division on Women

2025 RFP Domestic Violence Core Services in Camden County & 2025 RFP Domestic Violence Core Services in Passaic County

Written questions related to the *content* of this RFP were due on **May 23, 2025**.

Written *technical* questions about forms, documents, and format may be emailed at any time up to the due date to dcf.askrfp@dcf.nj.gov.

All responses must be submitted ONLINE.

To submit online, respondent must **first** complete and submit an Authorized Representative (AOR) registration form: AOR Registration Form.

[Click here to access the AOR Form.](#)

AOR Registration forms must be received by **Wednesday June 18, 2025**.

Complete RFP responses must be received by **Wednesday, June 25, 2025 (by 12:00 NOON)**

QUESTIONS & ANSWERS

Q. I am seeking possible clarification. We will be applying for the Domestic Violence Core Services, Camden County. Our team wanted to ask if the present shelter will be available for the new grantee to begin services at the 60-day mark or will the grantee be opening a new shelter? We assume there will need to be renovations, but we want to be clear on the expectation.

A. The present shelter will not be available to the new grantee to begin services at the 60-day mark. The grantee would have to provide shelter services within Camden County.

Q. Pg. 2 (Section B. Funding information, second bullet point under "DCF will make available funding as follows:") What is the minimum base salary for the Housing Navigator position?

A. The minimum base salary for the housing navigator is \$60,000-\$65,000.

Q. Pg. 3: Are startup funds provided, and if so, how much? And is that part of the contract amount listed in the RFP?

A. Startup funds are not allocated; however, any anticipated accruals may be used toward start-up costs.

Q. Pg. 5 (C.1): Are the 25 beds inclusive of the dependents?

A. Yes.

Q. Pg. 11 (C. Emergency Shelter): Will DCF provide the facility for shelter services? If DCF is providing the facility, who will be responsible for the costs of any repairs?

A. DCF is not providing the facility for shelter services.

Q. Pg. 15 (8) Will DCF provide a vehicle or does this have to be purchased or leased by the grantee?

A. DCF may be able to provide a vehicle. In addition, vehicles are allowable costs under the contract.

Q. Per Diem/Client Payment for DCP&P-Involved Clients

For clients involved with DCP&P who are housed through the shelter, what is the applicable reimbursement model? Specifically, will providers be reimbursed at a per diem or current contracted rate for these clients?

This question seeks clarification as to whether fee-for-service payments apply when sheltering DCP&P-referred clients in Passaic County.

A. DCF does not employ a fee-for-service model for any clients regardless of DCP&P involvement. DCF utilizes a cost reimbursement model, that provides monthly payments.

Q. Use of Contract Accruals for Start-Up Costs

The RFP (Section I-B, Page 3) notes that start-up costs may be reimbursed using anticipated contract accruals. Can you please clarify the following:

1. Are start-up costs allowable under each of the three program components (Shelter and Supportive Services, Housing First, and DVL)?

A. Yes, all three program components are eligible for start-up costs.

2. Is there a defined cap or limit on start-up costs that may be reimbursed through contract accruals?

A. Contract costs are negotiated. There is no defined cap or limit. DCF will consider reasonable requests to reallocate accruals toward start-up costs.

3. Are items such as IT infrastructure and setup, beds, linens, and basic furnishings considered allowable start-up expenses?

A. Yes, these items would be allowable start-up expenses.