

NJOPD NON-CITIZEN CLIENT INTAKE FORM

Client Name: _____
Client DOB: _____
Client Phone: _____
Attorney Name: _____
Attorney Phone: _____
Region: _____

ICE Detainer Yes ___ No ___
Verified on Promis/Gavel? ___ Yes ___ No ___
Date verified: _____
Type of court proceedings:
___ Crim. ___ Juve. ___ Recovery ___ DCP
___ Other: _____

If the client has multiple open cases, please include all NJOPD attorneys in this correspondence.

Language(s) Spoken: _____
English speaker: Yes No
Country of Birth: _____

Family Information:

Marital Status: _____
Partner: USC LPR Undocumented
Children Number: _____ Ages: _____
 USC LPR Undocumented
Mother: USC Year: _____ LPR Undoc
Father: USC Year: _____ LPR Undoc
USC grandparents: if yes, who? _____

Immigration Status:

When did client first arrive in US? _____

Has client left US since initial entry? Yes No

LPR- Lawful Permanent Resident (green card)

Date received LPR status: _____

Refugee

Asylee: date asylum granted: _____

Undocumented- no lawful entry (i.e. crossed border)

Undocumented- lawful entry (i.e. visa overstay)

Temporary Protected Status (TPS)

Nonimmigrant visa (student, business, tourist)

Type of Visa: _____ Expiration date: _____

Previously in removal proceedings? Outcome: _____

Other- Please explain any unknown or missing info: _____

If you write 'work permit' please include a photo and information on how the work permit was obtained.

Client's Immigration Goals:

- Avoid conviction that triggers removability
- Get out of jail ASAP
- Immigration consequences, including deportation, are not a priority
- Client would like to speak with pro bono immigration counsel (If checked, complete waiver form and return with intake.)
- Other: _____

DHS A#: _____
Client is: Not in Custody In Custody
If in custody, where? _____

Does client have any pending immigration applications?
 Yes No

If yes, which application(s)? _____

Does client have immigration attorney? Yes No

Name & phone: _____

Complete Criminal History:

Please attach complete CCH or other criminal history. If unable to attach CCH, you must include the statute of conviction, date of conviction, and sentence (including suspended time) for every prior arrest. This includes PTI, downgrades to municipal court, and out of state matters.

Current Case:

Brief narrative of events:

Charges- include NJSA statute and subsections:
Please attach the indictment/ accusation/ complaint

Plea Offers(s): *You may attach a written offer*

Offer expiration date: _____