

## APPENDIX A

### PROVISIONS OF, AND ADDENDA TO, THE AGREEMENT

#### **MINIMUM HARDWARE AND SOFTWARE REQUIREMENTS**

In addition to satisfying the technical requirements for the file format to be submitted, the Facility is required to submit all of the HDDV Emission Inspection Report information that it would otherwise have been submitted on paper forms pursuant to P.L. 1995-157 et seq.

In order for a facility to run the data entry system made available by the Department, the Facility must have the following minimum hardware and software.

- IBM or compatible computer
- Windows 95/98
- Excel97, or compatible .xls files

A facility may also need the following to obtain the Heavy-Duty Diesel Vehicle inspection data entry system from the Department's Bulletin Board or from the Internet:

- An external modem or Internet access capable of retrieving data via telephone line from another computer.

The Department cannot provide versions of the data entry system that run on a computer or software other than listed above.

The Department agrees to provide the Facility with the prescribed field layout for the databases to be created for the HDDV Emission Inspection Report submittal. The databases will be created in Excel97 or .xls format. Field names, lengths, types and field descriptions (i.e.; the prescribed field layout) will be provided to the Facility upon the Facility's verbal or written request or can be obtained directly by the Facility from the Department's Bulletin Board System.

It is the Facility's choice if data are to be manually entered into the files using the data entry system provided by the Department or imported or copied into the files and file format provided by the Department. In either case, the Facility shall only provide the electronic data to the Department within the file format provided by the Department. The Facility may not change the file format as provided by the Department and no other file formats will be accepted.

#### **REPORTING PERIOD**

Facilities will submit reports on a quarterly basis. Reports are due on the fifth calendar day of the month following the end of the quarter to be reported. If that date is a weekend or holiday, the report is due on the business day BEFORE that date.