



A Risk Communication Campaign for Coastal New Jersey: Community-Based Art Grant Program

Program Support Grant Application Questions & Answers

Q: Are current or past grantees eligible to apply again for this cycle of the Community-Based Art Grant Program.

A: All previous and current grantees are eligible to reapply for the Community-Based Arts Grant Program as long as they still meet all eligibility requirements listed in the Notice of Funding Availability (NOFA) and remain in good standing with the State of New Jersey, New Jersey Department of Environmental Protection, and the New Jersey Council on the Arts (Arts Council). However, proposals cannot duplicate activities being funded through previous or current awards.

Q: Can fiscal sponsorship suffice for this program?

A: A New Jersey based fiscal sponsor might be eligible to apply on behalf of a sponsored entity, provided they meet the eligibility requirements in the NOFA, and that, should funding be approved, they are willing to serve as a point of contact and ensure that all requirements are met.

To be eligible for the Grant Program, an applicant must:

1. Be incorporated in the State of New Jersey as a non-profit corporation or be a unit of government, college or university; or
2. Be tax-exempt by determination of the Internal Revenue Service in accordance with Sections 501(c)3 or (c)4; and
3. Meet all other listed criteria in the NOFA.

Q: The link on Page 6 Item f. is broken. It says the page is missing, is there another link for the ADA checklist from the NJ Theatre Alliance.

A: We apologize. Please find the updated link for the ADA checklist from the NJ Theatre Alliance here:
https://nita-assets.s3.amazonaws.com/uploads/2022/09/ADA_Self_Assessment_Survey.pdf

Q: Is there an editable version of the budget chart on page 12? Does it need to be in the same format?

A: The budget chart on Page 12 is an example of the type of information DEP and the Arts Council are looking for while reviewing your application. The budget chart does not have to be in the exact form, as long as all information is included in a format that works for your organization.

Q: Is there a match requirement for this grant? If we are chosen as a CBO, is there an expectation that we would provide a match for the award in our budget?

A: Match is not a requirement of this grant. If proposed project expenses are in excess of the grant award, the CBO should be prepared to make up the difference through a match, but one is not required if the expenses of the proposed project meet the grant award amount.

Q: Are there limitations to how awarded funding can be spent on materials?

A: The NOFA for 2023-2024 states, "Each CBO is eligible to be awarded \$20,000. Of that award, a minimum of \$12,000 must be provided to the artist(s) the CBO is partnered with for the reimbursement of materials and the artists' fees for development and presentation of the art installation selected. Up to \$8,000 may be utilized by each CBO for reimbursement of its documented costs, such as staff time, location fees, and materials." It is up to the awarded CBO and the awarded artist team to determine what materials the artist will be reimbursed for and what materials the CBO will purchase directly.

Q: How do I submit my full application?

A: As stated in the NOFA, "Applications and all required/associated documents must be submitted electronically to the New Jersey Department of Environmental Protection (DEP), New Jersey Coastal Management Program (CMP) at NJCZM@dep.nj.gov by 5:00 P.M. EST on June 30, 2023 to be eligible for funding." Please include all required elements listed in the NOFA as attachments in your email. You will receive a confirmation email stating your application was received.

Q: In looking at the bulleted points under “Expectations of Community-Based Organizations,” it states the selected CBOs would work with the Arts Council on the Call for Artists. Does that mean that we should not plan our programming at this point with a specific artist in mind?

A: Correct, the call for artists will be an open call and the artists will be selected through a panel process, on which the CBO will be represented, but not the sole selector. The CBO will meet with the Arts Council to inform the call for artists and The Arts Council will organize the Call for Artist The proposal submitted in response to the NOFA is not an opportunity to propose artwork – it is a funding opportunity to partner and work with an artist, once selected through this grant program.

Q: I am an artist interested in getting involved. Can you tell me how? My understanding is that this grant is for organizations and not individuals. Is that true? How are the artist teams selected? Does the State Arts Council have a roster of artists that they are planning to work with?

A: The best way for an artist to get involved is to consider if the opportunity aligns with their practice, and if they are interested in the collaborative creation/installation of new work and community engagement then apply when the Call for Artists is released. This NOFA is specifically soliciting organizations who wish to work with artists/artist teams to implement the project. Once the Community-based Organizations have been selected, a Call for Artists to collaborate will be opened to the public in late July.

The artist selection process for the NOFA funded projects will go through www.Callforentry.org (CAFÉ) – and the State Arts Council will publicize the opportunity for artists in their monthly e-newsletter, “Opportunities for the Field” in which the posting of grant opportunities, exhibitions and professional development opportunities is announced. You can find it here:

https://www.nj.gov/state/njsca/dos_njsca_opportunities-for-the-field.html

