

New Jersey Dam Safety Compliance Schedule Form

Dam Name: _____	Owner: _____ Address: _____ Address: _____ Address: _____ Phone: _____ Email: _____	Owner's Engineering Firm: Name: _____ Address: _____ Address: _____ Address: _____ Phone: _____
File No: _____		

The purpose of this form is to allow the dam owner, through consultation with their engineer, to establish a time line for addressing the deficiencies identified in the inspection report for the dam and bringing the dam into compliance with the New Jersey Dam Safety Standards, N.J.A.C. 7:20-1.1 et seq.

Proposed time frame for submission of required information and implementation of recommended repairs:
(Engineer should check required sections and propose appropriate time frames. However, the Bureau of Dam Safety reserves the right to require additional dates and/or information as needed.)

Performance of maintenance and repairs not requiring approval from the Bureau of Dam Safety (Such work includes grass mowing, brush removal, debris removal, filling of animal burrows, minor concrete repairs, minor gate repairs, filling of areas of minor surface erosion, etc. The Bureau of Dam Safety must be notified upon completion of these activities.)

Work to be completed no later than: _____

Engineering Report / Studies (This work includes any required hydrologic and hydraulic analysis, structural analysis, alternative analysis, geotechnical investigations or dam breach analysis that may be recommended by your engineer and/or required by the Bureau of Dam Safety.)

Studies to be submitted for review no later than: _____

Permit Application: (A permit application must be submitted for any construction activity at the dam. The permit application must address all deficiencies as identified in the inspection report and the subsequent engineering report / studies.)

Permit application to be submitted no later than _____ months after the date of the Bureau of Dam Safety's approval of any required studies. (Please provide date if no studies are required.)

Construction to start no later than _____ months after the date of issuance of the permit by the Bureau of Dam Safety.

Operation and Maintenance Plan (O&M): (An O&M is required for all dams. O&M's should be submitted with the permit application or sooner if possible. Existing O&M's may need to be updated if a dam is being rehabilitated. Please indicate date a new or revised O&M will be submitted if there is not an existing and approved Manual on file with this office.)

O&M to be submitted no later than: _____

Emergency Action Plan (EAP): (EAPs are required for all high and significant hazard dams and should be submitted as soon as possible. Existing EAPs should be reviewed on a yearly basis and revised as necessary. Please indicate date a new or updated EAP will be submitted if there is not an existing and approved Plan on file with this office.)

EAP to be submitted no later than: _____

The dates provided above will be reviewed by the Bureau of Dam Safety to determine if the schedule is acceptable to achieve compliance with the Dam Safety Standards. Requests for extensions to the accepted time frames outlined above must be submitted to this office in writing along with appropriate justification and will be considered on its merits on a case by case basis.

Signed: Dam Owner

Date

Signed: Owner's Engineer

Date

Additional information including the Bureau of Dam Safety forms, standards and inspection guidelines as well as EAP guidelines and a sample O&M is available at <http://www.nj.gov/dep/damsafety/>. Contact the office via e-mail at Damsafety@dep.nj.gov or telephone at (609) 984-0859 with any questions. Please submit the completed form to: NJDEP, Bureau of Dam Safety, Mail Code 501-01A, P.O. Box 420, Trenton, NJ 08625.