## Paying a Bill Online

Companies wishing to register equipment for transporting solid or hazardous waste must submit the appropriate forms and paperwork to the Licensing and Registration Unit. Once this paperwork is processed a bill is created and subsequently mailed to the company by the Department of Treasury. To pay this bill the company has three options:

- Return invoice with applicable payment to the Department of Treasury
- Pay invoice online using an e-Check
- Pay invoice online using a credit card if balance due is less than \$1,000

The following instructions explain how to pay a bill online using an e-Check or Credit Card. Go to the web site <u>http://www.nj.gov/dep/online/</u>



**Scroll down** to the bottom of the screen till you can see the section for "Non-Registered Services". **Click** on the link for "**Pay a Paper Invoice**."

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**Enter** the **Invoice Number** listed on the bill received from the Department of Treasury and then **click Continue**.

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Depending upon the amount of the invoice you will have the choice of **Pay via Credit Card** (if <\$1,000) or **Pay via eCheck**. **Select** desired payment method and enter required information.

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