

## Paying a Bill Online

Companies wishing to register equipment for transporting solid or hazardous waste must submit the appropriate forms and paperwork to the Licensing and Registration Unit. Once this paperwork is processed a bill is created and subsequently mailed to the company by the Department of Treasury. To pay this bill the company has three options:

- Return invoice with applicable payment to the Department of Treasury
- Pay invoice online using an e-Check
- Pay invoice online using a credit card if balance due is less than \$1,000

The following instructions explain how to pay a bill online using an e-Check or Credit Card. Go to the web site <http://www.nj.gov/dep/online/>

**Welcome to New Jersey Department of Environmental Protection's (NJDEP) Online Business Portal**

Online system can now be accessed via the myNewJersey Portal at <http://www.nj.gov> or accessed directly from this page by selecting 'Log in to NJDEP Online'. You will be required to have a myNewJersey Portal account in order to access NJDEP's online services. If you do not have a myNewJersey Portal account you will be able to create one during the registration process. You will also be able to use this same myNewJersey account to access other services provided by other New Jersey Departments.

Please review the following instructions to request access to NJDEP Online:

**NJDEP Online New User INSTRUCTIONS**

Please read the instructions thoroughly before continuing. Instructions will open in a new window so you can print them or follow along.

If you do not have Adobe's free Acrobat Pdf reader please download it [here](#) in order to read or save the instructions.

**NEW USERS Request Access to NJDEP Online**

**Registered and Non-Registered Services:**

NJDEP Online offers two different types of online services, Registered and Non-Registered.

**Registered Services** require users to create a NJDEP Online and myNewJersey account; **Non-Registered Services** do not require NJDEP Online or myNewJersey account creation and can be

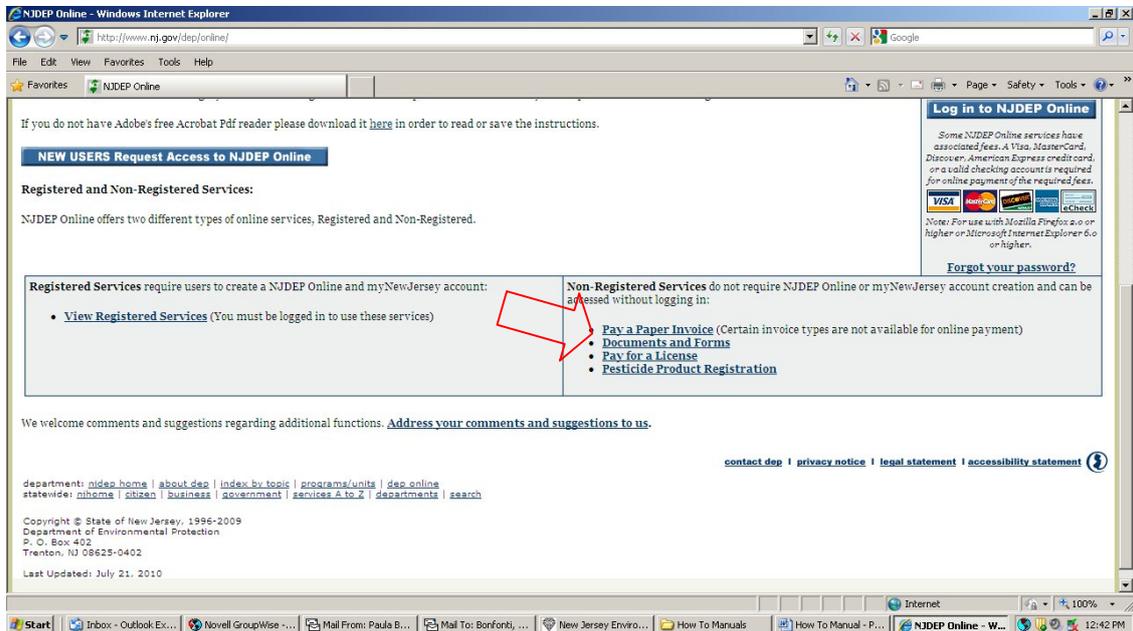
**There is currently an issue with the myNewJersey State Portal. As a result users may have trouble logging in. We are working on a solution and apologize for the inconvenience.**

Already a registered user?  
**Log in to NJDEP Online**

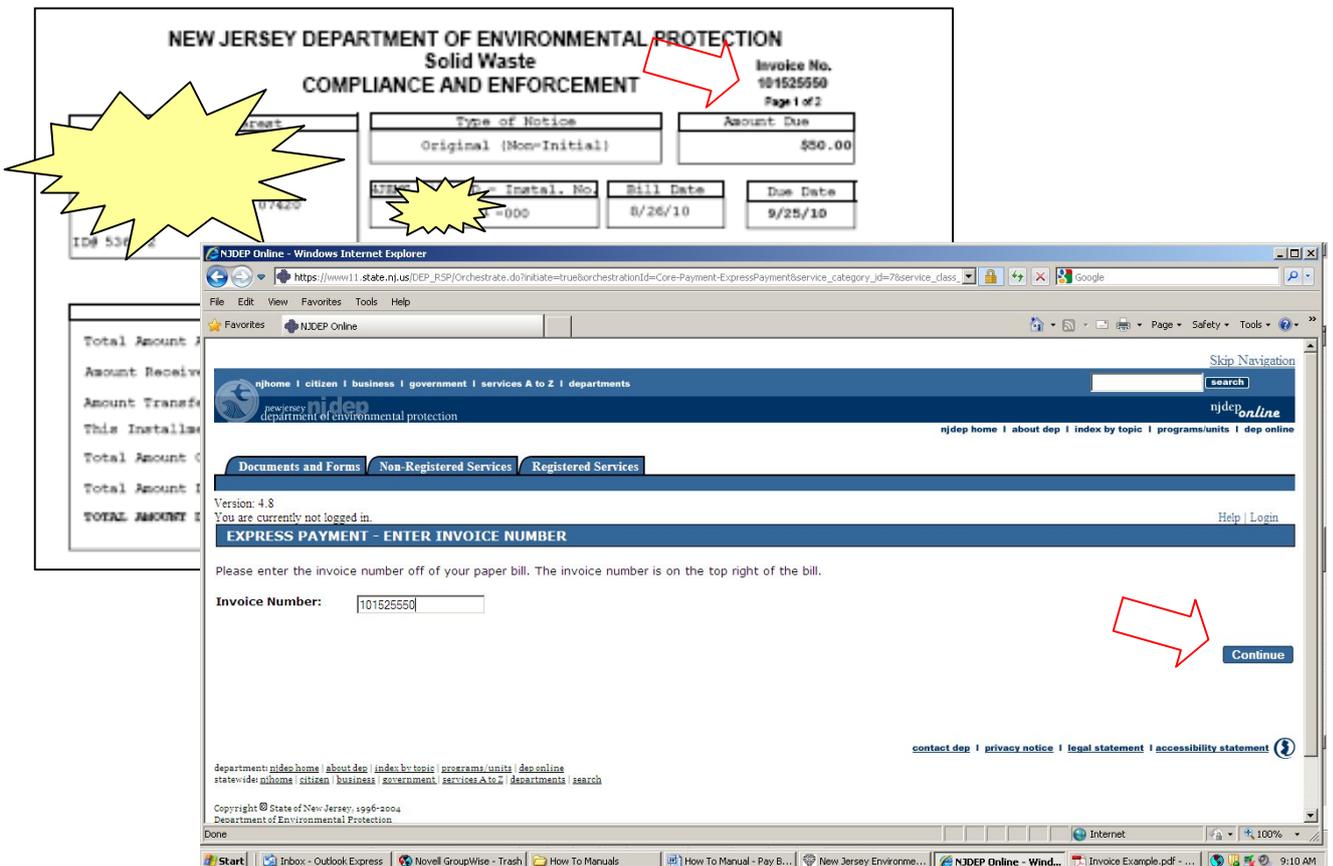
Some NJDEP Online services have associated fees. A Visa, MasterCard, Discover, American Express credit card, or a valid checking account is required for online payment of the required fees.

**Forgot your password?**

**Scroll down** to the bottom of the screen till you can see the section for “Non-Registered Services”. **Click** on the link for “Pay a Paper Invoice.”



**Enter** the **Invoice Number** listed on the bill received from the Department of Treasury and then **click Continue**.



Depending upon the amount of the invoice you will have the choice of **Pay via Credit Card** (if <\$1,000) or **Pay via eCheck**. Select desired payment method and enter required information.

Version: 4.8  
You are currently not logged in.

### PAYMENT SUMMARY

Charges

ID	Facility ID	Facility Name	Program	Service	Type	Creation Date	Amount	
10		LLC	Solid Waste	SW Transporter Registration	Vehicle Registration Initial Application	08/26/2010	\$50.00	
							<b>Total:</b>	<b>\$50.00</b>

Clicking a column title will sort the table by that column.

Pay via Credit Card | Pay via eCheck | Return

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### MAKE PAYMENT - BY CREDIT CARD

Total: \$50.00

Credit Card Type\*:

Credit Card Number\*:

Expiration Date\*:

Name on Card\*:

\* Required

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### MAKE PAYMENT - BY eCHECK

In order to comply with new banking rules, please answer the following question:  
Will the funds for the payment come from an account outside the United States (Yes/No)?

Yes  No

Total: \$50.00

Bank Routing No.\*:

Account Number\*:

Account Type\*:

Name on Account\*:

Facility Name\*:

Contact Name\*:

Contact Phone No.\*:

Contact Phone No. Ext:

Contact E-Mail\*:

\* Required

Continue Clear Cancel