

Online Registration Renewal using Registered Service

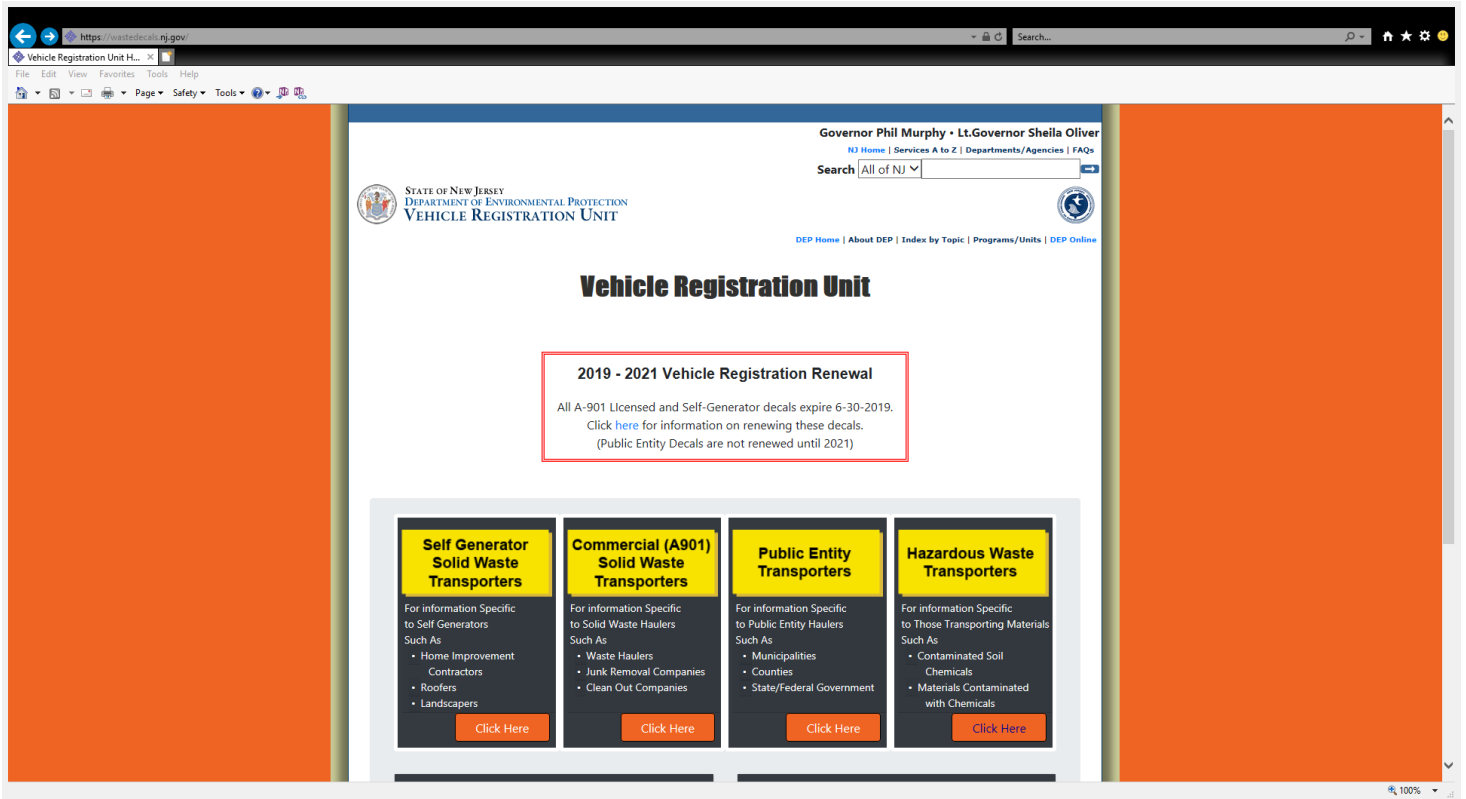
On June 30th 2019 your waste decals will expire. To obtain new decals you must renew using an online service. You now have two methods for such renewal – “Registered” and “Non-Registered”. Below is a summary of the advantages and disadvantages of each method:

	Non-Registered	Registered
Required to create NJDEPOnline Account	No	Yes
Maximum Number of vehicles that can be renewed - i.e. - “Cabs”, “Single Unit Vehicles”, or “Trailers	10	Unlimited
Maximum Number of containers that can be renewed	Unlimited	Unlimited
Ability to renew equipment which is leased from another company or rental company provider	No	Yes
Ability to modify the license plate information for currently registered equipment.	Yes	Yes
Ability to register new equipment during online renewal instead of completing an “Add-on form.”	Yes*	No
Payment options	Credit Card, E-Check	Credit Card, E-Check, Bill Me Later
Ability to complete renewal in more than one session	No	Yes
Summary of online renewal sent to you by e-mail	Yes	Yes
Ability to retrieve information about past renewal activities	No	Yes

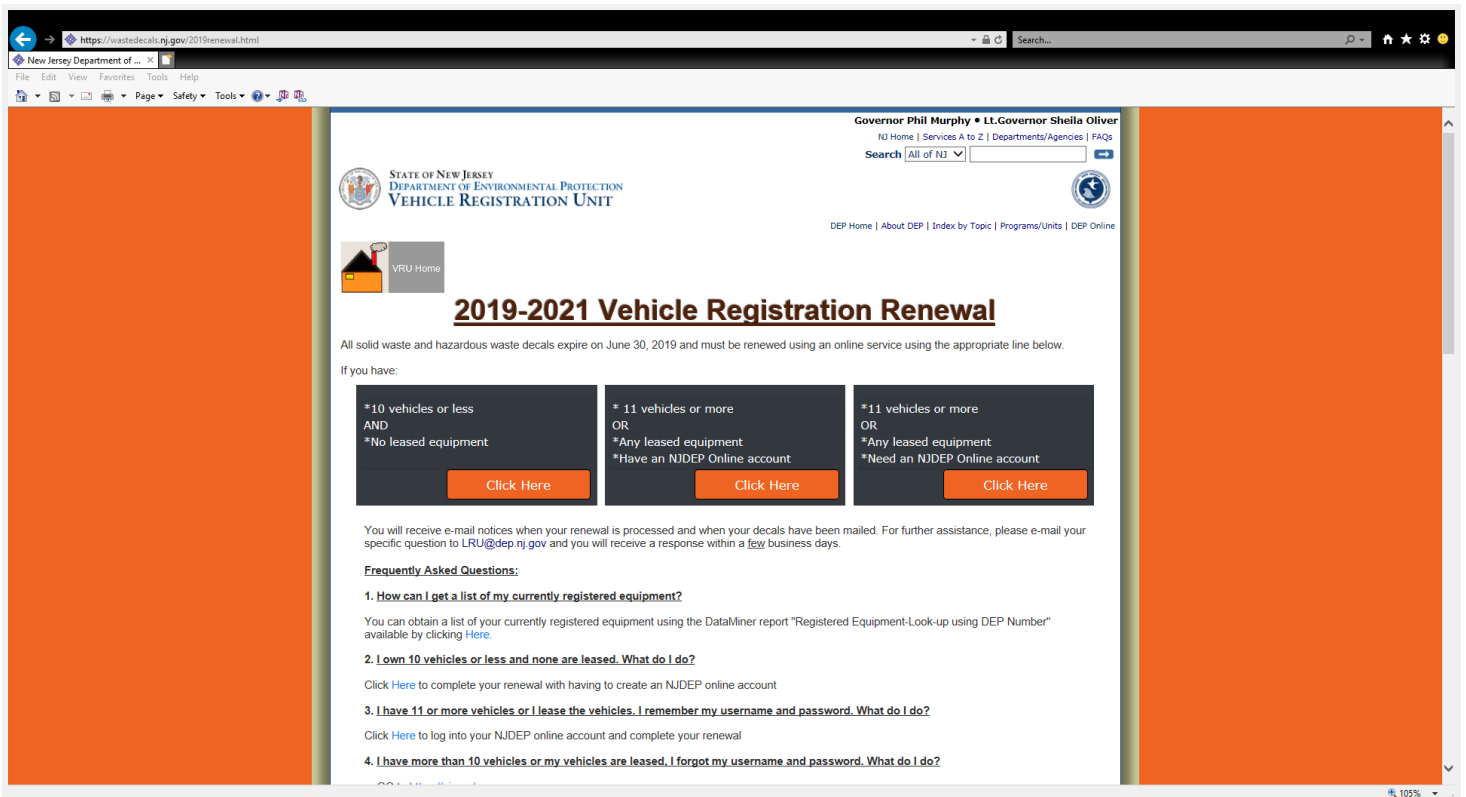
*The total amount that can be added depends on how much equipment is being renewed. Specifically, the total that can be added and renewed is 10 vehicles, i.e. - “Cabs”, “Single Unit Vehicles”, or “Trailers”. If you renew 2 vehicles you could add up to 8 vehicles, if you renew 5 vehicles you could add up to 5 vehicles, if you renew 10 vehicles you cannot add any other vehicles, etc.

This step-by-step instruction manual explains how to complete renewal using the **Registered** service. A different manual is available for renewing using the Non-Registered service at <https://www.nj.gov/dep/dshw/hwr/nonreg.pdf>

To begin the renewal process, go to the web site <https://wastedecals.nj.gov/> and click the link for renewal.



You will be brought to a web page with links for renewing along with various Question & Answers.



The link for clicking “[Click Here if you have more than 10 vehicles, or any equipment is leased or you already have an account at NJDEP Online](#)” is for those who have **previously renewed online using the registered service**. If you forgot your username or password you should still click this link as you will be given the option to retrieve your user name and/or password as shown below:

Log On to myNewJersey

Log On ID:

Password:

Log In

[Forgot your logon ID?](#)

[Forgot your password?](#)

[Sign up to become a member](#)

[Help](#)

If you still have a problem, go to <https://www.state.nj.us/mynj/mailmynjs.html>

The link for clicking “[Click Here if you have more than 10 vehicles, or any equipment is leased and you do not have an account at NJDEP Online](#)” is for those who have **never renewed online using the registered service**. You will be asked for various information to create a NJDEP Online Account which will also create a myNewJersey account and link such accounts together. You could then also link to your myNewJersey other services provided by New Jersey as they become available.

Version: 5.7

WARNING: You are using a browser that is not fully supported by the services currently available on NJDEPOnline. If possible, please use the same version (or later) of one of our supported browsers:
Firefox 34, Internet Explorer 11

1. Request access to NJDEP Online 2. Link Your NJDEP Online service to your myNewJersey account 3. Use NJDEP Online

Please provide the following information to begin setting up your NJDEP Online account

*Contact Name:

*Organization Name:

*E-Mail Address:

*Confirm E-Mail:

Request

department | njersey home | about dep | index by topic | programs/units | dep online
statewide | subhome | citizens | business | government | services A to Z | departments | search

contact dep | privacy notice | legal statement | accessibility statement

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P.O. Box 402
Trenton, NJ 08646-0402
Last Updated: June 24, 2004

Once you are logged onto the NJDEPOnline system you will be brought to a screen with various information regarding changes to the service and planned outages. After reading the displayed messages **click Continue**.

The screenshot shows a web browser window displaying the NJDEP Online system. The address bar shows the URL: https://www.state.nj.us/DEP_RSP/Authenticate.do?method=njdep. The browser is identified as myNewJersey. The page header includes the NJDEP logo and navigation links: [home](#), [citizen](#), [business](#), [government](#), [services A to Z](#), [departments](#). A search bar is present with the text "Skip Navigation" above it. Below the header, there are tabs for "My Workspace", "User Profile", "Certifications", "Payments", "Documents and Forms", and "Permit Folder". The main content area displays the following information:

- Version: 5.7
- Currently logged in: Michael Gage (BIRDS-OR-SHELLS)
- MESSAGES**
- NOTICE:** NJDEP Online will be undergoing scheduled maintenance on Saturday, December 21st, from approximately 10:00 AM EST to 12:00 PM EST. During this time there will be a delay in service status updates, submission confirmations, and automated email deliveries including those with attachments. We appreciate your patience and apologize for the inconvenience.
- NOTICE:** Please note the Community Right to Know Survey, eNJRMP Submit and the Release and Pollution Prevention Report and Pollution Prevention Plan Summary services will be unavailable due to routine maintenance on Saturday, January 21st, from approximately 9:00 AM EST to 9:00 PM EST. We appreciate your patience and apologize for the inconvenience.
- IMPORTANT:** As of July 1, 2015, the New Jersey Department of Environmental Protection (NJDEP) will be transitioning from a transaction fee model to a convenience fee model for accepting credit card payments. Please note that NJDEP will continue to offer electronic check (eCheck/EFT) and Bill Me Later (available on some services) payment options completely free of any transaction charges. Starting July 1, 2015, if you select Pay via Credit Card, you will be transferred to the new credit card processing web page. This page will display a line item for the NJDEP fee and a separate Service Fee line item representing the credit card convenience fee to be charged. The convenience fee is 1.9% of the amount being charged + \$1.00.
- NJDEP Online suggests Microsoft Internet Explorer 11 or Mozilla Firefox 34 or later to operate correctly. It may not work with any other web browsers such as Google Chrome or Apple Safari. Failure to upgrade to the correct browser version may cause data to display incorrectly and may disable some features.
- NOTICE:** For optimal performance, it is advised to maintain only one Internet Explorer or Firefox browser window or tab when using the NJDEP Online System.
- NOTICE:** For users of the E2 component of NJDEP Online, only Internet Explorer 11 may be used at this time.

At the bottom right of the page, there is a "Continue" button. The footer contains the following information:

- Department | [njdep home](#) | [about dep](#) | [index by topic](#) | [programs/units](#) | [dep online](#)
- [njdeprde](#) | [njdeprde](#) | [citizen](#) | [business](#) | [government](#) | [services A to Z](#) | [departments](#) | [search](#)
- Copyright © State of New Jersey, 1996-2004
- Department of Environmental Protection
- P.O. Box 602
- Trenton, NJ 08649-0402
- Last updated: June 24, 2004

The browser taskbar at the bottom shows the Start button, several open windows including "Inbox - Michael.Gage@...", "How To Manuals", "reg.doc [Compatibility M...", "Registration Program", and "NJDEP Online - Windo...", and the system tray showing the time as 11:50 AM.

You will now be brought to the **My Workspace** which has four sections – **Service Selection**, **My Facilities/Program Interests**, **My Services – In Progress** and **My Services – Submitted**.

Under the section for **Service Selection** there should be a listing for **Vehicle Registration Renewal**. If not, click the button for **Configure Services**. You will then be brought to a screen listing the various NJDEPOnline services. Under the heading for **Solid and Hazardous Waste** there will be a listing for **Vehicle Registration Renewal**. **Click** the box to the left of this entry and then click **OK**. You will be brought back to **My Workspace** and **Vehicle Registration Renewal** will be listed under the section for **Service Selection**

Version: 5.7
Currently logged in: Michael Gage (BIRDS-OR-SHELLS) [Help](#) | [Logout](#)

MY WORKSPACE

Service Selection

Note: Access to this electronic service selection and submittal area is granted by selecting facilities using the [user profile](#). Some services are accessible without selecting facilities as shown below.

Solid and Hazardous Waste
[Vehicle Registration Renewal](#)

[Configure Services](#)

My Facilities/Program Interests

Note: You may add Facilities/Program Interests by clicking the "Add Facilities" button below.

Facility Name	Facility ID	Program	Access Type	Access Status	Change Access	Manage Security	View	Remove
DEP FICTITIOUS TRANSPORTER FOR TESTING	594008	Solid Waste	Individual With Direct Knowledge	Granted				

[Clicking a column title will sort the table by that column.](#)

[Add Facilities](#)

My Services - In Progress

Note: To edit or resume working on an "In Progress" item, please click on the appropriate number in the ID column. You do not have any "In Progress" Services.

My Services - Submitted

Note: If the status of your service is "Submission Failed - Please contact DEP," please send an e-mail to PortalComments@dep.nj.gov for assistance. Please include the Service ID number of the failed submittal in the message.

ID	Application Name	Facility Name	Description	Status	Created Date	Last Modified Date	Summary	History	PDF
288774	Vehicle Registration Renewal Registered -April 3, 2013	DEP FICTITIOUS TRANSPORTER FOR TESTING	Solid/Hazardous Waste - Vehicle Registration Renewal - New	Submission Successful	04/03/2013	04/03/2013			

Please select the Services that you would like to appear on your Workspace and click the OK button.

Services

Division of Water Quality

- NIPDES Monitoring Reports (DMRs, WCRs, RTRs)
- Dental Waste Registration - New
- Dental Waste Registration - Renewal
- Stormwater Construction General Authorization
- MSRP Annual Report

Solid and Hazardous Waste

- Vehicle Registration Renewal
- Waste Annual Report
- Waste Collection Plan
- Waste Renewal Registration

Division of Land Use Regulation

- Apply for Land Use Permit by Certification
- Apply for or Revise a Letter of Interpretation
- Renew Tideland License
- Tidelands License Ownership Change

Water Monitoring

- Water Quality Data Exchange

Well Permitting

- Well Permitting Service Selection

Office of Dispute Resolution

- Request Alternative Dispute Resolution

Pesticide Operations

- Apply For Aquatic Pesticide Permit

Site Remediation

- LSRP-Related Services

Toxic Catastrophe Prevention Act (TCPA)

- LSRP Submit

Air Program

- LSRP/US File Submission
- General Permits (for minor source facilities only)
- General Operating Permits (for Title V major source facilities only)
- Permit/Certificate Folder
- NDR RACT Combustion Adjustment
- Excess Emission Monitoring Performance Reports (EEMPR)
- Periodic Compliance Certification
- Diesel Retrofit Program

Right to Know and Pollution Prevention Program

- Community Right To Know Survey
- Release and Pollution Prevention Report and Pollution Prevention Plan Summary

Underground Storage Tank (UST) Program

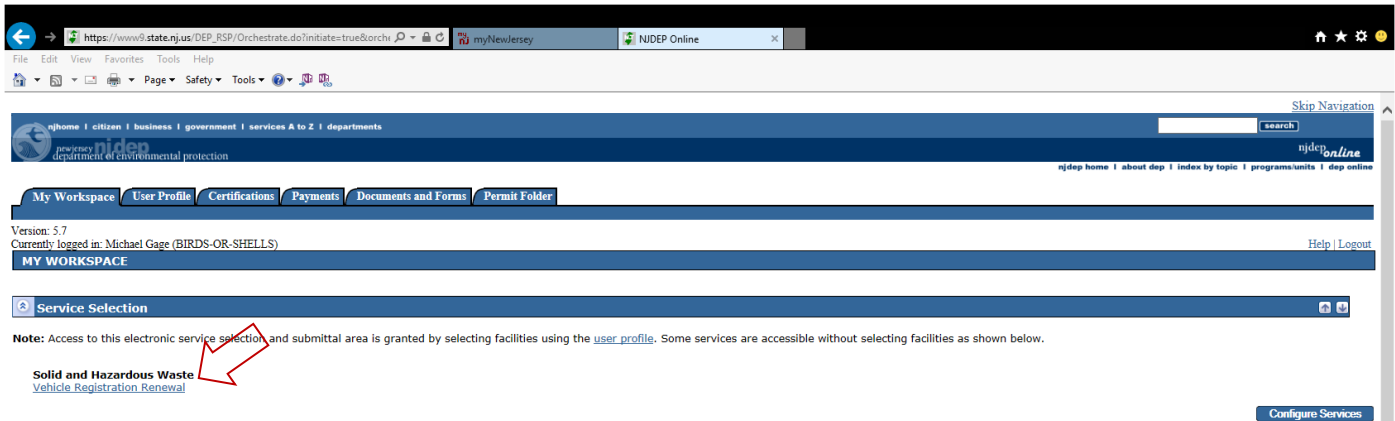
- Initial UST Registration
- Modification of UST Registration
- Renewal of UST Registration
- Underground Storage Tank Notice of Intent to Close

Water Supply

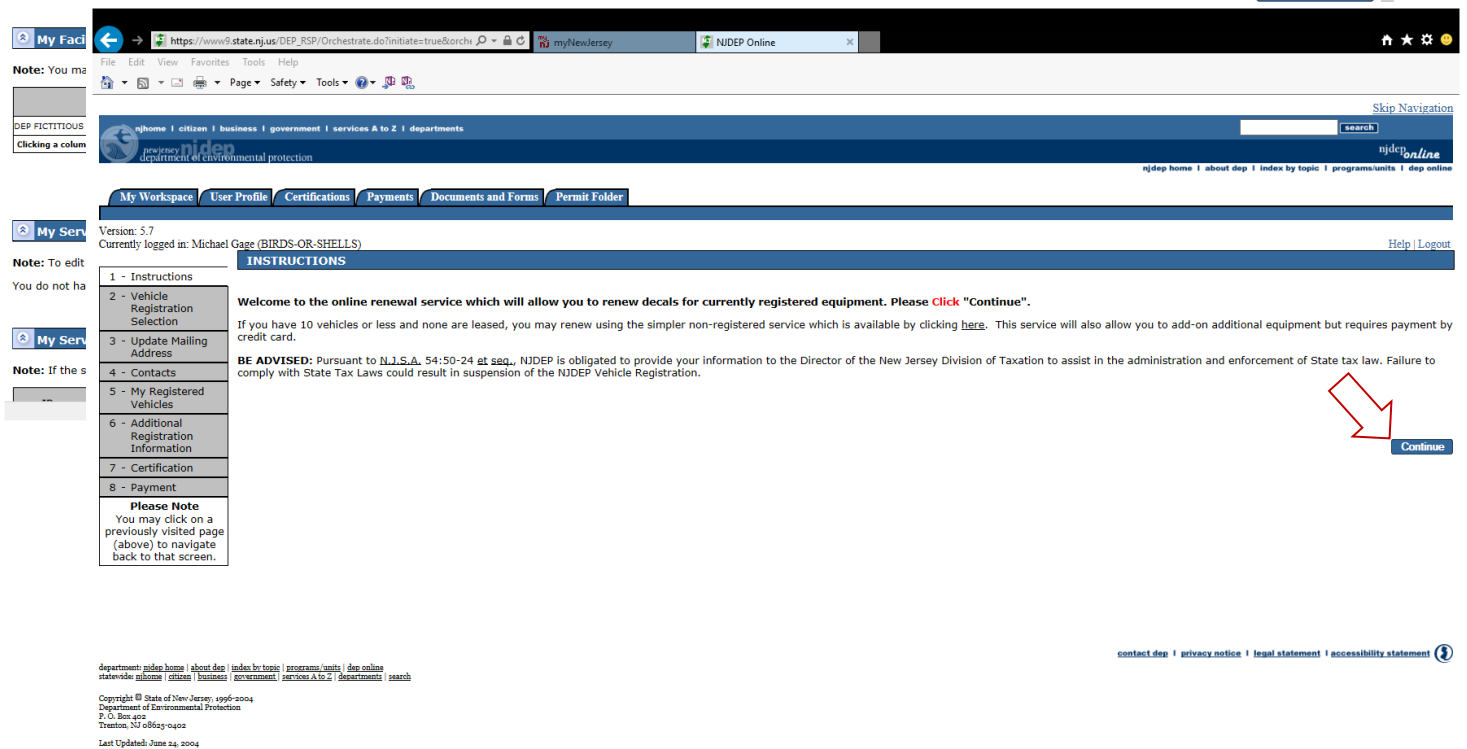
- Drinking Water (dWR)
- Private Well Testing Act (PWT) Analytical Results
- Water Diversion, Water Utilization and Monitoring Results Submittal
- Physical Connection Program Service Selection

[Check All](#) [OK](#) [Cancel](#)

Click the link for **Vehicle Registration Renewal** under the heading of Service Selection. You will be brought to a screen with information about the registered online service as shown below. **Click** "Continue."



This screenshot shows the NJDEP Online Service Selection page. The browser address bar displays the URL: https://www9.state.nj.us/DEP_RSP/Orchestrator/initiate>true&orchestrator=.... The page header includes navigation links for home, citizen, business, government, services A to Z, and departments. A search bar is present in the top right. Below the header, there are tabs for My Workspace, User Profile, Certifications, Payments, Documents and Forms, and Permit Folder. The user is logged in as Michael Gage (BIRDS-OR-SHELLS). The main content area is titled "Service Selection" and contains a note: "Access to this electronic service selection and submittal area is granted by selecting facilities using the user profile. Some services are accessible without selecting facilities as shown below." Underneath, there are two links: "Solid and Hazardous Waste" and "Vehicle Registration Renewal". A red arrow points to the "Vehicle Registration Renewal" link. A "Configure Services" button is located in the bottom right corner.



This screenshot shows the "Vehicle Registration Renewal" instructions page. The browser address bar displays the URL: https://www9.state.nj.us/DEP_RSP/Orchestrator/initiate>true&orchestrator=.... The page header is identical to the previous screenshot. The main content area is titled "INSTRUCTIONS" and contains the following text: "Welcome to the online renewal service which will allow you to renew decals for currently registered equipment. Please Click 'Continue'." Below this, it states: "If you have 10 vehicles or less and none are leased, you may renew using the simpler non-registered service which is available by clicking [here](#). This service will also allow you to add-on additional equipment but requires payment by credit card." A "BE ADVISED" section follows, mentioning N.J.S.A. 54:50-24 and the Department of Taxation. A "Please Note" section at the bottom explains that users can click on a previously visited page (above) to navigate back to that screen. A red arrow points to the "Continue" button in the bottom right corner. On the left side, there is a sidebar with a table of contents listing steps 1 through 8, with step 2 "Vehicle Registration Selection" highlighted. The footer contains contact information, copyright notice (© State of New Jersey, 1996-2004), and a last updated date of June 24, 2004.

You will be brought to the screen shown below. Enter your "NJDEP Transporter Registration Number (NJDEP #)" **(NOT YOUR DECAL NUMBER)** which appears on the "cab card" you received with your current decals and is also required to be marked on each piece of equipment you currently have registered for transporting waste in letters and numbers at least three inches high.

After **clicking Search** your company name and address will appear below the **Search Results** header. **YOU MAY NEED TO SCROLL DOWN THE SCREEN TO SEE THE SEARCH RESULTS.** Click on the circle below the column marked *Select and then **click Continue**.

Version: 3.7
Currently logged in: Michael Gage (BIRDS-OR-SHELLS) [Help](#) | [Logout](#)

REGISTRANT SEARCH

Enter your "NJDEP Transporter Registration Number (NJDEP #)" and click **Search**. This number appears on the "cab card" you received with your current decals as shown below. The NJDEP number is also required to be marked on each piece of equipment you currently have registered for transporting waste in letters and numbers at least three inches high.

Your company name and address will appear below the **Search Results** header. Click on the circle below the column marked *Select and then **Click "Continue"**. **YOU MAY NEED TO SCROLL DOWN THE SCREEN TO SEE THE SEARCH RESULTS.**

State of New Jersey
Department of Environmental Protection
Solid Waste and Pesticides Enforcement
9 Fortal Street, Mail Code: 09-01
P.O. Box 420
Trenton, NJ 08625-0420
(609) 292-7081

EXEMPT SOLID WASTE

NJDEP Registered Transporter:
ABC WASTE TRANSPORTER COMPANY
123 MAIN ST.
ANYTOWN, PA 123456789

NJDEP Transporter Vehicle Registration Card

Expiration Date: 6/30/2013
Decal Number: 13TE15-013117
Vin ID#: 121314567800 NJ
License Plate #: ABC123
Vehicle Type: Single Unit Vehicle
Vehicle Interest #: N
If Yes, lessor's name:

NJDEP Registered Transporter:
ABC WASTE TRANSPORTER COMPANY
NJDEP #: **0034826**

*This card must be carried in the cab of the vehicle at all times.
This registration card is valid for use only by the listed registrant.
Licensed equipment can only be used to transport waste to the listed registrant.*

NJDEP #

*NJDEP Transporter Registration Number (NJDEP #):

Search Results

Please select the Registration you would like to renew and Click Continue.

*Select	NJDEP #	Vehicle Registration Holder	Program Interest #	Street Address	City/State/Zip
⊙	0034826	DEP FICTITIOUS TRANSPORTER FOR TESTING	594008	401 E STATE ST	Trenton (Mercer)/NJ/08625

Clicking a column title will sort the table by that column.

* Required

95%

You will now be brought to the screen shown below which lists the mailing address we have listed for your company.

If this address is correct **click Continue.**

If the address listed is incorrect **click No** for the question “Is the following address your current mailing address? You can then enter the correct mailing address for your company. Once the address has been corrected select **Yes** for the question “Is the following address your current mailing address” and **click Continue.**

The screenshot shows a web browser window with the URL https://www3.state.nj.us/DEP_RSP/Orchestrate.do. The page header includes the NJDEP logo and navigation links. The main content area is titled "UPDATE MAILING ADDRESS" and contains the following text:

Version: 5.7
Currently logged in: Michael Gage (BIRDS-OR-SHELLS) 594008
DEP FICTITIOUS TRANSPORTER FOR TESTING Help | Logout

UPDATE MAILING ADDRESS

If the address below is correct **Click "Continue"**.
If the address listed is wrong or missing **Click "No"** for the question "Is the following address your current mailing address?" You can now enter the correct mailing address for your company. Once the address has been corrected **Click "Continue"**.

Is the following address your current mailing address?

*Address Line 1: NJDEP-VEHICLE REGISTRA
Address Line 2: 9 EWING ST
Address Line 3: PI MAILING ADDRESS
*County: Mercer
*City: Trenton (Mercer)
*State: New Jersey
*Zip Code: 08625

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

* Required

department: [pages home](#) | [about dep](#) | [index by topic](#) | [programs/units](#) | [dep online](#)
statewide: [phone](#) | [email](#) | [business](#) | [government](#) | [services A to Z](#) | [departments](#) | [search](#)

contact dep | [privacy notice](#) | [legal statement](#) | [accessibility statement](#)

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Last Updated: June 24, 2004

You will now be brought to the screen shown below which lists the contact information we have listed for your company. If this information is correct **Click "Continue."**

If the information listed is wrong type over what is listed. You can also click the box for **Insert From Existing Contact** and choose **User Profile Information**. Once the information is correct **Click "Continue."**

The screenshot shows the NJDEP Online interface for a contact form. The browser address bar shows the URL: https://www11-stg.state.nj.us/DEP_RSP/Orchestrator.do?orchestrationId=NJDEP-SHWM-NonRegVehicle-Registration-Renewal&btnAction=ProgressNavigate&entry_seq_id=NJD. The page title is "NJDEP Online" and the user is logged in as "Michael Gage (BIRDSORSHILLS)".

The main content area is titled "Contacts" and includes a "1. Applicant" section. A note states: "Selecting an option below will replace all information for this contact." Below this is a dropdown menu for "Insert From Existing Contact(s)...".

The form fields are as follows:

- *First Name: John
- *Middle Initial: Smith
- *Last Name: Smith
- *Title:
- *E-Mail Address: smithy@aol.com
- *Confirm E-Mail: smithy@aol.com
- *Address Line 1: 123 Main Street
- *Address Line 2:
- *Address Line 3:
- *County: Out Of State
- *City: Anytown
- *State: Pennsylvania
- *Zip Code: 123456789

Below the form is a table for phone numbers:

*Type	*Contact Number (must be 10 digits)	Extension	Comments	Remove
Cell Phone Number	(800) 123-7654			

There is an "Add Number" button below the table. A red arrow points to the "Continue" button at the bottom right of the form.

This screenshot shows the same NJDEP Online contact form, but with the "Insert From Existing Contact(s)..." dropdown menu open. The menu lists several options:

- MY PROFILE INFORMATION
- Michael Gage
- MY FAVORITE CONTACTS
- Beverly Whetstone (General Contact)
- Michael Gage (General Contact)
- MY SERVICE CONTACTS

The form fields are updated to reflect the selected contact information:

- *Address Line 1: 9 Ewing Street
- *Address Line 2:
- *Address Line 3:
- *County: Mercer
- *City: Trenton City (Mercer)
- *State: New Jersey
- *Zip Code: 08625

The phone number table now shows:

*Type	*Contact Number (must be 10 digits)	Extension	Comments	Remove
Work Phone Number	(800) 777-2953			

There is an "Add Number" button below the table. A red arrow points to the "Save" button at the bottom right of the form.

You will now be brought to the screen shown below which lists the equipment currently registered for transporting waste. If this information is correct **Click “Continue.”**

- Click [here](#) to get a listing of your currently registered equipment
- **IF YOU DO NOT WISH TO RENEW CERTAIN EQUIPMENT UNCHECK THE BOX FOR RENEW**
- If the license plate information listed is incorrect click **Yes** for **Modify** and then enter correct information including number and issuing State
- If you have containers such as "dumpsters", "roll-offs", or "boxes" click **Yes** to the question "**Are there any containers associated with this registration?**" and enter how many container decals you need
- If you need to add equipment other than containers you will need to send in an add-on form available by clicking [here](#)
- If any of your equipment is leased you will need to upload completed lease agreement and certification documents. These forms are available by clicking [here](#)

This screen displays 10 pieces of equipment. If there are more than 10 pieces you will see a listing of page numbers. Be sure to review each page of equipment. The equipment displayed on these screens is arranged by equipment type (Cab, Single Unit Vehicle or Trailer), then by license plate number, then by leased. There is also an option to filter results by VIN number or Equipment Type if you are trying to find a specific piece of equipment to remove from your renewal or modify the license plate information

Version: 6.5
Currently logged in: Michael Gage (WASTEHAULER) 463661
Server: Servw_2 1 800 CONSTRUCTION INC Help | Logout

MY REGISTERED VEHICLES

Listed below is the equipment you currently have registered for transporting waste. If this information is correct **Click “Continue.”**

- Click [here](#) to get a listing of your currently registered equipment
- **IF YOU DO NOT WISH TO RENEW CERTAIN EQUIPMENT UNCHECK THE BOX FOR RENEW**
- If the license plate information listed is incorrect click **Yes** for **Modify** and then enter correct information including number and issuing State
- If you have containers such as "dumpsters", "roll-offs", or "boxes" click **Yes** to the question "**Are there any containers associated with this registration?**" and enter how many container decals you need
- If you need to add equipment other than containers you will need to send in an add-on form available by clicking [here](#)
- If any of your equipment is leased you will need to upload completed lease agreement and certification documents. These forms are available by clicking [here](#)
- This screen displays 10 pieces of equipment. If there are more than 10 pieces you will see a listing of page numbers. Be sure to review each page of equipment. The equipment displayed on these screens is arranged by equipment type (Cab, Single Unit Vehicle or Trailer), then by license plate number, then by leased. There is also an option to filter results by VIN number or Equipment Type if you are trying to find a specific piece of equipment to remove from your renewal or modify the license plate information

Once the information listed is correct **Click “Continue.”**

Filter Results:
The VIN #, License Plate #, and Lessor Name fields are automatically wild-carded (i.e. VIN # "1234" is search with "%1234%") and are not case-sensitive.

VIN # Equipment Type

License Plate # Leased Vehicle

State of Issuance Lessor Name

Renew	Modify	VIN #	License Plate #	State of Issuance	Equipment Type	Leased Vehicle	Lessor Name
<input checked="" type="checkbox"/>	No	1HTSD6N13M467789	XB844L	New Jersey	Single Unit Vehicle	No	

Are there any containers associated with this registration?

* Required

If you have containers such as “dumpsters”, “roll-offs”, “boxes” click **Yes** to the question “**Are there any containers associated with this registration?**”

Once the information listed is correct **Click “Continue.”**

If you answered **Yes** to the question “Are there any containers associated with this registration?” you will be brought to the following screen.

Enter the number of containers you would like to register. Containers include “dumpsters”, “roll-offs” and “boxes”. **Click Continue.**

If you do not have any containers check the box next to “I do not have any containers.” **Click Continue.**

The screenshot shows a web browser window with the URL https://www.depn.state.nj.us/DEP_RSP/Orchestrate.do. The page title is "NJDEP Online". The browser's address bar shows "DEPNet - New Jersey Environm..." and "NJDEP Online".

The page header includes "Skip Navigation" and "njdep online". The navigation menu on the left lists the following steps:

- 1 - Instructions
- 2 - Registrant Search
- 3 - Update Mailing Address
- 4 - Contacts
- 5 - My Registered Vehicles
- 6 - Container Information
- 7 - Additional Registration Information
- 8 - Certification
- 9 - Payment

The main content area is titled "CONTAINER INFORMATION". It contains the following text:

Enter the number of containers you would also like to register. Containers include "dumpsters", "roll-offs", and "boxes." If you do not have any containers check the box next to "I do not have any containers." **Click "Continue"**.

Please indicate the number of containers associated with this registration:

I do not have any containers.

The "Continue" button is located at the bottom right of the main content area.

At the bottom of the page, there is a footer with the following text:

department | njdep home | about dep | index by topic | programs/units | dep online
statewide | public | citizen | business | enforcement | services A to Z | departments | search

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Last Updated: June 24, 2004

If you modified equipment or have leased equipment you will be brought to the screen shown below which allows you to upload copies of registration, insurance and lease documents . You must submit this information electronically through the renewal service. **Click “Continue”**

Version: 6.5
 Currently logged in: Michael Gage (WASTEHAULER)
 Server: Server_2

462661
 1 800 CONSTRUCTION INC

Help | Logout

ATTACHMENT UPLOAD

Since you modified equipment or have leased equipment you must upload copies of the motor vehicle registration and proof of insurance for such equipment and/or lease agreement and certification forms. After uploading these documents **Click "Continue"**.

Maximum Single File Size: 5 Mb
Total Maximum File Size: 10Mb
Allowed Attachment Types: pdf, jpeg, doc, docx, txt, rtf, gif, jpeg, bmp, tiff, tif, xls, xlsx, xps

Attachment Type	Attachment Description	Upload File Name	File Size Mb	Remove
Motor Vehicle Registration	Motor Vehicle Registration VIN #1H7SDSN110H407789	Browse...	0 Mb	
Proof of Insurance	Proof of Insurance VIN #1H7SDSN110H407789	Browse...	0 Mb	
Total Uploaded:			0 Mb	
Remaining:			10 Mb	

Note: that if the total size of all attachments to be uploaded exceeds 10Mb, all files will fail to upload when clicking the Browse button. Please verify the desired files are listed in the Uploaded Attachments section below before attempting to Continue.

[How do I upload a File?](#)

Please Note
 You may click on a previously visited page (above) to navigate back to that screen.

Add Attachment...

* Required

Department | NJDEP Home | About DEP | Index by Topic | Programs/Units | DEP Online
 Statewide | Citizens | Business | Government | Services A to Z | Departments

contact dep | privacy notice | legal statement | accessibility statement

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 Last updated: 2/28/04, 2004

If your renewal includes more attachments than the renewal service allows you will be brought to this screen. In this circumstance you will need to e-mail these files to LRU@dep.nj.gov along with a scan of the “Hard-Copy Cover Letter” shown below. Click on the link for **Printer Friendly Version** to print out this page and e-mail it to us with copies of the motor vehicle registration, proof of insurance and/or lease documents as applicable. **Click Continue.**

The screenshot shows the NJDEP online portal interface. At the top, there is a navigation bar with links for 'njhome', 'citizen', 'business', 'government', 'services A to Z', and 'departments'. Below this is a search bar and the NJDEP logo. A secondary navigation bar contains tabs for 'My Workspace', 'User Profile', 'Certifications', 'Payments', 'Documents and Forms', 'Permit Folder', and 'NJDEP Open Gov'. The main content area is titled 'HARD-COPY COVER LETTER' and contains the following text:

We no longer accept paper submissions of required documents. Please return to the previous screen by clicking on "Step 7- Upload Documents" shown below.

If your renewal exceeds the limit for file upload there will not be a "Step 7 - Upload Documents". In this circumstance you will need to e-mail these files to LRU@dep.nj.gov along with a scan of the "Hard-Copy Cover Letter" shown below. After printing this document **Click "Continue"**.

SHWM - Vehicle Registration Renewal

Program Interest Name: 1 800 CONSTRUCTION INC
Preferred ID Number: 462661

You are required to submit the following documents: Motor Vehicle Registration VIN #1HTSDNSN1NH407789
 Proof of Insurance VIN #1HTSDNSN1NH407789

Please mail them to:

**New Jersey Department of Environmental Protection
 Division of Licensing Operations, Solid Waste and Pesticide Enforcement
 Bureau of Solid Waste Compliance & Enforcement
 Mail Code 09-01
 P.O. Box 420
 Trenton, NJ 08625-0420
 ATTN: Vehicle Registration Unit**

On the left side of the page, there is a sidebar with a list of steps: 1 - Instructions, 2 - Vehicle Registration Selection, 3 - Registrant Search, 4 - Update Mailing Address, 5 - Contacts, 6 - My Registered Vehicles, 7 - Upload Attachments, 8 - Hard-Copy Cover Letter (highlighted), 9 - Additional Registration Information, 10 - Certification, 11 - Payment. A 'Please Note' section at the bottom of the sidebar states: 'You may click on a previously visited page (above) to navigate back to that screen.'

At the bottom right of the main content area, there is a 'Continue' button and a 'Printer Friendly Version' link. The browser's address bar shows the URL: https://www.step7.state.nj.us/DEP_RSP/Construction.do.

You are now brought to the screen shown below which requires additional information be provided.

At the top of the screen are two questions which deal with whether you transport hazardous waste or if you transport solid or hazardous waste outside the state of New Jersey. If the answer to either question is **Yes** you are required to have U.S. Department of Transportation (DOT) number and must enter it in the required field.

The lower half of this screen requires you to identify the location where vehicles are stored overnight. You must list all such addresses in this section. If any of the addresses currently listed are incorrect you should remove them by clicking the **Remove** button.

Once all required information on this screen is complete **click Continue**.

The screenshot shows a web browser window displaying the NJDEP online registration form. The browser address bar shows https://www.deps.state.nj.us/DEP_RSP/Orchestrator.do. The page title is "NJDEP Online". The navigation menu includes "Documents and Forms", "Non-Registered Services", and "Registered Services". The current page is "Additional Registration Information".

ADDITIONAL REGISTRATION INFORMATION

You are required to have a U.S. Department of Transportation (DOT) number if you transport hazardous waste or if you transport solid or hazardous waste outside the state of New Jersey. Please answer the questions below and enter your USDOT number if applicable:

Are you responsible for transporting hazardous waste?

Are you responsible for transporting solid and/or hazardous waste outside the State of New Jersey?

Please provide your U.S. Department of Transportation (DOT) number:

Parking Information

Listed below is the address where vehicles are parked overnight. If this address is incorrect please click the Remove button. Furthermore, please list any additional addresses where vehicles may be parked overnight. **NOTE:** You must have at least one address listed in the grid below.

Address Line 1	Address Line 2	Address Line 3	City	State	Zip Code	Remove
38 HILSDALE CARPENTERS LLC			Edison	NJ	08820	<input type="button" value="Remove"/>

Clicking a column title will sort the table by that column.

Additional Address Information

If you choose to enter additional address information, please make sure to provide information in all of the required fields.

* Address Line 1:
Address Line 2:
Address Line 3:

* County:
* City:
* State:
* Zip Code:

* Required

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P. O. Box 900
Trenton, NJ 08646-0900
Last Updated: June 24, 2004

You are now brought to the screen shown below which requires you to certify the information provided is correct. You must enter your **Certification PIN** which is usually the same as your password. You will also be asked to answer one of the five Challenge/Response Questions associated with your account such as What is your favorite pastime.

Version: 5.7
 Currently logged in: Michael Gage (BIRDS-OR-SHELLS) 594008
 DEP FICTITIOUS TRANSPORTER FOR TESTING [Help](#) | [Logout](#)

SERVICE CERTIFICATION

Please note that your Certification PIN and your Password are two different things. It is possible that you have made your Certification PIN and your Password identical values. If you have forgotten what your Certification PIN is, click on the "Forgot Certification PIN" button below and you can then create a new one.

Certification by Access Type: Individual With Direct Knowledge

Service ID	Submittal Type	Creation Date	View
681698	Solid and Hazardous Waste - Vehicle Registration Renewal - Solid/Hazardous Waste - Vehicle Registration Renewal - Nev	01/20/2017	

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Name of Certifying Party: Michael Gage
User ID of Certifying Party: BIRDS-OR-SHELLS

Challenge/Response Question

Prior to certifying your submission, you must answer the following Question correctly:

***What is your favorite pastime?** (Not Case Sensitive) [Submit](#) [Cancel](#) [Forgot Challenge Q/A](#)

Certification PIN

***Certification PIN:** (Case-Sensitive)

** Required*

Certification of your PIN constitutes an electronic signature of this submittal in accordance with the aforementioned statement.

[Certify](#) [Forgot Certification PIN](#) [Send Notifications](#) [Cancel](#)

[contact dep](#) | [privacy notice](#) | [legal statement](#) | [accessibility statement](#) ⓘ

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 Last Updated: June 24, 2004

The remainder of the process deals with payment using a credit card, electronic check or having a bill mailed to you.

Version: 5.0 450890
 Currently logged in: Michael Gage (BIRDSORSHELLS) B AND B DISPOSALS, LLC Help | Logout

PAYMENT SUMMARY

The following is a break down of the total amount that you are being charged for your Vehicle Registration Renewal:

Medical Waste Transporter Fee:	\$.00
Outstanding Balance:	\$.00
Renewal Fee:	\$1,820.00

Charges

ID	Facility ID	Facility Name	Program	Service	Type	Creation Date	Amount
152492	450890	B AND B DISPOSALS, LLC	Solid and Hazardous Waste	Vehicle Registration Renewal - New	Solid/Hazardous Waste - Vehicle Registration Renewal - New	03/06/2013	\$1,820.00
							Total: \$1,820.00

Clicking a column title will sort the table by that column.

[Pay via eCheck](#) [Bill Me](#) [Return](#)

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After making such payment you can print out a copy of your payment receipt. The next screen you will be brought to provides a summary of your renewal which you should print out a copy for your. A copy of this summary will also be available in your Workspace in the section for **My Services – Submitted**.