

Updating your E-mail Address

You need to update the account records for MyNewJersey and DEPOne Services as follows:

- 1) Log into your New Jersey account from the State homepage (www.nj.gov). On the "Welcome" screen, click on the "**my account**" link in the gray bar and update the e-mail address there.



- 2) If you have successfully submitted your e-mail address change the system should take you back to the **myNewJersey** tab. Then, click on the [DEPOne Services](#) link.
- 3) Now you need to change your e-mail address in the DEPOne Services Portal. At the **My Workspace** screen, click on the **User Profile** tab and update your e-mail address on that page.



- 4) Finally, when the Responsible Party screen comes up (during the Certification process), you'll want to verify the e-mail on that form.