



State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Mail Code - 401-02B

CATHERINE R. McCABE
Commissioner

SHEILA Y. OLIVER
Lt. Governor

Water Pollution Management Element
Bureau of Nonpoint Pollution Control
P.O. Box 420 – 401 E. State St.
Trenton, NJ 08625-0420
Tel: (609) 633-7021 / Fax: (609) 777-0432
http://www.state.nj.us/dep/dwq/bnpc_home.htm

November 27, 2018

Re: Stormwater Discharge Master General Permit Renewal
Cat: R11 - Public Complex Stormwater General Permit
NJPDES Permit No.: NJ0141879, Program Interest No.: 50577
NJPDES MASTER GENERAL PERMIT PROGRAM INTEREST
Trenton City, Mercer County

Dear Interested Party:

Enclosed is a **final** New Jersey Pollutant Discharge Elimination System (NJPDES) permit action identified above which has been issued in accordance with N.J.A.C. 7:14A. The Public Complex Municipal Stormwater General Permit Renewal authorizes discharges from small Municipal Separate Storm Sewer Systems (MS4s) that are owned or operated by a county, State, interstate, or Federal agency at a “Public Complex” located entirely or partially in a municipality that is assigned to Tier A under N.J.A.C. 7:14A-25.3(a)1, or in a municipality that receives a waiver under N.J.A.C. 7:14A-25.2(d). The permit was issued in response to USEPA’s Phase II rules.

A summary of the significant and relevant comments received on the draft action during the public comment period, the Department's responses, and an explanation of any changes from the draft action have been included in the Response to Comments document attached hereto as per N.J.A.C. 7:14A-15.16.

The final Public Complex MS4 NJPDES permit and supporting documents are also posted at <https://www.nj.gov/dep/dwq/pc.htm>.

Questions or comments regarding the final action should be addressed to Stephen Boyer at (609) 633-7021.

Sincerely,

Gabriel Mahon, Chief
Bureau of Nonpoint Pollution Control

Enclosures
c: Permit Distribution List

Table of Contents

This Permit Package Contains the Items Listed Below

1. Cover Letter
2. Table of Contents
3. Response to Comments
4. NJPDES Permit Authorization Page
5. Part I NARRATIVE REQUIREMENTS
6. Part II GENERAL REQUIREMENTS: DISCHARGE CATEGORIES
7. Part III RECORDKEEPING AND REPORTING
8. Part IV SPECIFIC REQUIREMENTS: NARRATIVE
 - Notes and Definitions
 - Public Complex Municipal Stormwater General Permit
9. Attachments
 - Attachment A - Measurable Goals and Implementation Schedule
 - Attachment B - Points System for Public Education and Outreach Activities
 - Attachment C - Design Standards for Storm Drain Inlets
 - Attachment D - Major Development Stormwater Summary for Public Complexes
 - Attachment E - Best Management Practices for Maintenance Yards and Other Ancillary Operations

New Jersey Department of Environmental Protection
Division of Water Quality
Bureau of Nonpoint Pollution Control

RESPONSE TO COMMENTS

Comments were received on the draft NJPDES Stormwater Discharge Master General Permit Renewal No. NJ0141879 issued on 09/05/2018. The Public Notice was published in the following newspapers:

Newspaper	Date Published
The Press of Atlantic City	09/08/2018
The Star-Ledger	09/10/2018
The Times, Trenton	09/10/2018
South Jersey Times	09/10/2018

The Public Notice was also published in the 09/05/2018 issue of the *DEP Bulletin*. In accordance with N.J.A.C. 7:14A-15.10(c)1i the public comment period shall close no sooner than thirty (30) days after the last newspaper publication. Therefore, the public comment period ended on 10/10/2018. A summary of the timely and significant comments received, the New Jersey Department of Environmental Protection's (Department) responses to these comments, and an explanation of any changes from the draft action have been included below.

The following persons commented during the public comment period:

A. Kimberly Lull, Environmental Protection Specialist, FAA William J. Hughes Technical Center, in an email dated 09/24/2018.

1. **COMMENT:** Photography is not authorized on or within an FAA facility without approval from the Facility Manager (FM). Photography is strictly prohibited in sensitive or critical operational activities, security screening processes, air traffic control facilities, information technology equipment/infrastructure and security operations are located to ensure proper safeguards are followed.

As a Federal Facility with a Security Level 4 Classification, we would request an exemption from the NJPDES Stormwater Discharge Public Complex MS4 permit requirements on publishing any photography, orthoimagery or mapping of the facility.

RESPONSE A.1: The request for an exemption from a permit requirement is a site-specific issue that will be handled by the Department on a case-by-case basis. Except for exemptions provided in N.J.A.C. 7:14A-18 et seq. and N.J.S.A. 47:1A-1 et seq. (the Open Public Records Act), any records, reports or information obtained by the Department, or required to be developed and retained by the permittee as a permit condition shall be made available to the public for inspection and duplication at the offices of the Department. Be advised, an exemption for Department disclosure of information is not an exemption from the requirement to submit the information to the Department.

No changes have been made to the final permit as a result of this comment.

B. Stephen Venezia, Stormwater Coordinator, USEPA Region II, in an email dated 10/10/2018.

1. **COMMENT:** On page 4 of the Fact Sheet, in the paragraph starting with “the federal Phase II Rule”, for purposes of clarity please insert “at a minimum” before “operators”.

RESPONSE B.1: The Department agrees that the suggested revision serves to clarify the federal regulations. While the Fact Sheet is not part of the final permit documents, the Department is hereby acknowledging this change for the purposes of the Administrative Record:

“The federal Phase II Rule at 40 CFR 122.34 requires that, at a minimum, operators of small MS4s develop, implement and enforce a program that includes six minimum control measures to minimize the amount of pollutants discharged into receiving waterbodies from small MS4s.

No changes have been made to the final permit as a result of this comment.

2. **COMMENT:** On page 13 of the Fact Sheet, in the last paragraph, please revisit the quoted language associated with 40 CFR 122.34(a) to ensure the language or the citation is accurate.

RESPONSE B.2: The Department has reviewed the quoted language in question and found an error with the use of the word “or” which should have been the word “of” in the Fact Sheet. While the Fact Sheet is not part of the final permit documents, the Department is hereby acknowledging this change for the purposes of the Administrative Record:

“include terms and conditions that meet the requirements of this section based on its evaluation of the current permit requirements, record ~~of~~ of permittee compliance, and program implementation progress, current water quality conditions, and other relevant information.”

No changes have been made to the final permit as a result of this comment.

3. **COMMENT:** On page 17 of the Fact Sheet, in the paragraph starting with “This draft permit renames ...” it appears that “40 CFR 122.34(2)” should be “40 CFR 122.34(b)”.

RESPONSE B.3: The Department agrees that the suggested revision corrects the citation to the federal regulations. While the Fact Sheet is not part of the final permit documents, the Department is hereby acknowledging this change for the purposes of the Administrative Record:

“This draft permit renames this SBR “Minimum Standards for Public Involvement and Participation Including Public Notice” consistent with N.J.A.C. 7:14A-25.6(b)1 and with the federal Six Minimum Measures at ~~40 CFR 122.34(2)~~ 40 CFR 122.34(b)(2).

No changes have been made to the final permit as a result of this comment.

4. **COMMENT:** On page 43 of the Fact Sheet, in the first sentence of the second to the last paragraph, NJDEP refers to 40 CFR Part 127. The next sentence identifies records that must be reported in section 127. EPA suggests that NJDEP refer to Table 1 in 40 CFR 127.16 to clearly identify records subject to section 127 and the Draft Permit.

RESPONSE B.4: The Department disagrees that the addition of a reference to Table 1 in 40 CFR 127.16 in the Fact Sheet will clearly identify records subject to section 127 and the draft

permit. The Fact Sheet clearly identifies the records required by Table 1 in 40 CFR 127.16, and states “As noted at Part II.B.3, this federal rule requires electronic submission of general permit authorization requests (i.e. RFAs); general permit termination/revocation requests; and MS4 program reports by December 21, 2020.”

No changes have been made as a result of this comment.

5. **COMMENT:** On page 44 of the Fact Sheet, at “Contents of Administrative Record”, not all items listed are found elsewhere in the Draft Permit. It would be helpful if NJDEP include a brief summary of how items not cited elsewhere in the Draft Permit were used to establish the basis of the Draft Permit.

RESPONSE B.5: Page 44 of the Fact Sheet contains 15 (fifteen) references to applicable statutory or regulatory provisions pursuant to N.J.A.C. 7:14A-15.8(c)4. All of the references on Page 44 are already incorporated into the New Jersey Pollutant Discharge Elimination System (NJPDES) regulations at N.J.A.C. 7:14A-2.3(a) which states “The requirements applicable to the NJPDES program of the Federal Clean Water Act (33 U.S.C. §§1251 et seq.), the Federal Safe Drinking Water Act (42 U.S.C. §§300F et seq.), the State Act, and all Federal regulations cited in this chapter, including, but not limited to, 40 CFR Parts 110, 122, 123, 124, 125, 129, 133, 136, 144, 258, 264, 403, and National Pretreatment Standards in 40 CFR chapter I, subchapter N, and including all amendments and supplements thereto, are incorporated into this chapter by reference unless the context clearly indicates otherwise. A copy of the Federal Act, the State Act, or any Federal regulation cited in this chapter may be obtained at the State Library.”

No changes have been made as a result of this comment.

6. **COMMENT:** 40 CFR §122.34(a) requires that the general MS4 permit conditions be expressed in “clear, specific and measureable terms.” In that regard, EPA observed numerous instances of the following “caveat language” such as “as necessary”, “should,” and “as appropriate” (See, 81 FR 89334 at 89335). EPA suggests that NJDEP revisit the draft permit and revise this language to ensure that there is no “uncertainty as to what specific actions the permittee is expected to take, and is therefore difficult to comply with an assess compliance.”

RESPONSE B.6: The draft permit uses the terms “as necessary,” “should”, and “as appropriate” in limited instances. The Department evaluated each use of these terms below.

“As necessary” appears five times in the 2018 draft permit and in one row of Attachment A.

Part IV A.2.c states “The permittee shall review the SPPP at least annually and update it as often *as necessary* to reflect changes related to the permittee’s MS4 Stormwater Program.”

When the permittee makes changes to its stormwater program, these changes need to be documented in the written SPPP to ensure that the plan is kept up-to-date. Programmatic changes, and stormwater program components that are specifically required by the permit to be reviewed and updated annually, may be made following the annual review (e.g. updates to the outfall pipe map; incorporation of TMDL Information and any Optional Measures added to the SPPP). Other more routine changes should be made to the SPPP at the time that changes are made to the permittee’s stormwater program. For example, the SPPP should be updated at the time that changes are made to the members of the SPPP Team. Also, the SPPP

should be updated whenever the permit requires the permittee to notify the Department of any change (e.g. reappointment of Stormwater Program Coordinator; amendment of the SPPP after notification by the Department that minimum requirements have not been met). Finally, throughout the permit and as itemized in Attachment A, certain records are required to be kept, or their location referenced in, the SPPP. Records that are required to be kept in the SPPP must be updated in the SPPP as compliant activities occur (e.g. records demonstrating compliance with Employee Training programs must be kept current in the SPPP as training is completed). In sum, the Department maintains that Part IV A.2.c is clear as written and is supported by Attachment A. No changes have been made to the final permit as a result of this suggestion.

Part IV B.2.a.ii states “Keep records *as necessary* to demonstrate compliance with this requirement, including date of activities and any other relevant documentation.”

The Department agrees that the removal of the “caveat language” ensures that there is no uncertainty as to what specific actions the permittee is expected to take. As such, the Department has removed “as necessary” in Part IV B.2.a.ii of the final permit so that it reads:

“Keep records ~~as necessary~~ to demonstrate compliance with this requirement, including date of activities and any other relevant documentation.”

In the final permit Attachment A has also been revised to remove “as necessary” from the row applicable to Part IV B.2.a.ii.

Part IV B.5.b.i states “Sweep at a minimum of once per month, or as frequently *as necessary* to eliminate recurring problems and restore proper function, weather and street surface conditions permitting;”

See Response B.18 below wherein the Department has changed this condition in the final permit. Although “as necessary” remains in the modified condition it is preceded by “more frequently” clarifying the potential need to sweep at a frequency above the minimum requirement.

Part IV B.5.b.iii states “Based on the results of the inspections of each storm drain inlet and associated catch basin as required above, the permittee shall remove sediment, trash, or debris when present and conduct cleaning as frequently *as necessary* to control litter and debris from entering the waters of the State and to eliminate recurring problems and restore proper function;”

As discussed on Page 24 of the Public Complex MS4 NJPDES permit Fact Sheet, the core requirement is that each permittee owned and operated storm drain inlet at the Public Complex and any associated catch basin be inspected at least once per year and cleaned when sediment, trash or debris is present. The catch basin cleaning requirement is in addition to the core requirement and is changed from the expired 2009 Public Complex MS4 NJPDES permit where the use of the phrase “as frequently as necessary” is intentional to allow flexibility but at the same time accompanied with limiting/clarifying language that follows the phrase in this permit. The “as necessary” language in question was added to ensure that any given catch basin or storm drain inlet is cleaned as frequently as necessary to ensure

proper function and operation. This allows permittees flexibility in implementing the requirement based on local knowledge of their MS4 and yet ensures that proper stormwater runoff protections are in place. This approach is pragmatic and preferable to the set schedule found in the 2009 Public Complex MS4 NJPDES permit. Because function must be assured, permittees must focus resources on site specific problem areas rather than a “one-size-fits-all” requirement. Associated language at Part IV.C.3.f requires permittees to prioritize catch basin and inlet cleaning based not only on catch basin and inlet inspection records but also on other factors intended to promote attention in areas of the MS4 that will yield the greatest environmental, health and safety benefit. The Department maintains that these changes constitute reasonable progress towards reducing pollutant discharges associated with poorly maintained catch basins and storm drain inlets to the maximum extent practicable. In sum, the Department maintains that IV B.5.b.iii is clear as written. No changes have been made to the final permit as a result of this suggestion.

Part IV B.6.b.ix states “Document investigations and actions taken for localized stream scouring *as necessary* to demonstrate compliance with this requirement.”

The Department agrees that the removal of the “caveat language” ensures that there is no uncertainty as to what specific actions the permittee is expected to take. As such, the Department has removed “as necessary” in Part IV B.6.b.ix of the final permit so that it reads:

“Document investigations and actions taken for localized stream scouring ~~as necessary~~ to demonstrate compliance with this requirement.”

“Should” appears once in the permit, once in Attachment B, and four times in Attachment E.

Part IV B.5.b.ii states “Storm Drain Inlet and Catch Basin Inspection: The permittee shall inspect and document inspections of all storm drain inlets and associated catch basins that it owns or operates at the Public Complex at least once per year. Documentation *should* include: inlet location, date visited, observations of the inlet and catch basin’s structural integrity, and if maintenance or repairs are required;”

See Response No. 20 below where the Department has agreed to make this change from “should” to “shall” at Part IV B.5.b.ii in the final permit.

Page 2 of Attachment B contains the use of the word “should” under the description for the Educational Contest for Schools activity and reads “The winning design should be shown on the public complex’s website or social media site, if practical.” The Department maintains that the use of the word “should” in this context is appropriate and does not diminish the value of, or the effort required by the permittee to offer, the described educational activity. Nor does the use of the term create confusion or uncertainty as to the requirement, especially since “should” is accompanied by “if practical.” No changes have been made to Attachment B in the final permit in response to this suggestion.

Pages 3 and 8 of Attachment E of the draft permit contains the following four instances of the word “should” relative to vehicle wash wastewater containment:

- “The wash pad, catch basin, sump and associated drains *should* be kept free of debris before each use.”
- The volume of liquid in the tank *should* be measured before each use.
- Liquid *should* not be introduced if the tank contains liquid at 95% of the capacity or greater.
- A visual inspection of all exposed portions of the collection system *should* be performed before each use.

The Department agrees that the use of “should” in this context does not properly reflect the mandatory nature of these requirements as reflected in the Fact Sheet and the other language in Attachment E. The Department has changed each instance of the word “*should*” to “*shall*” in Attachment E of the final permit.

“As appropriate” appears once in the permit, and once in Attachment A.

Part II C.4.b states “An owner, operator, and/or discharger excluded from this general NJPDES permit solely because of an existing individual permit, may request that the individual permit be revoked or modified, *as appropriate*, and that the discharge be authorized by the general NJPDES permit.”

The Department maintains that the use of “as appropriate” in this context is acceptable so as to remain consistent with the NJPDES regulations. N.J.A.C. 7:14A-6.13(i) states “If a permittee’s discharge is excluded from a general permit solely because that discharge already is authorized by an individual permit or authorization under another general permit, the permittee may request that the individual permit or authorization be revoked or modified, **as appropriate**, and that the discharge be authorized...”. No changes have been made to the final permit as a result of this suggestion.

Page 1 of Attachment A contains the following instance of the phrase “as appropriate” relative to a bulleted list of SBR information required in the SPPP:

- Include inspection and maintenance schedules, *as appropriate*.

The Department maintains that the use of “as appropriate” in this context is acceptable since not every Statewide Basic Requirement requires inspection and maintenance activities. No changes have been made to Attachment A in the final permit as a result of this suggestion.

7. **COMMENT:** Please explain which sections in the draft 2018 Public Complexes MS4 Permit match the following sections in the NJDEP 2009 Public Complexes MS4 Permit; sections Part I J.1, J.2, and J.3 (“Agency and Public Review”, “Other Laws”, and “Operations and Maintenance Manual” respectively).

RESPONSE B.7: Included below are the 2009 Public Complex MS4 NJPDES permit sections in question followed by their new section in the 2018 draft permit. While all of the conditions are not “word for word” the Department maintains that the meaning has not changed.

2009 Permit Part I J.1.a: The Public Complex shall make the SPPP available upon request to an authorized representative of the Department and to the owner of and operating entity for any municipal separate storm sewer system that receives discharges from the Public Complex’s small

MS4.

2018 Permit Part IV A.2.g: The SPPP shall be made available to the Department and public upon request pursuant to N.J.A.C. 7:14A-25.6(j)2.

2009 Permit Part I J.1.b: Upon review by an authorized representative, the Department may notify the Public Complex at any time that the SPPP does not meet one or more of the minimum requirements. Within 30 days after receiving such notification (unless otherwise specified by the Department), the SPPP shall be amended to adequately address all deficiencies, and written certification of such amendments shall be submitted to the Department.

2018 Permit Part IV A.2.e: The Department may notify the permittee at any time that the SPPP does not meet one or more of the minimum requirements. Within thirty (30) days after receiving such notification unless otherwise specified by the Department, the permittee shall amend the SPPP to adequately address all deficiencies.

2009 Permit Part I J.1.c: Public Complexes shall make records required by this permit, including its SPPP, available to the public at reasonable times during regular business hours (see N.J.A.C. 7:14A-18 for confidentiality provisions).

2018 Permit Part IV A.2.g: The SPPP shall be made available to the Department and public upon request pursuant to N.J.A.C. 7:14A-25.6(j)2.

2009 Permit Part I J.2.c: In accordance with N.J.A.C. 7:14A-6.2(a)7, this permit does not authorize any infringement of State or local law or regulations, including, but not limited to the Pinelands rules (N.J.A.C. 7:50), N.J.A.C. 7:1E (Department rules entitled "Discharges of Petroleum and other Hazardous Substances"), the New Jersey Register of Historic Places Rules (N.J.A.C. 7:4), and all other Department rules. No discharge of hazardous substances (as defined in N.J.A.C. 7:1E-1.6) resulting from an onsite spill shall be deemed to be "pursuant to and in compliance with [this] permit" within the meaning of the Spill Compensation and Control Act at N.J.S.A. 58:10-23.11c.

2018 Permit Part II B.4.c: In accordance with N.J.A.C. 7:14A-6.2(a)7, this permit does not authorize any infringement of State or local law or regulations, including, but not limited to, N.J.A.C. 7:50 (the Pinelands rules), N.J.A.C. 7:1-E (Discharges of Petroleum and other Hazardous Substances), regulations concerning threatened and endangered species and their designated critical habitat, and other Department rules. No discharge of hazardous substances (as defined in N.J.A.C. 7:1E-1.6) resulting from an onsite spill shall be deemed to be "pursuant to and in compliance with this permit" within the meaning of the Spill Compensation and Control Act at N.J.S.A. 58:10-23.11c.

2009 Permit Part I J.3.a: In accordance with N.J.A.C. 7:14A-6.12(c), for a discharge authorized by this permit, the Public Complex is exempt from the requirement to prepare an operations and maintenance manual.

2018 Permit Part II B.4.d: While the permittee is required to comply with applicable operation and maintenance requirements of N.J.A.C. 7:14A-6.12(a), the permittee is exempt from the operations and maintenance manual requirements of N.J.A.C. 7:14A-6.12(c).

No changes have been made to the final permit as a result of this comment.

8. **COMMENT:** Part I A.1.b: EPA believes that N.J.A.C. 7:14A-4, which appears in the 2009 Public Complexes MS4 Permit, has not been included in the preliminary draft permit.

RESPONSE B.8: Part I A.1.b of the 2018 draft permit includes the exact references to N.J.A.C. 7:14A-4 contained within Part I I.1 of the 2009 permit. The references contained within Part I of the 2018 draft permit are the same references contained in every NJPDES permit issued by the Department.

No changes have been made to the final permit as a result of this comment.

9. **COMMENT:** The 2009 Public Complexes MS4 permit contains Section A.2.e which discusses requirements with regards to “discharges with significant contributor of pollutants” has been removed from the preliminary draft permit. Please include these requirements in the preliminary draft permit.

RESPONSE B.9: Included below is the 2009 permit section in question followed by its new section in the 2018 draft permit. While the condition is not “word for word” due to the changes in the permit section references, the Department maintains that the meaning has not changed.

2009 Permit Part I A.2.e: If any of the discharges listed in 2.d above are identified by the Public Complex as a significant contributor of pollutants to or from the MS4, the Public Complex must address the discharge as an illicit connection or as an improper disposal of waste as specified in Part I, Section F of this permit.

2018 Permit Part II C.3.e.i: If any of the discharges listed in Part II.C.2.b above are identified by the permittee as a significant contributor of pollutants to or from the MS4, the permittee must address the discharge as an illicit connection or as an improper disposal of waste as specified in Part IV.B.6 of this permit.

No changes have been made to the final permit as a result of this comment.

10. **COMMENT:** Part II C.3.c.i: This requirement provides that the draft permit does not authorize discharges authorized under another NJPDES permit. DEP should explain how the draft permit works with a MS4 permit for the municipality in which the public complex is located. This comment also applies to following item.

RESPONSE B.10: The Public Complex MS4 NJPDES Permit authorizes stormwater discharges from permittee owned or operated MS4s at the “Public Complex”. The Tier A MS4 NJPDES Permit authorizes stormwater discharges from municipally owned or operated MS4s within the entire Tier A municipality, which could include municipally owned or operated MS4s at the “Public Complex”. This is not a new permit condition and was carried forward from the 2009 Public Complex MS4 NJPDES permit at Part I A.5.c. In addition, this same condition exists in the recently renewed Tier A MS4 NJPDES permit at Part II C.3.c.i.

No changes have been made to the final permit as a result of this comment.

11. **COMMENT:** Part II C.3.c.ii: This requirement provides that a permittee does not have to implement provisions in the draft permit for discharges covered by another permit. DEP should

clarify if the permittee can pick and choose which provisions of the draft with which they don't want to comply. It appears that the permittee could choose a less strict provision thus diluting the effectiveness of the draft permit. DEP should require that only stricter provisions in other permits can be adopted over those in the draft permit.

RESPONSE B.11: If there is a NJPDES permit currently authorizing a specific, non-MS4 stormwater discharge at the Public Complex (e.g. industrial stormwater permit) that discharge will only be regulated under that current industrial stormwater permit and not under the Public Complex permit. Permittees will never have the ability to choose which provisions of two different NJPDES permits they want to comply with; each NJPDES permit will detail the applicable discharges that are authorized under that permit. This is not a new permit condition and was carried forward from the 2009 Public Complex MS4 NJPDES permit at Part I A.5.c. In addition, this same condition exists in the recently renewed Tier A MS4 NJPDES permit at Part II C.3.c.ii.

No changes have been made to the final permit as a result of this comment.

12. **COMMENT:** Part D.2.a: EPA recommends that the word “provide” be revised to “submit regarding a corrected RFA for clarity and enforceability of this requirement.

RESPONSE B.12: The Department disagrees with the recommended change so as to remain consistent with the NJPDES regulations at N.J.A.C. 7:14A-6.13(d)9.ii. which states “If the permittee is aware that any information in that most recently submitted request for authorization is no longer true, accurate, and/or complete, the permittee shall **provide** the correct information to the Department within 90 days after that effective date, if the permittee has not done so already.”

No changes have been made to the final permit as a result of this comment.

13. **COMMENT:** Part D.3: The RFA procedures in the draft permit lacks the same requirement details found in the 2009 Public Complexes MS4 Permit. EPA believes that those details should be included in the draft permit.

RESPONSE B.13: Part I B.4 of the 2009 Public Complex MS4 NJPDES permit detailed that the following information comprised a completed RFA:

- i. The name, mailing address and location of the Public Complex.
- ii. The name and address of the county, State, interstate, Federal or other agency that operates the Public Complex above.
- iii. The name and mailing address of the Stormwater Program Coordinator of the Public Complex who will submit any reports or certifications required by the permit and to whom the Department shall send all correspondence concerning the permit.
- iv. A certification acknowledging the best management practices and measurable goals specified in the permit.
- v. A copy of a portion of a U.S. Geological Survey topographical map, 7.5 minute quadrangle series, with the boundaries of the Public Complex distinctly marked.

- vi. A list of other NJPDES Stormwater Permits held by the Public Complex.
- vii. Additional information may be required by the Department to be included as part of the RFA if the Department determines that such additional information (including other data, reports, specifications, plans, permits, or other information) is reasonably necessary to determine whether to authorize the discharge under this permit.

Part II D.3.a.ii of the 2018 draft permit states “An RFA under this general permit shall include the following: A completed NJPDES 1 Form, a completed R11 Supplemental Application Form, and any other information as required by the Department.” The NJPDES 1 Form (see <https://www.nj.gov/dep/dwq/pdf/njpdess1f.pdf>) is a comprehensive application form that is used by the Department for all NJPDES applications. This application form includes all the information detailed in the 2009 Public Complex MS4 NJPDES permit except the information required at Part I B.4.a.iv & v. Part I B.4.a.iv was a certification acknowledging the BMP’s and measurable goals specified in the permit, however Part IV G.1.b of the 2018 draft permit requires the permittee to certify annually, not acknowledge, compliance with all conditions of the permit. Part I B.4.a.v was the requirement to mark the boundaries of the Public Complex on a USGS topographic map. Part IV C.2 of the draft permit requires the submission of a stormwater facilities map that includes the boundaries of the Public Complex. In addition, the Department is currently developing an R11 Supplemental Application Form which will require the submission of the Public Complex property boundary and additional information not required in the RFA from the 2009 Public Complex MS4 NJPDES permit.

No changes have been made to the final permit as a result of this comment.

- 14. COMMENT:** Part III sets forth a record keeping requirement. EPA suggests that NJDEP include a detailed list of records to be kept, a designation of where the records should be kept, and that NJDEP establish a period of time for record retention.

RESPONSE B.14: Attachment A of the 2018 permit details which records need to be kept, and that the permittee is required to identify the location of said records in its SPPP. Part IV.F of the 2018 permit requires records to be kept by this permit for a period of at least 5 years and be made available to the Department upon request.

No changes have been made to the final permit as a result of this comment.

- 15. COMMENT:** EPA recommends the following definitions should be included: contiguous lots, measurable goal, outfall, pollutant, surface water body, and waters of the State. EPA believes that the definition of outfall should in particular be included.

RESPONSE B.15: The definition of “contiguous lots” was previously defined in the 2009 Public Complex MS4 NJPDES permit but inadvertently left out of the 2018 draft permit. As such, the Department has added the following definition from the 2009 permit to the final permit at Notes and Definitions Part IV B.1:

“Contiguous lots” means those lots which directly abut, or are separated by a general access roadway or other right of way (with at least one part of one lot directly across the right of way from at least part of the other lot).

The Department chose not to define “measurable goal” in the Public Complex MS4 NJPDES permit (as well as the recently issued Tier A MS4 NJPDES permit). The Department notes that this term is not defined in state or federal regulations. However, Page 13 of the Fact Sheet states that “the Department considers a “measurable goal” to be a specific action taken to implement a BMP, rather than a specific condition of stormwater or receiving water quality that is supposed to result from implementing a BMP.” No changes have been made to the final permit as a result of this recommendation.

There is a cross reference within Notes and Definitions Part IV B.1.a of the draft permit to definitions within the NJPDES Regulations at N.J.A.C. 7:14A where “pollutant,” “outfall,” “surface water,” and “waters of the State” are defined. Because these terms are already defined within regulations, a cross reference is appropriate to ensure that the permits are current in the event of any regulatory changes. No changes have been made to the final permit as a result of this recommendation.

- 16. COMMENT:** Part IV B.1.k: The definition eliminated two requirements found in the “permanent structure” definition of the 2009 Public Complexes MS4 Permit. Please include the Part I C of the 2009 Public Complexes MS4 Permit requirements C.1.j.i and C.1.j.i dealing with 110 mph winds and PVC or other materials with a 20 year warranty respectively.

RESPONSE B.16: As described on Page 12 of the Fact Sheet the Department modified the definition of “permanent structure” in an effort to promote clarity, as well as to remain consistent with the recently issued Tier A & B MS4 NJPDES permits. The two requirements the Department removed from within the permanent structure definition relating to fabric frame structure specifications were: structure must be designed to withstand at least 110 mph winds; and structure must be covered by a PVC or other similar fire rated material with a minimum twenty (20) year warranty. These requirements are both structural requirements, difficult for the Department to enforce and/or determine compliance, and not specifically related to the intent of preventing rainwater from coming into contact with source materials at the Public Complex.

No changes have been made to the final permit as a result of this comment.

- 17. COMMENT:** Part IV B.5: This section does not contain requirements for “vegetative waste” as found in the 2009 Public Complexes MS4 Permit Part I F.5.e. Has NJDEP replaced “vegetative waste” with “residential yard waste”?

RESPONSE B.17: Part I F.5.e from the 2009 Permit named “Vegetative Waste”, which required the development of a vegetative waste collection program (when applicable) has been renamed “Residential Yard Waste Collection” at Part IV B.5.a.v. of the 2018 draft permit.

No changes have been made to the final permit as a result of this comment.

- 18. COMMENT:** Part IV B.5.b.i: The preliminary draft permit states “Sweep at a minimum of once per month, or as frequently as necessary to eliminate recurring...” As written, it could be interpreted that the term “as necessary” negates the once per month requirement and renders it unenforceable. EPA recommends revising the statement to state “Sweep at a minimum of once per month, or more frequently as necessary to...”

RESPONSE B.18: The intent of the condition is to sweep more frequently than once per month if necessary. As such, the Department has changed “as” to “more” in Part IV B.5.b.i of the final permit (as also noted in Response B.6 above) so that it reads:

“The permittee shall sweep all paved parking lots and streets owned or operated by the permittee at the Public Complex, with storm drain inlets that direct stormwater runoff into an MS4 or discharge directly to surface water. Sweep at a minimum of once per month, or ~~as~~ more frequently as necessary to eliminate recurring problems and restore proper function, weather and street surface conditions permitting;

19. **COMMENT:** Part IV B.5.b.ii: EPA suggests adding a “not to exceed” timeframe of one (1) year to complete repairs.

RESPONSE B.19: Part IV B.5.b.ii of the 2018 permit is an inspection requirement for storm drain inlets and catch basins. While this condition does require the permittee to document if repairs are needed, Part IV.C.3.f is the section of the draft permit that requires permittees to submit a prioritized schedule for stormwater facilities repairs.

The Department maintains that the language contained Part IV.C.3.f is appropriate and allows permittees the ability to prioritize preventative and corrective maintenance as needed and provides four variables to be considered that may impact repair prioritization. As each maintenance action differs depending on the variables affecting it, the Department maintains that it would be impracticable to create a definitive deadline for permittees to carry out repair activities. The Department understands that there are variables beyond the order in which facilities are inspected that will have an impact on which repair activities are to be considered a higher priority than others. Part IV.C.3.f. is written in this manner to allow permittees flexibility and the ability to implement the condition in a practical manner.

In order to provide regulatory oversight of this requirement, permittees are required to continue to log stormwater facility inspection information and keep prioritization schedules throughout the duration of the permit. These logs and schedules must be made available to the Department if requested. In sum, the Department maintains that Part IV.C.3.f is practical for the purposes of implementation yet is also consistent with the requirements of 40 CFR Part 122.34(a) as it is written in a way that is clear, specific, measurable, and enforceable.

No changes have been made to the final permit as a result of this comment.

20. **COMMENT:** Part IV B.5.b.ii: The preliminary draft permit states “Documentation should include...” As written this lacks enforceability and clarity. EPA recommends changing “should” to “shall” or “must”.

RESPONSE B.20: The Department agrees that the suggested revision clarifies the minimum requirements for documentation regarding storm drain inlet and catch basin inspections. As such, the Department has changed “should” to “shall” in Part IV B.5.b.ii of the final permit (as also noted in Response B.6 above) so that it reads:

“Storm Drain Inlet and Catch Basin Inspection: The permittee shall inspect and document inspections of all storm drain inlets and associated catch basins that it owns or operates at the

Public Complex at least once per year. Documentation ~~should~~ shall include: inlet location, date visited, observations of the inlet and catch basin's structural integrity, and if maintenance or repairs are required;"

21. **COMMENT:** Part IV B.5.b.iii: EPA suggests that catch basin cleaning frequency should be specified to limit the sediment buildup to 40 percent of the sump capacity in order to remain in proper operating condition. Please see the following document for the technical basis: <https://nepis.epa.gov/Exe/ZyNET.exe/300002QL.TXT?ZyActionD=ZyDocument&Client=EPA&Index=1976+Thru+1980&Docs=&Query=&Time=&EndTime=&SearchMethod=1&TocRestrict=n&Toc=&TocEntry=&QField=&QFieldYear=&QFieldMonth=&QFieldDay=&IntQFieldOp=0&ExtQFieldOp=0&XmlQuery=&File=D%3A%5Czyfiles%5CIndex%20Data%5C76thru80%5CTxt%5C00000000%5C300002QL.txt&User=ANONYMOUS&Password=anonymous&SortMethod=h%7CMaximumDocuments=1&FuzzyDegree=0&ImageQuality=r75g8/r75g8/x150y150g16/i425&Display=hpfr&DefSeekPage=x&SearchBack=ZyActionL&Back=ZyActionS&BackDesc=Results%20page&MaximumPages=1&ZyEntry=1&SeekPage=x&ZyPURL#>

RESPONSE B.21: The suggested revision to condition Part IV B.5.b.iii is too substantive a change to make from the draft permit to the final permit for a recommendation not required by regulation. The Department will evaluate this suggestion for the update to the Public Complex Guidance Document.

No changes have been made to the final permit as a result of this comment.

22. **COMMENT:** Part IV B.5.d: This requirement specifies that all employees are to receive training within 3 months of commencement of duties but also specifies that training shall be conducted annually. It's unclear with the current language in this paragraph if the training held annually is to include all employees or just those that have not yet received any training. In addition, the permit requires only topics i – iii to be annual and topics iv – xi to be every 2 years. The frequencies and who is required to attend are confusing. For clarity and to ensure proper training is conducted, EPA recommends adding language such as “initial training” within 3 months of commencement and “refresher training” annually for all employees on all topics. Also EPA recommends changing the 2 year requirement to annually.

RESPONSE B.22: The Department agrees that adding the word “initial” helps to clarify the training requirements. As such, the Department has added “initial” in Part IV B.5.d of the final permit to read:

“All Public Complex employees shall receive initial training on those stormwater topics applicable to their title and duties within 3 months of commencement of duties. In addition, follow-up training shall occur as specified below:”

The recommendation of adding “refresher training” after initial training is not needed since this permit condition already contains “follow-up training”, which the Department contends has the same meaning. No changes have been made to the final permit as a result of this recommendation.

The Department does not agree with the recommendation to change the follow-up training requirements from once every two years to annual for the stormwater topics at Part IV B.5.d.iv – x. The Department has revised the employee training requirements from the 2009 permit to

ensure new employees are trained within three months of their start dates and to focus annual follow-up training of existing employees on topics which contribute the most to reducing stormwater pollutants, namely maintenance yard operations, stormwater facility maintenance and the Public Complex's SPPP. Together, these training requirements provide more specificity as compared to the 2009 permit. No changes have been made to the final permit as a result of this recommendation.

- 23. COMMENT:** Part IV C.3.e and f: These sections should include deadlines and/or timing considerations so as not to leave permittee compliance open ended. Also, realistically collective actions should be taken in a timely manner and the permit should clearly state what constitutes a timely manner. For example, permittees must commence corrective actions or interim repairs within 30 days and all repairs completed within 6 months.

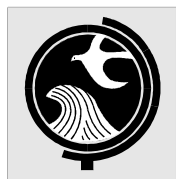
RESPONSE B.23: Part IV C.3.e states “The permittee shall certify annually in the MSRP Annual Report whether or not the permittee owned or operated stormwater facilities at the Public Complex are functioning properly.” The Department contends this condition includes a deadline, annually, and is not open ended.

The Department maintains that the language contained Part IV.C.3.f is appropriate. See Response B.19 above.

No changes have been made to the final permit as a result of this comment.

- C. This final permit serves to incorporate the following minor Department initiated administrative change:
- 1) Page 2 of Attachment B includes an educational point activity for the professional development of teachers that is currently limited to those on a military base. Since Attachment B also applies to colleges and universities the Department is expanding this activity to include college and university faculty members. As such the Department has changed Attachment B in the final permit to read:

“Provide water-related professional development workshops for college/university faculty, or preschool, elementary, middle/ high school teachers of military bases from a registered NJ Department of Education Professional Development Provider.”



NEW JERSEY POLLUTANT DISCHARGE ELIMINATION SYSTEM

The New Jersey Department of Environmental Protection hereby grants you a NJPDES permit for the facility/activity named in this document. This permit is the regulatory mechanism used by the Department to help ensure your discharge will not harm the environment. By complying with the terms and conditions specified, you are assuming an important role in protecting New Jersey's valuable water resources. Your acceptance of this permit is an agreement to conform with all of its provisions when constructing, installing, modifying, or operating any facility for the collection, treatment, or discharge of pollutants to waters of the state. If you have any questions about this document, please feel free to contact the Department representative listed in the permit cover letter. Your cooperation in helping us protect and safeguard our state's environment is appreciated.

Permit Number: NJ0141879

Final: Stormwater Discharge Master General Permit Renewal

Permittee:

Master General Permit
Per Individual Notice of Authorization

Co-Permittee:

Property Owner:

NJDEP Division of Water Quality
401 E State St
Trenton, NJ 08625

Location Of Activity:

Master General Permit
Per Individual Notice of Authorization

Authorization(s) Covered Under This Approval	Issuance Date	Effective Date	Expiration Date
R11 -Public Complex Stormwater General Permit	11/27/2018	01/01/2019	12/31/2023

By Authority of:
Commissioner's Office

DEP AUTHORIZATION
Gabriel Mahon, Chief
Bureau of Nonpoint Pollution Control
Water Pollution Management Element

(Terms, conditions and provisions attached hereto)

PART I GENERAL REQUIREMENTS: NJPDES

A. General Requirements of all NJPDES Permits

1. Requirements Incorporated by Reference

- a. The permittee shall comply with all conditions set forth in this permit and with all the applicable requirements incorporated into this permit by reference. The permittee is required to comply with the regulations, including those cited in paragraphs b. through e. following, which are in effect as of the effective date of the final permit.
- b. General Conditions
- | | |
|---|-------------------------------------|
| Penalties for Violations | N.J.A.C. 7:14-8.1 <u>et seq.</u> |
| Incorporation by Reference | N.J.A.C. 7:14A-2.3 |
| Toxic Pollutants | N.J.A.C. 7:14A-6.2(a)4i |
| Duty to Comply | N.J.A.C. 7:14A-6.2(a)1 & 4 |
| Duty to Mitigate | N.J.A.C. 7:14A-6.2(a)5 & 11 |
| Inspection and Entry | N.J.A.C. 7:14A-2.11(e) |
| Enforcement Action | N.J.A.C. 7:14A-2.9 |
| Duty to Reapply | N.J.A.C. 7:14A-4.2(e)3 |
| Signatory Requirements for Applications and Reports | N.J.A.C. 7:14A-4.9 |
| Effect of Permit/Other Laws | N.J.A.C. 7:14A-6.2(a)6 & 7 & 2.9(c) |
| Severability | N.J.A.C. 7:14A-2.2 |
| Administrative Continuation of Permits | N.J.A.C. 7:14A-2.8 |
| Permit Actions | N.J.A.C. 7:14A-2.7(c) |
| Reopener Clause | N.J.A.C. 7:14A-6.2(a)10 |
| Permit Duration and Renewal | N.J.A.C. 7:14A-2.7(a) & (b) |
| Consolidation of Permit Process | N.J.A.C. 7:14A-15.5 |
| Confidentiality | N.J.A.C. 7:14A-18.2 & 2.11(g) |
| Fee Schedule | N.J.A.C. 7:14A-3.1 |
| Treatment Works Approval | N.J.A.C. 7:14A-22 & 23 |
- c. Operation And Maintenance
- | | |
|--------------------------------------|-----------------------|
| Need to Halt or Reduce not a Defense | N.J.A.C. 7:14A-2.9(b) |
| Proper Operation and Maintenance | N.J.A.C. 7:14A-6.12 |
- d. Monitoring And Records
- | | |
|---|--------------------|
| Monitoring | N.J.A.C. 7:14A-6.5 |
| Recordkeeping | N.J.A.C. 7:14A-6.6 |
| Signatory Requirements for Monitoring Reports | N.J.A.C. 7:14A-6.9 |
- e. Reporting Requirements
- | | |
|---|---------------------------------------|
| Planned Changes | N.J.A.C. 7:14A-6.7 |
| Reporting of Monitoring Results | N.J.A.C. 7:14A-6.8 |
| Noncompliance Reporting | N.J.A.C. 7:14A-6.10 & 6.8(h) |
| Hotline/Two Hour & Twenty-four Hour Reporting | N.J.A.C. 7:14A-6.10(c) & (d) |
| Written Reporting | N.J.A.C. 7:14A-6.10(e) & (f) & 6.8(h) |
| Duty to Provide Information | N.J.A.C. 7:14A-2.11, 6.2(a)14 & 18.1 |
| Schedules of Compliance | N.J.A.C. 7:14A-6.4 |
| Transfer | N.J.A.C. 7:14A-6.2(a)8 & 16.2 |

PART II

GENERAL REQUIREMENTS: DISCHARGE CATEGORIES

A. Additional Requirements Incorporated By Reference

1. Additional Requirements Incorporated by Reference

- a. The Stormwater Management rules at N.J.A.C. 7:8.
- b. Conditions for General Permits at N.J.A.C. 7:14A-6.13, including the Department's authority to require, for due cause, a permittee to apply for and obtain a different stormwater permit for specific activities otherwise authorized under this permit.
- c. Additional Conditions applicable to UIC permits at N.J.A.C. 7:14A-8.9, UIC Corrective Action (N.J.A.C. 7:14A-8.11) and UIC Operating Criteria (N.J.A.C. 7:14A-8.16).
- d. Conditions for reopening and modification of small MS4 permits at N.J.A.C. 7:14A-16.4(b) and N.J.A.C. 7:14A-25.7(b).
- e. Requirements for Discharges to Ground Water at N.J.A.C. 7:14A-7.
- f. National Pollutant Discharge Elimination System (NPDES) Electronic Reporting rule at 40 CFR Part 127.

B. General Conditions

1. Notification of Non-Compliance

- a. The permittee shall notify the Department of any non-compliance when required by N.J.A.C. 7:14A-6.10 by contacting the DEP Hotline at 1-877-WARN-DEP.

2. Discharge of Pollutants

- a. For discharges authorized by this permit, the permittee is exempt from N.J.A.C. 7:14A-6.2(a)2. This exemption means that the discharge of any pollutant not specifically regulated in this NJPDES permit or listed and quantified in the RFA shall not constitute a violation of the permit.

3. Standard Reporting Requirements – Electronic Reporting of NJPDES Information

- a. Unless already required by this permit to be submitted electronically by an earlier date, effective December 21, 2020, the below identified documents and reports shall be electronically submitted via the Department's designated electronic submission service:
 - i. General permit authorization requests (i.e. RFAs);
 - ii. General permit termination/revocation requests; and
 - iii. Municipal separate storm sewer system (MS4) program reports (see Part IV.G).

4. Other Regulatory Requirements

- a. Permit conditions remain in effect and enforceable until and unless the permit is modified, renewed or revoked by the Department.
- b. The issuance of this permit shall not be considered as a waiver of any applicable federal, State or local rules, regulations and ordinances.
- c. In accordance with N.J.A.C. 7:14A-6.2(a)7, this permit does not authorize any infringement of State or local law or regulations, including, but not limited to, N.J.A.C. 7:50 (the Pinelands rules), N.J.A.C. 7:1-E (Discharges of Petroleum and other Hazardous Substances), regulations concerning threatened and endangered species and their designated critical habitat, and other Department rules. No discharge of hazardous substances (as defined in N.J.A.C. 7:1E-1.6) resulting from an onsite spill shall be deemed to be “pursuant to and in compliance with this permit” within the meaning of the Spill Compensation and Control Act at N.J.S.A. 58:10-23.11c.
- d. While the permittee is required to comply with applicable operation and maintenance requirements of N.J.A.C. 7:14A-6.12(a), the permittee is exempt from the operations and maintenance manual requirements of N.J.A.C. 7:14A-6.12(c).

C. Eligibility

1. Permit Scope

- a. This general permit applies to all stormwater discharges from small MS4s that are owned or operated by a county, State, interstate, or Federal agency at a “Public Complex” located entirely or partially in a municipality that is assigned to Tier A under N.J.A.C. 7:14A-25.3(a)1, or in a municipality that receives a waiver under N.J.A.C. 7:14A-25.2(d).
- b. For purposes of this permit and as described under N.J.A.C. 7:14A-25.2(a)2, a "Public Complex" is a single lot (or two or more lots that are contiguous or on a college or university campus) which contains at least two buildings owned or operated by the same governmental entity, and:
 - i. Is at a campus of a college or university which Statewide has a combined total of at least 1,000 employees (usually present at least six hours per day on weekdays) or full-time students; or
 - ii. Is at any other public facility (for example a military base, hospital, prison, or general administration facility), and has a combined total of at least 1,000 employees, military personnel, or residents (including patients or prisoners) usually present at least six hours per day on weekdays.
- c. The short title of this permit is the “Public Complex MS4 NJPDES permit.”

2. Authorized Discharges Under the Public Complex MS4 NJPDES Permit

- a. Eligible Stormwater Discharges – Except as provided in Part II.C.3 below, this permit authorizes all new and existing stormwater discharges to surface water and groundwater from:
 - i. Small MS4s (as defined at N.J.A.C. 7:14A-1.2) that are owned or operated by county, State, interstate, or Federal agency at a “Public Complex” under 1.a above.
 - ii. Maintenance yards and other ancillary operations (see Part IV.B.5.c) that are owned or operated by county, State, interstate, or Federal agency at a “Public Complex” under 1.a above.
- b. Eligible Non-Stormwater Discharges – Except as identified in Part II.C.3.e below, the following new and existing non-stormwater discharges from small MS4s owned or operated by the permittee at a Public Complex and from maintenance yards and other ancillary operations (see Part IV.B.5.c) owned or operated by the permittee at a Public Complex are eligible for authorization under this permit:

- i. Potable water line flushing and discharges from potable water sources, excluding the discharge of filter backwash and first flush water from potable well development/redevelopment activities utilizing chemicals in accordance with N.J.A.C. 7:9D. The volume of first flush water, which is a minimum of three times the volume of the well water column, shall be handled and disposed of properly;
- ii. Uncontaminated ground water (e.g. infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters);
- iii. Air conditioning condensate (excluding contact and non-contact cooling water; and industrial refrigerant condensate);
- iv. Irrigation water (including landscape and lawn watering runoff);
- v. Flows from springs, riparian habitats, wetlands, water reservoir discharges and diverted stream flows;
- vi. Residential car washing water; and dechlorinated swimming pool discharges from single family residential homes;
- vii. Sidewalk, driveway and street wash water;
- viii. Flows from firefighting activities including the washing of fire fighting vehicles;
- ix. Flows from clean water rinsing of beach maintenance equipment immediately following use and only if the equipment is used for its intended purpose;
- x. Flows from clean water rinsing of equipment and vehicles used in the application of salt and de-icing materials. Prior to rinsing, all equipment shall be cleaned using dry methods such as shoveling and sweeping. Recovered materials are to be returned to storage or properly discarded; and
- xi. Rinsing of equipment in Part II.C.2.b.ix and x, above is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

3. Discharges Not Authorized Under the Public Complex MS4 NJPDES Permit

- a. Stormwater Discharges Associated with Industrial Activity.
 - i. The Public Complex MS4 NJPDES Permit does not authorize “stormwater discharge associated with industrial activity” as defined in N.J.A.C. 7:14A-1.2 except as otherwise specifically provided in this permit.
 - ii. Types of facilities that a permittee might operate at a Public Complex and that are considered to be engaging in “industrial activity” include but are not limited to certain: 1) landfills; 2) transportation facilities (including certain local passenger transit and air transportation facilities); 3) facilities handling domestic sewage or sewage sludge; and 4) steam electric power generating facilities.
 - iii. Yard Trimmings and Wood Waste Management Sites that are not owned and operated by the permittee at the Public Complex.
 - iv. The Public Complex MS4 NJPDES Permit does not authorize the discharge of stormwater that comes in contact with source material from Yard Trimmings and Wood Waste Management Sites at the Public Complex to storm sewer inlets or to surface waters of the State.

- v. Any permittee that operates an industrial facility with such a discharge must submit a separate Request for Authorization (RFA) or individual permit application for that discharge. An RFA submitted for the Public Complex MS4 NJPDES Permit does not qualify as an RFA for such a discharge.
- b. Stormwater Discharges Associated with Construction Activity
 - i. The Public Complex MS4 NJPDES Permit does not authorize “stormwater discharges associated with construction activity” as described in N.J.A.C. 7:14A-24.10(a). In general, this is the discharge to surface water of stormwater from construction activity that disturbs at least one acre.
 - ii. Any permittee that operates a construction site with such a discharge shall submit a separate RFA under NJPDES Permit No. NJ0088323 (General Stormwater Permit Construction Activity, see <https://www.nj.gov/dep/dwq/5g3.htm>), or an application for an individual permit for that discharge. An RFA submitted for this Public Complex MS4 NJPDES Permit does not qualify as an RFA for such a discharge. See Part IV.B.3 of this Public Complex MS4 NJPDES Permit.
- c. Stormwater Discharges Authorized under Another NJPDES Permit
 - i. The Public Complex MS4 NJPDES Permit does not authorize any stormwater discharge that is authorized under another NJPDES permit.
 - ii. A permittee does not have to implement measures contained in this NJPDES permit for stormwater discharges at facilities owned or operated by that Public Complex that are regulated under a separate NJPDES stormwater permit authorizing those discharges
- d. Stormwater Discharges that Conflict with a Water Quality Management Plan
 - i. This Public Complex MS4 NJPDES Permit does not authorize stormwater discharges from projects or activities that conflict with an adopted Areawide or Statewide Water Quality Management Plan.
- e. Non-Stormwater Discharges that are Contributors of Pollutants
 - i. If any of the discharges listed in Part II.C.2.b above are identified by the permittee as a significant contributor of pollutants to or from the MS4, the permittee must address the discharge as an illicit connection or as an improper disposal of waste as specified in Part IV.B.6 of this permit.

4. Exclusions

- a. Any owner, operator, and/or discharger authorized by a general permit may request to be excluded from the coverage of the general NJPDES permit by applying for an individual permit. The owner, operator, and/or discharger shall submit an application in accordance with N.J.A.C. 7:14A-4, with reasons supporting the request, to the NJDEP. The request shall be processed under N.J.A.C. 7:14A-15, 16 and 17. The request shall be granted by the issuance of an individual permit if the reasons cited by the owner, operator and/or discharger are adequate to support the request.
- b. An owner, operator, and/or discharger excluded from this general NJPDES permit solely because of an existing individual permit, may request that the individual permit be revoked or modified, as appropriate, and that the discharge be authorized by the general NJPDES permit. Upon revocation or modification of the individual permit, the permittee shall be authorized under the general permit.

D. Administrative Process

1. Automatic Renewal of Authorizations

- a. Upon reissuance of this general permit, existing authorizations shall be automatically renewed as provided by N.J.A.C. 7:14A-6.13(d)9 and 25.4(a)3 using the information provided in the permittees' most recently submitted RFA and MSRP Annual Report.

2. Notification of Changes

- a. A permittee shall provide a corrected RFA to the Department within 90 days of the effective date of a renewed authorization under this general permit if any information in its most recently submitted RFA is no longer true, accurate, and/or complete.
- b. The permittee shall notify the Department of any changes of its Stormwater Program Coordinator information within 30 days of such change through the online MSRP Annual Report or using the Information Update Sheet posted at https://www.nj.gov/dep/dwq/pdf/msrp_update_form.pdf as specified in Part IV.A.1.d. of this permit.
- c. A permittee that already has authorization to discharge from a small MS4 under this Public Complex MS4 NJPDES permit does not need to submit an RFA for the expansion (e.g. new housing, new parking lot) of an existing small MS4. However, that permittee is required to comply the permit requirements at Part IV.B.4., Minimum Standards for Post Construction Stormwater Management in New Development and Redevelopment.

3. Requests for Authorization

- a. New RFAs under the Public Complex MS4 permit
 - i. A single RFA is required for the entire eligible discharge from the small MS4 owned or operated by and located within a single Public Complex. Multiple RFAs are not required for multiple operations (e.g., permittee owned and operated maintenance yards or other ancillary operations, facilities, garages, and/or offices at the Public Complex).
 - ii. An RFA under this general permit shall include the following: A completed NJPDES 1 Form, a completed R11 Supplemental Application Form, and any other information as required by the Department.
- b. Upon receipt of an RFA the Department may, in accordance with N.J.A.C. 7:14A-6.13, do one of the following:
 - i. Issue notification of authorization under this permit;
 - ii. Deny authorization under this permit and require submittal of an application for an individual permit; or
 - iii. Deny authorization under this permit and require submittal of an RFA for another general permit.
- c. The Department may notify a person that the discharge is authorized by a general permit, even if the person has not submitted an RFA. A person so notified may nonetheless request an individual permit under C.4 above.

PART III

Recordkeeping and Reporting

The permittee shall keep records necessary to document, in the Annual Report and Certification, the status of compliance with the conditions of this permit. The requirement to keep records and to submit an Annual Report and Certification is found at Part IV.G of this permit.

PART IV

SPECIFIC REQUIREMENTS: NARRATIVE

Notes and Definitions

A. Footnotes

1. Acronyms

- a. Stormwater acronyms included in this permit are as follows:
 - i. "BMP" - Best Management Practice
 - ii. "CFR" - Code of Federal Regulations
 - iii. "EDPA" - Effective Date of Permit Authorization
 - iv. "GIS" – Geographic Information System
 - v. "MS4" - Municipal Separate Storm Sewer System
 - vi. "MSRP" - Municipal Stormwater Regulation Program
 - vii. "MTD" - Manufactured Treatment Device
 - viii. "N.J.A.C." - New Jersey Administrative Code
 - ix. "NJPDES" - New Jersey Pollutant Discharge Elimination System
 - x. "N.J.S.A." - New Jersey Statutes Annotated
 - xi. "SPPP" - Stormwater Pollution Prevention Plan
 - xii. "TMDL" - Total Maximum Daily Load

2. Internal Cross References

- a. For the purposes of this permit:
 - i. References to Part IV Notes and Definitions are preceded with the words "Notes and Definitions" (e.g. Notes and Definitions Part IV.A.1 refers to Acronyms).
 - ii. References to Part IV Public Complex MS4 NJPDES Permit are not preceded by descriptive text (e.g. Part IV.A.1 refers to Stormwater Program).

3. Department Resources for Guidance Relating to MS4 Issues

- a. MS4 main website and related links: https://www.nj.gov/dep/dwq/msrp_home.htm
- b. MS4 Public Complex Guidance document: https://www.nj.gov/dep/dwq/pc_guidance.htm
- c. Construction Site Stormwater Runoff: <https://www.nj.gov/dep/dwq/5g3.htm>

- d. Snow Removal and Disposal Policy: https://www.nj.gov/dep/dwq/bnpc_home.htm
- e. Green Infrastructure and related links: <https://www.nj.gov/dep/gi/>
- f. Stormwater management information and training tools: <https://www.nj.gov/dep/stormwater/>
- g. Public education for stormwater pollution: <https://www.cleanwaternj.org>
- h. Clean Communities, a statewide litter abatement program: <https://www.njclean.org>
- i. Total Maximum Daily Load (TMDL) information: <https://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm>

4. EPA Resources for Guidance Relating to MS4 Issues

- a. EPA's MS4 website and related links:
www.epa.gov/npdes/stormwater-discharges-municipal-sources
- b. EPA's National Menu of Stormwater Best Management Practices:
www.epa.gov/npdes/national-menu-best-management-practices-bmps-stormwater
- c. EPA's guidance for Green Infrastructure:
<http://water.epa.gov/infrastructure/greeninfrastructure/index.cfm>
- d. EPA's Trash Free Waters resource page: www.epa.gov/trash-free-waters
- e. Illicit Discharge Detection and Elimination Guidance
www3.epa.gov/npdes/pubs/idde_manualwithappendices.pdf

B. Definitions

1. Definitions

- a. All words and terms used in this permit shall have meanings as defined in the "Regulations Concerning the New Jersey Pollutant Discharge Elimination System" (N.J.A.C. 7:14A), unless otherwise stated or unless the context clearly requires a different meaning.
- b. "Catch Basin" means a cistern, vault, chamber or well that is usually built along a street as part of the storm sewer system to capture sediment, debris, and pollutants.
- c. "Contiguous lots" means those lots which directly abut, or are separated by a general access roadway or other right of way (with at least one part of one lot directly across the right of way from at least part of the other lot).
- d. "Effective Date of Permit Authorization" means the date the permittee's authorization to discharge under this Public Complex MS4 NJPDES permit becomes effective. This date may be found on the permittee's Authorization to Discharge page.
- e. "Existing permittee" means a permittee that held an authorization to discharge under the Public Complex MS4 NJPDES permit the day before the effective date of this permit.
- f. "Green infrastructure" means methods of stormwater management that reduce wet weather/stormwater volume, flow, or changes the characteristics of the flow into combined or separate sanitary or storm sewers, or surface waters, by allowing the stormwater to infiltrate, to be treated by vegetation or by soils, or to be stored for reuse. Green infrastructure includes, but is not limited to, pervious paving, bioretention basins, vegetated swales, and cisterns.

- g. "Illicit connection" means any physical or non-physical (i.e. leak, flow, or overflow into the municipal separate storm sewer system) connection that discharges the following to a municipal separate storm sewer system (unless that discharge is authorized under a NJPDES permit other than this Public Complex MS4 NJPDES permit):
- i. Domestic sewage;
 - ii. Non-contact cooling water, process wastewater, or other industrial waste (other than stormwater);
or
 - iii. Any category of non-stormwater discharges that a permittee for the MS4 identifies as a source or significant contributor of pollutants pursuant to 40 C.F.R. 122.34(b)(3)(iii).
- h. "Maintenance plan" means a maintenance plan pursuant to N.J.A.C. 7:8-5.2(b) and 5.8 prepared by the design engineer for the stormwater management measures incorporated into the design of a major development.
- i. "Major development" means any development that provides for ultimately disturbing one or more acres of land and any additional development defined as "major development" by a permittee's stormwater program. Disturbance is the placement of impervious surface or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Projects undertaken by any government agency which otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."
- j. "Manufactured treatment device" means a pre-fabricated stormwater treatment structure utilizing settling, filtration, absorptive/adsorptive materials, vortex separation, vegetative components, and/or other appropriate technology to remove pollutants from stormwater runoff.
- k. "New permittee" means a permittee that obtains its first authorization to discharge under the Public Complex MS4 NJPDES permit on or after the effective date of this permit.
- l. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (a door is recommended, but not required). A fabric frame structure is a permanent structure if it meets the following specifications:
- i. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - ii. The design shall prevent stormwater run-on and run through and the fabric cannot leak;
 - iii. The structure shall be erected on an impermeable slab;
 - iv. The structure cannot be open sided; and
 - v. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- m. "Regulatory mechanism" means an ordinance, permit, standard, contract language, or any other procedure, that will be enforced by the permittee.
- n. "Small MS4" means all municipal separate storm sewers systems (other than "large" or "medium" municipal separate storm sewer systems as defined in N.J.A.C. 7:14A-1.2) that are:

- i. Owned or operated by municipalities described under N.J.A.C. 7:14A-25.1(b);
 - ii. Owned or operated by county, State, interstate, or Federal agencies, and located at public complexes as described under N.J.A.C. 7:14A-25.2(a)2;
 - iii. Owned or operated by county, State, interstate, or Federal agencies, and located at highways and other thoroughfares as described under N.J.A.C. 7:14A-25.2(a)3; or
 - iv. Owned or operated by county, State, interstate, Federal, or other agencies, and receive special designation under N.J.A.C. 7:14A-25.2(a)4.
 - v. Note that all MS4s covered under the Public Complex MS4 NJPDES permit are "small MS4s".
- o. "Solids and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids as defined at N.J.A.C. 7:14A-25.6(b)3iii.
 - p. "Storm drain inlet" means the point of entry into the storm drain system and is, where a catch basin is present, the uppermost portion (or cover) of a catch basin.
 - q. "Stormwater" means water resulting from precipitation (including rain and snow) that runs off the land's surface; is transmitted to the subsurface; is captured by separate storm sewers or other sewerage or drainage facilities; or is conveyed by snow removal equipment.
 - r. "Stormwater facility" includes, but is not limited to: catch basins, detention basins, retention basins, filter strips, riparian buffers, infiltration trenches, sand filters, constructed wetlands, wet basins, bioretention systems, low flow bypasses, and stormwater conveyances. Stormwater facilities include structural stormwater management measures.
 - s. "Stormwater management basin" means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management basin may either be normally dry (that is, a detention basin or infiltration basin), retain water in a permanent pool (a retention basin or wet pond), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).
 - t. "Stormwater management measure" means any structural or nonstructural strategy, practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances. Stormwater management measures include stormwater facilities.
 - u. "Stormwater runoff" means water flow on the surface of the ground or in storm sewers, resulting from precipitation.
 - v. "Stream scouring" means the erosion or removal of streambed or bank material by the physical action of flowing water and the sediment that it carries.
 - w. "Subsurface infiltration/detention system" means a vault, perforated pipe, and/or stone bed that is located entirely below the ground surface and that temporarily stores and attenuates stormwater runoff."
 - x. "Wood waste" means source separated whole trees, tree trunks, tree parts, tree stumps, brush, leaves that are not composted, and lumber (non-chemically treated and unpainted).
 - y. "Yard trimmings" means grass clippings, leaves, wood chips from tree parts, and brush.
 - z. "Yard waste" means loose leaves and grass clippings.

Public Complex Stormwater General Permit

A. Stormwater Management Program

1. Stormwater Program Requirements

- a. The permittee shall develop, update, implement and enforce an MS4 stormwater program. A primary objective of the MS4 stormwater program shall be to implement best management practices and other measures that are designed to reduce the discharge of pollutants from the permittee's MS4, maintenance yards and other ancillary operations, to the maximum extent practicable pursuant to N.J.A.C. 7:14A-25.6(a)1 and 40 CFR 122.34(a), to protect water quality and to satisfy the applicable water quality requirements of the Clean Water Act.
- b. The permittee shall modify its stormwater program (including necessary modification to applicable plans and appropriate regulatory mechanisms) to conform with applicable new legislation, or new or amended regulations. Such modification shall be completed and effective within 12 months of notification by the Department of the need for modification.
- c. The permittee shall develop, update, implement, and maintain a written Stormwater Pollution Prevention Plan (SPPP) that meets the requirements in 2. below (see the Public Complex Guidance document https://www.nj.gov/dep/dwq/pc_guidance.htm).
- d. The permittee shall designate a Stormwater Program Coordinator (Stormwater Coordinator) who has overall responsibility for the operation of the permittee's stormwater facilities or environmental matters at the Public Complex as follows:
 - i. The Stormwater Coordinator shall be either a principal executive officer or a duly authorized representative, as allowed by N.J.A.C. 7:14A-4.9(b); and
 - ii. If an assignment under i. above changes, then a new assignment of responsibility shall be submitted to the Department within 30 days of such change taking place. This is accomplished through completion of the online MSRP Annual Report (see Part IV.G Annual Report and Certification below) or the Stormwater Program Coordinator Information Update Sheet posted at https://www.nj.gov/dep/dwq/pdf/msrp_update_form.pdf.
- e. The Stormwater Coordinator shall be responsible for the following:
 - i. Coordinating the permittee's implementation of the Public Complex MS4 NJPDES permit conditions and the SPPP;
 - ii. Signing and dating the SPPP; and
 - iii. Coordinating the completion and submittal of the MSRP Annual Report, consistent with Part IV.G.

2. Stormwater Pollution Prevention Plan (SPPP) Requirements

- a. The permittee's SPPP shall include, at a minimum, information that:
 - i. Identifies the person designated as the Stormwater Coordinator per Part IV.A.1.d above, and the members of the SPPP Team;
 - ii. Documents the permittee's MS4 Stormwater Program including a description of shared or contracted services as allowed under Part IV.A.3 (Implementation of SPPP Conditions through Shared or Contracted Services), below;

Public Complex Stormwater General Permit

- iii. Describes the measures necessary for compliance with all components of this permit including all measures described in Parts IV.B, C, D, E and F below; and
 - iv. Reflects the measurable goals, implementation schedules, recordkeeping and other requirements in Attachment A (Measurable Goals and Implementation Schedule).
- b. The permittee's Stormwater Coordinator shall sign and date the SPPP per Part IV.A.1.e., above.
- c. The permittee shall review the SPPP at least annually and update it as often as necessary to reflect changes related to the permittee's MS4 Stormwater Program. Any amendments to the SPPP:
- i. Shall continue to meet the requirements of this permit;
 - ii. Shall be incorporated into the SPPP and recorded on the SPPP revisions page; and
 - iii. Shall be signed and dated by the Stormwater Coordinator.
- d. The SPPP shall note the location of all records / documentation required by this permit (See Attachment A- Measurable Goals and Implementation Schedule for additional detail).
- e. The Department may notify the permittee at any time that the SPPP does not meet one or more of the minimum requirements. Within thirty (30) days after receiving such notification unless otherwise specified by the Department, the permittee shall amend the SPPP to adequately address all deficiencies.
- f. The current SPPP shall be posted on the permittee's Public Complex website no later than EDPA + 90 days with updates posted annually thereafter. The version posted on the website can exclude:
- i. Inspection logs and other required record keeping; and
 - ii. The names of SPPP Team members, but must include the name of the Stormwater Coordinator.
- g. The SPPP shall be made available to the Department and public upon request pursuant to N.J.A.C. 7:14A-25.6(j)2.
- h. New Permittee: A new permittee shall develop, implement, maintain, and post on the permittee's Public Complex website a written SPPP as required by this section on or before EDPA + 12 months.

3. Implementation of Permit Conditions through Shared or Contracted Services

- a. The permittee may rely on another governmental, private, or nonprofit entity to satisfy one or more of the permit conditions, or component thereof, through the implementation of best management practices or control measures, provided that:
- i. The other entity implements the best management practice(s) or control measure(s);
 - ii. The particular best management practice(s) or control measure(s), or component(s) thereof, is at least as stringent or as frequent as the corresponding permit requirement;
 - iii. The other entity agrees in writing or is required by law to implement the measure(s), or component(s) thereof, in such a manner that is in compliance with the permit on the permittee's behalf; and
 - iv. The permittee specifies in its SPPP (1) which permit conditions will be implemented by another entity and (2) the name of the responsible entity.

- b. For any projects or activities which the permittee assigns to another entity which is a private contractor, the awarded contract shall require the contractor to conduct such projects or activities in such a manner that is in compliance with the Public Complex MS4 NJPDES permit.
- c. The permittee is responsible for compliance with this permit if the other entity fails to implement the measure(s) or component(s), thereof.

B. Statewide Basic Requirements and Associated Conditions

1. Minimum Standards for Public Involvement and Participation Including Public Notice

- a. The permittee shall comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of an MS4 stormwater program. Requirements include but are not limited to:
 - i. The Open Public Meetings Act (“Sunshine Law,” N.J.S.A. 10:4-6 et seq.); and
 - ii. Statutory procedures for the enactment of ordinances (N.J.S.A. 40:49-2), including the stormwater control ordinance and other ordinances adopted to comply with Part IV of this permit.
- b. The permittee shall make the following elements of its MS4 stormwater program available to the public:
 - i. Provide the current SPPP upon request as required by Part IV.A.2.g (SPPP); and
 - ii. Post the current SPPP on its website to the extent required by Part IV.A.2.f (SPPP); and
 - iii. Post all regulatory mechanisms required by this permit on its website or otherwise comply with the notification requirements of N.J.A.C. 7:8-4.4(e). See Part IV.B.5.a (Regulatory Mechanisms).
- c. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Public Involvement and Participation Including Public Notice specified in Attachment A (Measurable Goals and Implementation Schedule).

2. Minimum Standards for Local Public Education and Outreach

- a. Colleges, universities, and military bases (with dependents living on base) shall implement a Local Public Education and Outreach Program that focuses on educational and pollution prevention activities to involve the public in reducing pollutants in stormwater and mitigating flow. The permittee shall:
 - i. Annually conduct activities that total at least 12 points and include activities from at least two categories as set forth in Attachment B (Points System for Public Education Activities) of this permit; and
 - ii. Keep records to demonstrate compliance with this requirement, including date of activities and any other relevant documentation.
- b. All other permittees not identified in 2.a above may satisfy the educational component of the permit through the implementation of an employee training program pursuant to Part IV.B.5.d (Employee Training) of this permit.

- c. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Local Public Education and Outreach specified in Attachment A (Measurable Goals and Implementation Schedule).

3. Minimum Standards for Construction Site Stormwater Runoff

- a. Construction site stormwater runoff activities are authorized under a separate NJPDES permit, generally the Construction Activity Stormwater General Permit No. NJ0088323 pursuant to N.J.A.C. 7:14A-25.6(b)2 (or an individual permit pursuant to N.J.A.C. 7:14A-24.7(a)2). See Part II.C.3.b and <https://www.nj.gov/dep/dwq/5g3.htm>. Pursuant to N.J.A.C. 7:14A-25.7(b), the permittee is not required to reference construction site stormwater runoff control in its SPPP.

4. Minimum Standards for Post Construction Stormwater Management in New Development and Redevelopment

- a. The permittee shall develop, update, implement and enforce its stormwater management program to address post construction stormwater runoff in new development and redevelopment and to ensure compliance with the Stormwater Management rules at N.J.A.C. 7:8 et seq.
- b. The permittee shall address stormwater runoff from the following types of major development through a post construction stormwater management program, unless any additional development is defined as “major development” by the permittee’s stormwater program:
 - i. New development and redevelopment projects that disturb one acre or more and are owned or operated by the permittee at the Public Complex; and
 - ii. All new development and redevelopment projects that are less than one acre that are part of a larger common plan of development that ultimately disturbs one acre or more.
- c. The permittee shall ensure, through a post construction stormwater management program, compliance with the applicable design, performance and maintenance standards established under N.J.A.C. 7:8 et seq. for major development as defined in this permit.
- d. The permittee shall review and analyze development plans for compliance with N.J.A.C. 7:8 et seq. even if a permit is required by the Department for the same or similar activity (e.g. a Land Use permit).
- e. The permittee shall only grant a variance or exemption from the design and performance standards for stormwater management measures if the permittee has a mitigation plan which meets the following requirements:
 - i. The mitigation plan shall identify measures that are necessary to offset the deficit created by granting the variance or exemption, and can be provided through a menu of design and performance standards with corresponding mitigation projects for different drainage areas within the Public Complex. See Chapter 3 of the NJ Stormwater BMP Manual at <https://www.njstormwater.org> for guidance; and
 - ii. The permittee submits, within 30 days after the grant of a variance or exemption, a written report to the Department describing the variance or exemption and the required mitigation. Submit the written report to the Department at:
NJDEP-DWQ-BNPC
Mail Code 401-02B
PO Box 420
Trenton, NJ 08625-0420

- f. The permittee shall comply with the standards set forth in Attachment C (Design Standards for Storm Drain Inlets) of this permit to control passage of solid and floatable materials through storm drain inlets at the Public Complex.
- g. The permittee shall ensure adequate long-term cleaning, operation and maintenance of stormwater management measures, pursuant to Part IV.C.3. (Stormwater Facilities Maintenance), owned or operated by the permittee at the Public Complex.
- h. For each structural and non-structural stormwater measure (e.g. stormwater management basin, subsurface infiltration/detention system, manufactured treatment device, green infrastructure), the permittee shall:
 - i. Complete a Major Development Stormwater Summary (included as Attachment D of this permit and posted on the Department's website at <https://www.nj.gov/dep/dwq/pc.htm>) when the permittee plans any development projects (See Part IV.B.4.b above) after EDPA;
 - ii. Update the Major Development Stormwater Summary while stormwater measures are being installed;
 - iii. Finalize the Major Development Stormwater Summary once certificate of occupancy is issued; and
 - iv. Maintain a completed Major Development Stormwater Summary and make it available to the Department upon request.
- i. The Stormwater Management rules N.J.A.C. 7:8 apply to all areas of the Public Complex.
- j. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Post Construction Stormwater Management in New Development and Redevelopment specified in Attachment A (Measurable Goals and Implementation Schedule).

5. Minimum Standards for Pollution Prevention / Good Housekeeping

- a. Regulatory Mechanisms: The permittee shall adopt and enforce the following regulatory mechanisms to address improper disposal of waste:
 - i. Pet Waste Control: Adopt and enforce an appropriate regulatory mechanism that requires pet owners or their keepers to immediately and properly dispose of their pet's solid waste deposited on any part of the Public Complex property; or prohibit pets (other than service animals) from being allowed at the Public Complex;
 - ii. Wildlife Feeding Control: Adopt and enforce an appropriate regulatory mechanism that prohibits the feeding of any wildlife (e.g. Canada Geese) on any property owned or operated by the permittee at the Public Complex. Exclusions include wildlife confined in zoos, parks, or rehabilitation centers as well the following unconfined animals: (1) wildlife at environmental education centers; (2) feral cats as part of an approved Trap-Neuter-Release program; and (3) other kinds of unconfined animals, if any, that the regulatory mechanism specifically lists and excludes for reasons set forth in the regulatory mechanism;
 - iii. Litter Control: Enforce the existing State litter statute at N.J.S.A 13:1E-99.3, or adopt and enforce an appropriate regulatory mechanism that is at least as stringent as the State litter statute;

- iv. Improper Disposal of Waste: Adopt and enforce an appropriate regulatory mechanism prohibiting the improper spilling, dumping, or disposal of materials other than stormwater into the MS4 system excluding those discharges as allowable under Part II.C.2.b;
 - v. Residential Yard Waste Collection (where residences are located within the Public Complex): The permittee shall adopt and enforce an appropriate regulatory mechanism that either:
 - (1) Prohibits placing non-containerized yard waste (defined as leaves and/or grass clippings) into the street; or
 - (2) develops and implements a non-containerized yard waste collection and disposal program that prohibits placing non-containerized yard waste at the curb or along the street within 10 feet of any storm drain inlet and at any time other than a set yard waste collection schedule.

The frequency of yard waste pickups shall be determined at the discretion of the permittee, but shall be part of a set yard waste collection schedule which is noticed to all Public Complex residents and businesses. Any area of the Public Complex that the permittee determines to have no yard waste will be exempt from the collections;
 - vi. Model regulatory mechanism language for the above requirements can be found in the Public Complex Guidance document at https://www.nj.gov/dep/dwq/pc_guidance.htm; and
 - vii. An additional requirement for the adoption and enforcement of an appropriate regulatory mechanism is found at Part IV.B.6.d (Illicit Connection Prohibition) of this permit.
- b. Pollution Prevention / Good Housekeeping: The permittee shall develop and continue to implement the following measures to control solids and floatables:
- i. Street Sweeping: The permittee shall sweep all paved parking lots and streets owned or operated by the permittee at the Public Complex, with storm drain inlets that direct stormwater runoff into an MS4 or discharge directly to surface water. Sweep at a minimum of once per month, or more frequently as necessary to eliminate recurring problems and restore proper function, weather and street surface conditions permitting;
 - ii. Storm Drain Inlet and Catch Basin Inspection: The permittee shall inspect and document inspections of all storm drain inlets and associated catch basins that it owns or operates at the Public Complex at least once per year. Documentation shall include: inlet location, date visited, observations of the inlet and catch basin's structural integrity, and if maintenance or repairs are required;
 - iii. Storm Drain Inlet and Catch Basin Cleaning: Based on the results of the inspections of each storm drain inlet and associated catch basin as required above, the permittee shall remove sediment, trash, or debris when present and conduct cleaning as frequently as necessary to control litter and debris from entering the waters of the State and to eliminate recurring problems and restore proper function;
 - iv. Storm Drain Inlet Labeling: The permittee shall label all storm drain inlets at the Public Complex for those drains that do not have permanent wording cast into the structure of the inlet. See the Public Complex Guidance document (https://www.nj.gov/dep/dwq/pc_guidance.htm) for additional information;

- v. Storm Drain Inlet Label Maintenance: The permittee shall maintain the legibility of storm drain inlet labels and replace any labels that are missing or not legible. See the Public Complex Guidance document (https://www.nj.gov/dep/dwq/pc_guidance.htm) for additional information;
- vi. Storm Drain Inlet Retrofit: The permittee shall retrofit existing storm drain inlets that are: (1) in direct contact with any repaving, repairing (excluding individual pothole repair), or resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen); or (2) in direct contact with any reconstruction or alteration of facilities. Storm drain inlet retrofits shall meet the standard in Attachment C (Design Standards for Storm Drain Inlets);
- vii. Herbicide Application Management: The permittee shall restrict the application of herbicides to prevent it from being washed by stormwater into the waters of the State and to prevent erosion caused by de-vegetation, as follows:
 - (1) The permittee shall not apply herbicides on or adjacent to storm drain inlets, on steeply sloping ground, along curb lines, and along unobstructed shoulders; and
 - (2) The permittee shall only apply herbicides within a 2-foot radius around structures where overgrowth presents a safety hazard and where it is unsafe to mow;
- viii. Yard Trimmings: The permittee shall ensure the proper pickup, handling, storage and disposal of yard trimmings generated at the Public Complex. Yard trimmings shall be managed to minimize the impact of vegetative maintenance activities on stormwater discharge quality, and shall be prohibited from being blown or deposited into storm drain inlets and stormwater facilities; and
- ix. Refuse Containers and Dumpsters: The permittee shall ensure that dumpsters and other refuse containers that are outdoors or exposed to stormwater, are covered at all times. This serves to prevent the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers. This measure is not intended for litter receptacles; individual homeowner trash and recycling containers; containers that hold large bulky items (e.g., furniture, bound carpet and padding); permitted temporary demolition containers; and refuse containers at industrial facilities authorized to discharge stormwater under a valid NJPDES permit.
- c. Maintenance Yards and Other Ancillary Operations: The permittee shall implement the best management practices described in Attachment E (Best Management Practices for Maintenance Yards and Other Ancillary Operations) for maintenance yards and other ancillary operations owned or operated by the permittee at the Public Complex. Ancillary operations include but are not limited to impound yards, permanent and mobile fueling locations, and yard trimmings and wood waste management sites. Best Management Practices shall be implemented for the following activities, whenever such activities occur:
 - i. Inventory of Material and Machinery;
 - ii. Inspections and Good Housekeeping;
 - iii. Fueling Operations;
 - iv. Discharge of Stormwater from Secondary Containment;
 - v. Vehicle Maintenance;
 - vi. On-Site Equipment and Vehicle Washing and Wash Wastewater Containment;

- vii. Salt and De-icing Material Storage and Handling;
 - viii. Aggregate Material and Construction Debris Storage;
 - ix. Street Sweepings, Catch Basin Clean Out, and Other Material Storage; and
 - x. Yard Trimmings and Wood Waste Management.
- d. Employee Training: The permittee shall develop, update and implement an employee training program to address permit components and SPPP requirements. All Public Complex employees shall receive initial training on those stormwater topics applicable to their title and duties within 3 months of commencement of duties. In addition, follow-up training shall occur as specified below:
- i. Maintenance Yard Operations (including Ancillary Operations) - the permittee shall provide training annually on inventory of materials and machinery, inspections and good housekeeping; fueling operations; discharge of stormwater from secondary containment; vehicle maintenance; on-site equipment and vehicle washing and wash wastewater containment; salt and de-icing material storage and handling; aggregate material and construction debris storage; street sweeping and catch basin clean out material storage; yard trimmings and wood waste management sites. See Part IV.B.5.c (Maintenance Yards and Other Ancillary Operations).
 - ii. Stormwater Facility Maintenance – the permittee shall provide training annually on inventory and mapping of stormwater facilities, maintenance of inventoried stormwater facilities, catch basin and inlet cleaning methods, and herbicide application management. See Part IV.C.1, 2 and 3 (Stormwater Facilities Inventory, Map and Maintenance), Part IV.B.5.b.ii and iii (Storm Drain Inlets and Catch Basins), and Part IV.B.5.b.vii (Herbicide Application Management).
 - iii. The permittee shall provide general training annually on the Public Complex’s SPPP, applicable recordkeeping requirements, and detailed training on any component applicable to an employee’s title and duties. See Part IV.A.2 (SPPP).
 - iv. Residential Yard Waste Collection Program (if applicable) – the permittee shall provide training once every two years on frequency of yard waste pickups and schedule; and policy for how and when yard waste can be placed curbside. See Part IV.B.5.a.v (Residential Yard Waste Collection).
 - v. Street Sweeping - the permittee shall provide training once every two years on sweeping schedules and proper management of materials collected. See Part IV.B.5.b.i (Street Sweeping).
 - vi. Illicit Connection Elimination and Outfall Pipe Mapping - the permittee shall provide training once every two years on the impacts associated with illicit connections and details of the program including investigation techniques, physical observations, field sampling, and mapping procedures. See Part IV.B.6.a and c (Outfall Pipe Mapping, and Illicit Discharge) and the National Menu of Stormwater Best Management Practices at www.epa.gov/npdes/national-menu-best-management-practices-bmps-stormwater.
 - vii. Outfall Pipe Stream Scouring Detection and Control - the permittee shall provide training once every two years on how to identify outfall pipe stream scouring and contributing factors. See Part IV.B.6.b (Stream Scouring).
 - viii. Waste Disposal Education - the permittee shall provide training once every two years on the impacts associated with improper waste disposal, how to respond to inquiries regarding improper waste disposal, and appropriate enforcement authority.

- ix. Regulatory Mechanisms - the permittee shall provide training once every two years on the following regulatory mechanisms: Pet Waste Control; Wildlife Feeding Control; Litter Control; Improper Disposal of Waste; and Residential Yard Waste Collection (if applicable). Training shall include an overview of the requirements, enforcement, and the repercussions of non-compliance. See Part IV.B.5.a (Regulatory Mechanisms).
 - x. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment - the permittee shall provide general training once every two years on the permitting requirements for construction activity and Post-Construction Stormwater Management in New Development and Redevelopment. See Part IV.B.3 (Construction Site Runoff) and B.4 (Post Construction).
 - xi. Training may also be conducted on stormwater-related topics that serve an educational purpose for employees.
 - xii. The location of records including sign in sheet(s), date(s) of training, and training agenda(s) shall be noted in the SPPP.
- e. Stormwater Management Design Review Training: The permittee shall ensure that all design engineers, and other individuals that review the stormwater management design for development and redevelopment projects at the Public Complex, complete the Department approved Stormwater Management Design Review Course (see <https://www.nj.gov/dep/stormwater/training.htm>) once every five years. Individuals that will review stormwater management design and have not completed this course within the past five years must attend the next scheduled course offering. If unable to attend, the permittee must notify the Department in writing no later than thirty days after the missed course explaining why attendance was not possible and what alternate arrangements are being made. Training obtained within five calendar years prior to EDPA qualifies towards this requirement. The permittee is required to maintain a list of the dates and names of training program participants.
- f. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules Pollution Prevention / Good Housekeeping specified in Attachment A (Measurable Goals and Implementation Schedule).

6. Minimum Standards for MS4 Outfall Pipe Mapping, and Illicit Discharge and Scouring Detection and Control

- a. Outfall Pipe Mapping: The permittee shall develop, update and maintain an outfall pipe map showing the location of the end of all MS4 outfall pipes (in tidal and non-tidal receiving waters) owned or operated by the permittee at the Public Complex which discharge to a surface water body. The outfall pipe map shall also:
 - i. Show the location and name of all surface water bodies receiving discharges from those outfall pipes;
 - ii. Be included in the SPPP;
 - iii. Be updated annually to include, at a minimum, the location of the end of any new or newly identified MS4 outfall pipes;
 - iv. Be provided to the Department on or before EDPA + 12 months; and
 - v. Be submitted electronically by December 21, 2020 via the Department's designated electronic submission service.

- b. Stream Scouring: The permittee shall develop, update and implement a program to detect, investigate and control any localized stream scouring from stormwater outfall pipes owned or operated by the permittee at the Public Complex. This program shall be described in the written SPPP, as required in Part IV.A.2., above. See the Public Complex Guidance document (https://www.nj.gov/dep/dwq/pc_guidance.htm) for additional information. The permittee shall, at a minimum:
- i. Inspect and document inspections of each outfall pipe which discharges to a stream for localized stream scouring in the vicinity of the outfall pipe, at least once per year;
 - ii. Inspect, within 30 days of identification, any outfall pipes newly identified per Part IV.B.6.a for localized stream scouring in the vicinity of the outfall pipe;
 - iii. When localized stream scouring is detected, identify sources of stormwater that contribute to the scouring from the outfall pipe within 3 months;
 - iv. Each identified stormwater source shall be investigated;
 - v. Where identified sources are located on property owned or operated by the permittee at the Public Complex, corrective action to reduce stormwater rate or volume shall be taken by the permittee;
 - vi. Prioritize, schedule and complete remediation of identified localized stream scouring and take action based upon the requirements of Part IV.B.6.b.iii, above. If not completed within 12 months, a schedule for completion shall be maintained as required in Part IV.C.3. (Stormwater Facilities Maintenance);
 - vii. All stream scouring restoration shall be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey at N.J.A.C. 2:90-1 (e.g., Conduit Outlet Protection 12-1) and the requirements for bank stabilization and channel restoration found at N.J.A.C. 7:13 et seq.
 - viii. All associated maintenance or repairs to stormwater facilities shall be made in accordance with N.J.A.C. 7:8; and
 - ix. Document investigations and actions taken for localized stream scouring to demonstrate compliance with this requirement. Outfall inspections shall include: outfall location, date visited, and observations of the outfall's structural integrity and if maintenance or repairs need to take place.
- c. Illicit Discharge Detection and Elimination: The permittee shall develop, update, implement and enforce an ongoing Illicit Discharge Detection and Elimination Program in accordance with this permit. This program shall be described in the written SPPP, as required in Part IV.A.2. (SPPP). See the Public Complex Guidance document (https://www.nj.gov/dep/dwq/pc_guidance.htm) and the USEPA Guidance document (www3.epa.gov/npdes/pubs/idde_manualwithappendices.pdf) for additional information. The permittee shall, at a minimum:
- i. Conduct visual dry weather inspection of all outfall pipes owned or operated by the permittee at least once per year to determine if dry weather flow (flow occurring 72 hours after a rain event) or other evidence of illicit discharge is present;
 - ii. Inspect, within 30 days of identification, any newly identified outfall pipes per Part IV.B.6.a to determine if dry weather flow or other evidence of illicit discharge is present;
 - iii. Investigate dry weather flows discovered during routine inspection and maintenance of other elements of the MS4;

- iv. Investigate, within 30 days of receipt, complaints and reports of illicit connections, including those from operating entities of interconnected MS4s;
 - v. Investigate the source if evidence of illicit discharge is found;
 - vi. Eliminate non-stormwater discharges that are traced to their source and found to be illicit connections; and
 - vii. Document investigations and actions taken using the Department's Illicit Connection Inspection Report Form. See <https://www.nj.gov/dep/dwq/pc.htm>;
- d. The permittee shall adopt and enforce an appropriate regulatory mechanism that prohibits illicit connections to the small MS4 owned or operated by the permittee at the Public Complex. See the Public Complex Guidance document https://www.nj.gov/dep/dwq/pc_guidance.htm.
- e. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for MS4 Outfall Pipe Mapping, and Illicit Discharge and Scouring Detection and Control specified in Attachment A (Measurable Goals and Implementation Schedule).

C. Other Control Measures

1. Minimum Standards for Stormwater Facilities Inventory

- a. The permittee shall develop, update and maintain an inventory of the following stormwater facilities that are owned or operated by the permittee at the Public Complex. The inventory must include, but is not limited to:
 - i. Storm drain inlets;
 - ii. Stormwater management basins;
 - iii. Subsurface infiltration/detention systems;
 - iv. Culverts;
 - v. Manufactured treatment devices (MTDs); and
 - vi. Green infrastructure.
- b. The inventory shall:
 - i. Include the Type of Stormwater Facility and locational information of each item inventoried;
 - ii. Be populated and maintained in an electronic format provided by the Department;
 - iii. Be provided to the Department on or before EDPA + 12 months; and
 - iv. New Stormwater facilities subsequently added to the inventory shall be provided to the Department annually thereafter as an attachment to the Annual Report and Certification.
- c. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Stormwater Facilities Inventory specified in Attachment A (Measurable Goals and Implementation Schedule).

2. Minimum Standards for Stormwater Facilities Map

- a. The permittee shall develop and maintain a stormwater facilities map including, at a minimum, the components identified in Part IV.C.1.a. above. This map shall:
 - i. Show the property boundaries of the Public Complex;
 - ii. Be updated annually to include, at a minimum, the location of any new or newly identified stormwater facilities;
 - iii. Be provided to the Department on or before EDPA +12 months; and
 - iv. New data points subsequently added to the map shall be provided to the Department annually thereafter as an attachment to the MSRP Annual Report and Certification.
- b. The permittee may combine this map with the MS4 Outfall Pipe Map specified at Part IV.B.6.a (Outfall Pipe Mapping).
- c. The permittee may use the Department's Mapping Application to assist with this requirement. See https://www.nj.gov/dep/dwq/msrp_map_aid.htm.
- d. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Stormwater Facilities Mapping specified in Attachment A (Measurable Goals and Implementation Schedule).

3. Minimum Standards for Stormwater Facilities Maintenance

- a. The permittee shall develop, update and implement a program to ensure adequate long-term cleaning, operation and maintenance of all permittee owned or operated stormwater facilities at the Public Complex.
- b. Stormwater facility maintenance must be performed pursuant to any maintenance plans, or more frequently as needed, to ensure the proper function and operation of the stormwater facility. See https://www.nj.gov/dep/stormwater/maintenance_guidance.htm.
- c. The permittee shall maintain a log sufficient to demonstrate compliance with this section; which shall include, but is not limited to the following information:
 - i. name & type of stormwater facility inspected;
 - ii. location information of the facility inspected (location information must be specific enough to locate and identify the stormwater facility in the field; e.g. geographic coordinates);
 - iii. name of inspector;
 - iv. date of inspection;
 - v. findings; and
 - vi. any preventative and corrective maintenance performed.
- d. Example Maintenance Logs and Inspection Records forms which are sufficient to demonstrate compliance with this section are available at https://www.nj.gov/dep/stormwater/maintenance_guidance.htm.
- e. The permittee shall certify annually in the MSRP Annual Report whether or not the permittee owned or operated stormwater facilities at the Public Complex are functioning properly.

- f. If stormwater facilities are found not to be functioning properly, necessary preventive and corrective maintenance shall be taken, which shall be documented and prioritized, and a schedule for such repairs shall be maintained. The permittee shall prioritize this schedule based upon the following:
 - i. environmental, health and safety concerns;
 - ii. the findings of catch basin and storm drain inlet inspections performed pursuant to Part IV.B.5.b.ii and iii. (Storm Drain Inlet and Catch Basin Inspection and Cleaning), above;
 - iii. the findings of stream scouring inspections performed pursuant Part IV.B.6.b (Stream Scouring), above; and
 - iv. the findings pursuant to Part IV.C.4 (TMDL Information), below.
- g. The permittee shall maintain copies of all maintenance plans, as defined in Notes and Definitions Part IV.B.1.g (Maintenance Plan) of this permit, for stormwater facilities at the Public Complex.
- h. The permittee shall make copies of these maintenance plans available to the Department upon request.
- i. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Stormwater Facilities Maintenance specified in Attachment A (Measurable Goals and Implementation Schedule).

4. Minimum Standards for Total Maximum Daily Load (TMDL) Information

- a. The permittee shall annually review approved or adopted TMDL reports to identify if the TMDL addresses any segment of surface water wholly or partially within or bordering the Public Complex (this information may be accessed at <https://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm>). The permittee shall use this TMDL information to, at a minimum:
 - i. Identify and develop strategies to address specific stormwater sources of those pollutants addressed in the TMDL. Strategies may include but are not limited to those found in the implementation section of approved or adopted TMDL reports (for examples see “Total Maximum Daily Load (TMDL) Guidance” found at <https://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm>); and
 - ii. Assist in the prioritization of stormwater facility inspection and maintenance, including schedules for activities required at Part IV.B.6. (Stream Scouring & Illicit Discharge Detection and Elimination Programs) and IV.C.3. (Stormwater Facilities Maintenance), above.
- b. The permittee shall annually update its SPPP to list information identified in a. above.
- c. The permittee shall incorporate any strategies identified in a. above as an Optional Measure. See Part IV.E (Optional Measures), below, and Part IV.A.2.c (SPPP), above.
- d. The permittee shall meet the minimum standards of this permit, and the measurable goals (including any recordkeeping) and implementation schedules for Total Maximum Daily Load (TMDL) Information specified in Attachment A (Measurable Goals and Implementation Schedule).

D. Additional Measures

1. Incorporation of Additional Measures

- a. Additional Measures are non-numeric (e.g., BMPs) or numeric effluent limitations that are expressly required to be included in a permittees stormwater program by a TMDL; a regional stormwater management plan; other elements of an adopted areawide Water Quality Management Plan; or the adopted Statewide Water Quality Management Plan.
- b. The Department will provide written notice of the adoption of any Additional Measure(s) to any affected permittee. The Department will incorporate each adopted Additional Measure in a modification to this permit. For any required Additional Measure(s) other than numeric effluent limitations, the required Additional Measure(s) will specify the BMPs that shall be implemented and the measurable goals. The required Additional Measure(s) will also specify the implementation schedule.

E. Optional Measures

1. Incorporation of Optional Measures

- a. Optional Measures are BMPs, developed by the permittee, that extend beyond the requirements of this permit and that prevent or reduce pollution to waters of the State.
- b. The permittee may, at its own discretion, incorporate Optional Measures into its MS4 stormwater program. Such BMPs shall be identified in the SPPP as Optional Measures.
- c. Failure to implement an Optional Measure identified in the SPPP shall not be considered a violation of the NJPDES permit.

F. Recordkeeping

1. Standard Recordkeeping Requirements

- a. The permittee shall retain copies of the MSRP Annual Report and Certification as well as any records required to be kept by this permit for a period of at least 5 years and be made available to the Department upon request.

G. Annual Report and Certification

1. Reporting Requirements

- a. The permittee shall complete an MSRP Annual Report, including any Supplemental Questions, using the electronic format provided by the Department via the MSRP Annual Report service accessed through the Regulatory Services Portal (<https://www.njdeponline.com>).
- b. The MSRP Annual Report shall summarize the status of compliance with the conditions of this permit. Specifically, this includes compliance with the permittee's Stormwater Management Program (Part IV.A), Statewide Basic Requirements (Part IV.B), Other Control Measures (Part IV.C), Additional Measures (Part IV.D), Optional Measures (Part IV.E) Recordkeeping (Part IV.F), and any other permit conditions listed on the MSRP Annual Report form, including Supplemental Questions for the subject year between January 1 and December 31.
- c. The Stormwater Program Coordinator, or duly authorized representative pursuant to N.J.A.C. 7:14A-4.9(a)4. shall certify, sign and date the Annual Report.
- d. Submit an Annual Report and Certification: on or before May 1st annually. The permittee shall submit the Annual Report and Certification to the Department through the Regulatory Services Portal (instructions at <https://www.nj.gov/dep/dwq/pc.htm>).

- e. A copy of each Annual Report and Certification shall be made available to the Department for inspection.

NJPDES MASTER GENERAL PERMIT PROGRAM INTEREST, Trenton

Permit No.NJ0141879
DST160005 Stormwater Discharge Master General Permit
Renewal

Attachment A – Measurable Goals and Implementation Schedule

General

The following table specifies the Measurable Goals and Implementation Schedule of this Public Complex MS4 NJPDES Permit. Each Measurable Goal and Implementation Schedule is associated with a permit citation and a summary of the associated Minimum Standard. The summary of Minimum Standard column represents a paraphrase of permit conditions. Actual Minimum Standards are found in Part IV of the permit.

An indication of whether the cited Minimum Standard is a new requirement is provided in the last column. Where a requirement is not new and not modified (and for some that are modified), the permittee is expected to be in compliance on the Effective Date of Permit Authorization (EDPA). For most new requirements (and for some modified requirements), additional time is provided for achieving compliance.

See below for specific Measurable Goals that shall be documented in the SPPP. **The permittee shall develop, update, implement, and maintain a written SPPP as required by Part IV.A.1.c., above.** The Implementation Schedule refers to the date that a Minimum Standard must be incorporated into the permittee's stormwater program, along with any ongoing requirements. In addition to the requirements of Part IV.A.2 above, the SPPP shall identify and discuss the Minimum Standard of each Statewide Basic Requirement (Part IV.B, above) and Other Control Measures (Part IV.C, above) where the following information is required for each item:

- Describe the method of implementation;
- Include an implementation schedule, consistent with permit requirements, including interim milestones;
- Include any special diagrams required by the permit (e.g., stormwater facilities map);
- Include inspection and maintenance schedules, as appropriate; and
- Maintain required records.

This table does not include Measurable Goals and an Implementation Schedule for the Notes and Definitions Part IV, Part IV.A (Stormwater Management Program), Part IV.D (Additional Measures), IV.E (Optional Measures), and IV.G (Annual Report and Certification) because these are not Statewide Basic Requirements or Other Control Measures (see N.J.A.C. 7:14A-25.6). While not included in this table, Notes and Definitions Part IV, Part IV.A, D, E, F, and G are permit requirements and compliance is required.

Measurable Goals for Statewide Basic Requirements and Other Conditions of this Permit					
Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Public Involvement and Participation Including Public Notice					
Provide for public notice, as applicable, under the Open Public Meetings Act and statutory procedures for enactment of ordinances when providing for public participation in the development and implementation of a stormwater program. Maintain records necessary to demonstrate compliance.	IV.B.1.a & c	Certify in each annual report that all applicable public notice requirements have been met and relevant records kept. Reference in the SPPP the location of associated records.	EDPA	EDPA	Modified
Provide the current SPPP to the public upon request.	IV.B.1.b.i	Certify in each annual report that the SPPP was made available to the public.	EDPA	EDPA + 12 months	No
Post the current SPPP on the permittee's website.	IV.B.1.b.ii	Certify in each annual report that the SPPP has been posted on the permittee's website (to the extent required by Part IV.A.2.f) and that the posted SPPP is current.	EDPA + 90 days	EDPA + 12 months	Yes
Post all regulatory mechanisms on the permittee's website.	IV.B.1.b.iii	Certify in each annual report that regulatory mechanisms have been posted on the permittee's website and that the posted documents are current.	EDPA + 90 days	EDPA + 12 months	Yes
Local Public Education and Outreach					
Colleges, universities, and military bases (with dependents living on base) shall implement a Local Public Education and Outreach Program that focuses on educational and pollution prevention activities to involve the public in reducing pollutants in stormwater and mitigating flow.	IV.B.2.a	Certify in each annual report that the permittee has developed and is implementing a Local Public Education and Outreach Program.	EDPA	EDPA+12 months	Modified

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Colleges, universities, and military bases (with dependents living on base) shall annually conduct activities that total at least 12 points and include activities from at least two categories as set forth in Attachment B (Points System for Public Education Activities) of this permit. Keep records to demonstrate compliance with this requirement.	IV.B.2.a.i and ii	Certify in each annual report that the minimum point value has been met and report point totals in the Annual Report. Keep records to demonstrate compliance with this requirement, including dates of activities and any other relevant documentation (e.g. brochures, pictures, sign-in sheets, press clippings) are maintained.	EDPA+12 months	EDPA+12 months	New
Permittees not identified in IV.B.2.a may satisfy the educational requirements through the implementation of an employee training program pursuant to IV.B.5.d.	IV.B.2.b	Certify in each annual report that employee training has been conducted, and maintain records including sign in sheet(s), date(s) of training, and training agenda(s). These records shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA+12 months	No
Post Construction Stormwater Management in New Development and Redevelopment					
Develop, update, implement and enforce its post construction stormwater management program in new development and redevelopment to ensure compliance with the Stormwater Management rules (N.J.A.C. 7:8).	IV.B.4.a-j	Certify in each annual report that the permittee has developed and is implementing and enforcing a program to address stormwater runoff from new development and redevelopment projects. Records demonstrating compliance with Part IV.B.4 shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA	No

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
For each structural and non-structural stormwater measure (e.g. basins), the permittee shall complete, update, finalize and maintain a Major Development Stormwater Summary.	IV.B.4.h	Certify in each annual report that Major Development Stormwater Summaries (Attachment D) have been completed and records have been maintained by the permittee. Records demonstrating compliance with Part IV.B.4 shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA	Yes
Pollution Prevention/Good Housekeeping Regulatory Mechanisms					
Adopt and enforce an appropriate regulatory mechanism that requires pet owners or their keepers to immediately & properly dispose of their pet's solid waste deposited on any part of the Public Complex property or prohibit pets (other than service animals) from being allowed at the Public Complex.	IV.B.5.a.i	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced. A log of enforcement actions and information distribution dates shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No
Adopt and enforce an appropriate regulatory mechanism that prohibits wildlife feeding.	IV.B.5.a.ii	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced. A log of enforcement actions shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No
Enforce the existing State litter statute at N.J.S.A 13:1 E-99.3 or adopt and enforce a regulatory mechanism that is at least as stringent as the State Litter statute.	IV.B.5.a.iii	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced. A log of enforcement actions shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No
Adopt and enforce an appropriate regulatory mechanism prohibiting improper disposal of waste.	IV.B.5.a.iv	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced. A log of enforcement actions shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Where residences are located within the Public Complex, the permittee shall adopt and enforce an appropriate regulatory mechanism that either enforces containerized yard waste or implements a residential yard waste collection program.	IV.B.5.a.v	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced A log of enforcement actions shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No
Pollution Prevention/Good Housekeeping Control Measures					
Develop and continue to implement street and paved parking lot sweeping measures as specified at Part IV.B.5.b.i.	IV.B.5.b.i	Certify in each annual report that a sweeping schedule is being maintained as well as records including the date and areas swept, number of miles of streets swept, and the total amount of materials collected in wet tons. Include totals in the Annual Report. Records demonstrating compliance shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	Modified
Develop and continue to implement annual storm drain inlet and catch basin inspections as specified at Part IV.B.5.b.ii.	IV.B.5.b.ii	Certify in each annual report that the storm drain inlet and catch basin inspection schedule is being maintained, that a log is being maintained indicating the number of permittee-owned or operated inlets and catch basins within the permittee's property, and indicate the number of inlets and catch basins inspected. Records demonstrating compliance shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	Modified

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Develop and continue to implement storm drain inlet and catch basin cleaning measures as specified at Part IV.B.5.b.iii.	IV.B.5.b.iii	Certify in each annual report that a storm drain inlet and catch basin cleaning schedule is being maintained, and that a log indicating the number of permittee-owned or operated inlets and catch basins cleaned is being maintained. Maintain records documenting the amount of materials collected in wet tons during cleaning activities for the calendar year and reference the location of those records in the SPPP. Include the totals in the Annual Report.	EDPA	EDPA + 12 months	Modified
Continue to implement storm drain inlet labeling for drains that do not have permanent wording cast into the structure of the inlet.	IV.B.5.b.iv	Certify in each annual report that storm drains have been properly labeled. Records tracking storm drain inlet label status shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA	No
Continue to maintain the legibility of storm drain inlet labels and replace labels that are missing or not legible.	IV.B.5.b.v	Certify in each annual report that storm drains have been properly maintained. Records tracking storm drain inlet label status shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA	No
Develop and continue to implement storm drain inlet retrofit measures as specified at Part IV.B.5.b.vi.	IV.B.5.b.vi	Certify in each annual report that a record of the number and location of storm drain inlets retrofitted as well as the number and location of storm drain inlets exempted is being maintained. Include totals in the Annual Report. Records demonstrating compliance shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Implement proper herbicide application management which prevents herbicides from being washed by stormwater into the waters of the State and prevents erosion caused by de-vegetation.	IV.B.5.b.vii	Certify in each annual report that proper herbicide application management is being enforced.	EDPA	EDPA	Yes
Develop and continue to implement proper disposal of yard trimmings generated at the Public Complex.	IV.B.5.b.viii	Certify in each annual report that proper pick-up, handling, storage and disposal of yard trimmings generated at the Public Complex has been conducted. Records demonstrating compliance shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA	No
Develop and continue to implement the proper use of refuse containers and dumpsters.	IV.B.5.b.ix	Certify in each annual report that dumpsters and other refuse containers that are outdoors or exposed to stormwater, are covered at all times.	EDPA	EDPA	No
Pollution Prevention/Good Housekeeping – Part IV.B.5.c Maintenance Yards and Other Ancillary Operations					
Implement the BMP's found in Attachment E at Maintenance Yards and Other Ancillary Operations, for maintenance yards and other ancillary operations owned or operated by the permittee at the Public Complex.	IV.B.5.c	Certify in each annual report that the SPPP includes all applicable requirements and that the requirements (including maintenance of inspection logs and tracking forms) of Attachment E have been met. Keep records required by Attachment E and note their location in the SPPP.	EDPA	EDPA + 12 months	No
BMPs shall be implemented for the inventory of materials and machinery.	IV.B.5.c.i	Certify in each annual report that BMPs in Attachment E have been implemented for the inventory of materials and machinery.	EDPA	EDPA+ 12 months	No
BMPs shall be implemented for inspections and good housekeeping.	IV.B.5.c.ii	Certify in each annual report that BMPs in Attachment E have been implemented for inspections and good housekeeping.	EDPA	EDPA+ 12 months	No

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
BMPs shall be implemented for fueling operations.	IV.B.5.c.iii	Certify in each annual report that BMPs in Attachment E have been implemented for fueling operations.	EDPA	EDPA + 12 months	No
BMPs shall be implemented for discharge of stormwater from secondary containment.	IV.B.5.c.iv	Certify in each annual report that BMPs in Attachment E have been implemented for discharge of stormwater from secondary containment.	EDPA	EDPA + 12 months	No
BMPs shall be implemented for vehicle maintenance.	IV.B.5.c.v	Certify in each annual report that BMPs in Attachment E have been implemented for vehicle maintenance.	EDPA	EDPA + 12 months	No
BMPs shall be implemented for on-site equipment and vehicle washing and wash wastewater containment.	IV.B.5.c.vi	Certify in each annual report that BMPs in Attachment E have been implemented for on-site equipment and vehicle washing and wash wastewater containment.	EDPA	EDPA + 12 months	Modified
BMPs shall be implemented for salt and de-icing material storage and handling.	IV.B.5.c.vii	Certify in each annual report that BMPs in Attachment E have been implemented for salt and de-icing material storage and handling.	EDPA	EDPA + 12 months	No
BMPs shall be implemented for aggregate material and construction debris storage.	IV.B.5.c.viii	Certify in each annual report that BMPs in Attachment E have been implemented for aggregate material and construction debris storage.	EDPA + 12 months	EDPA + 12 months	Yes
BMPs shall be implemented for street sweepings and catch basin clean-out material storage.	IV.B.5.c.ix	Certify in each annual report that BMPs in Attachment E have been implemented for street sweepings and catch basin clean-out material storage.	EDPA + 12 months	EDPA + 12 months	Yes
BMPs shall be implemented for yard trimmings and wood waste management sites.	IV.B.5.c.x	Certify in each annual report that BMPs in Attachment E have been implemented for yard trimmings and wood waste management sites.	EDPA + 12 months	EDPA + 12 months	Yes
Pollution Prevention/Good Housekeeping – Part IV.B.5.d Employee Training					

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Provide training to Public Complex employees on stormwater topics applicable to their title within 3 months of commencement of duties, and at least once every two years thereafter, to address all required permit components. The exceptions are Part IV.B.5.d.i, ii, and iii which require annual training instead of once every two years.	IV.B.5.d	Certify in each annual report that employee training has been conducted, and maintain records including sign in sheet(s), date(s) of training, and training agenda(s). The location of these records shall be referenced in the SPPP.	EDPA + 12 months	EDPA + 12 months	Modified
Ensure that individuals that review development and redevelopment projects for compliance with N.J.A.C. 7:8 at the Public Complex complete Department approved training once every five years.	IV.B.5.e	Certify in each annual report that individuals reviewing projects have completed the required training and maintain a list of the names and dates that individuals received training. The location of this list shall be referenced in the SPPP.	EDPA + 12 months	EDPA + 12 months	Yes
MS4 Outfall Pipe Mapping and Illicit Discharge and Scouring Detection and Control					
Develop, update and maintain an MS4 Outfall Pipe Map showing the location of the end of all MS4 outfall pipes which discharge to a surface water body.	IV.B.6.a	Certify in each annual report that the permittee has developed and maintained an MS4 Outfall Pipe Map which includes at a minimum, the requirements identified in Part IV.B.6.a.	EDPA	EDPA + 12 months	No
Show the location and name of all surface water bodies receiving discharges from those outfall pipes.	IV.B.6.a.i	Certify in each annual report that the surface water bodies associated with the end of each outfall pipe is located on the map.	EDPA	EDPA + 12 months	No
Include Outfall Pipe map in the SPPP	IV.B.6.a.ii	Certify in each annual report following the implementation deadline that an up-to-date Outfall Pipe Map is included in the SPPP.	EDPA +12 months	EDPA + 12 months	Yes

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Update Outfall Pipe Map annually with any new or newly identified MS4 outfall pipes.	IV.B.6.a.iii	Certify in each annual report that the Outfall Pipe Map is current at the end of the calendar year and include at a minimum, the location of the end of any new or newly identified MS4 outfall pipes.	EDPA	EDPA + 12 months	No
Submit the Outfall Pipe Map to the Department on or before the set implementation schedule.	IV.B.6.a.iv	Certify in each annual report following the implementation deadline that the Outfall Pipe Map and any new data points subsequently added to the map have been provided to the Department.	EDPA +12 months	EDPA + 12 months	Yes
Submit the Outfall Pipe Map information to the Department electronically by December 21, 2020	IV.B.6.a.v	Submit the Outfall Pipe Map information to the Department using Department's designated electronic submission service by December 21, 2020.	12/21/2020	12/21/2020 or EDPA + 12 months, whichever is later.	Yes
Develop, update and implement a program to detect, investigate and control localized stream scouring from stormwater outfall pipes as specified in Part IV.B.6.	IV.B.6.b	Certify in each annual report that outfall pipes owned or operated by the permittee have received the required visual inspection at least once per year and maintain a log indicating the number and location of outfall pipes inspected, repairs prioritized, and repairs scheduled or performed. Certify in the annual report that a repair schedule has been prepared for those that have not been completed. Records demonstrating compliance with Part IV.B.6.b.i-ix shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	Modified

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Develop, update, implement and enforce an ongoing Illicit Discharge Detection and Elimination Program as specified in Part IV.B.6.c.	IV.B.6.c	Certify in each annual report that the permittee has developed a program to detect and eliminate illicit discharges and has conducted inspections required at Part IV.B.6.c at least once per year. Document all investigations and actions taken on the Department's Illicit Connection Inspection Report Form. Records demonstrating compliance with Part IV.B.6.c.i-vii shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	Modified
Adopt and enforce an appropriate regulatory mechanism that prohibits illicit connections to the small MS4 owned or operated by the permittee at the Public Complex.	IV.B.6.d	Certify in each annual report the date the regulatory mechanism was adopted and that it is being enforced. A log of enforcement actions shall be kept and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	No
Stormwater Facilities Inventory, Mapping, and Maintenance					
Develop, update and maintain an inventory of stormwater facilities owned or operated by the permittee at the Public Complex including but not limited to those listed in Part IV.C.1.a.	IV.C.1.a	Certify in each annual report that the permittee has developed, updated, and maintained an inventory of stormwater facilities owned or operated by the permittee at the Public Complex. Records required by Part IV.C.1.a.i-vi shall be kept, and their location shall be referenced in the SPPP.	EDPA+12 months	EDPA+ 12 months	New
Inventory required in Part IV.C.1.a shall include the Type of Stormwater Facility and locational information of each item inventoried.	IV.C.1.b.i	Certify in each annual report that the permittee has included the Type of Stormwater Facility and locational information of each item inventoried.	EDPA+12 months	EDPA+12 months	New

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Inventory required of stormwater facilities in Part IV.C.1.a shall be populated and maintained in an electronic format provided by the Department.	IV.C.1.b.ii	Certify in each annual report that the permittee has populated and maintained inventory required in Part IV.C.1.a in an electronic formatted provided by the Department.	EDPA+12 months	EDPA+12 months	New
New stormwater facilities subsequently added to the inventory shall be provided to the Department annually thereafter as an attachment to the MSRP Annual Report and Certification.	IV.C.1.b.iv	Certify in each subsequent annual report that new stormwater facilities have been added to inventory.	Annually after EDPA+12 months	Annually after EDPA+12 months	New
Develop and maintain a stormwater facilities map including, at a minimum, the components identified in Part IV.C.1.a.	IV.C.2.a.	Certify in each annual report that the permittee has developed and maintained a stormwater facilities map which includes at a minimum, the components identified in Part IV.C.1.a.	EDPA+12 months	EDPA+12 months	New
Stormwater facilities map shall show the property boundaries of the Public Complex.	IV.C.2.a.i	Certify in each annual report that the stormwater facilities map shows the boundaries of the Public Complex.	EDPA+12 months	EDPA+12 months	New
Stormwater facilities map shall be updated annually to include, at a minimum, the location of any new or newly identified stormwater facilities.	IV.C.2.a.ii	Certify in each annual report the Stormwater facilities map has been updated to include the location of any new or newly identified stormwater facilities.	EDPA+12 months	EDPA+12 months	New
Provide stormwater facilities map to the Department on or before implementation schedule.	IV.C.2.a.iii	Certify in each annual report following the implementation deadline that the stormwater facilities map and any new data points subsequently added to the map have been provided to the Department.	EDPA+12 months	EDPA+12 months	New
New data points subsequently added to the map shall be provided to the Department annually thereafter as an attachment to the MSRP Annual Report and Certification.	IV.C.2.a.iv	Certify in each annual report that new data points have been subsequently added to the stormwater facilities map after the initial implementation schedule.	Annually after EDPA+12 months	Annually after EDPA+12 months	New

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Develop, update and implement a program to ensure adequate long-term cleaning, operation and maintenance of all stormwater facilities owned or operated by the permittee at the Public Complex.	IV.C.3.a	Certify in each annual report that the permittee has developed, updated and implemented a program to ensure adequate long-term cleaning, operation and maintenance of all stormwater facilities owned or operated by the permittee. Records required by Part IV.C.3.a-c, shall be kept, and their location shall be referenced in the SPPP.	EDPA	EDPA + 12 months	Modified
Stormwater facility maintenance must be performed pursuant to any maintenance plans, or more frequently as needed, to ensure proper function and maintenance of the stormwater facility. See http://www.nj.gov/dep/stormwater/maintenance_guidance.htm	IV.C.3.b	Certify in each annual report that inspections and maintenance were performed pursuant to any maintenance plans, or more frequently as needed, to ensure proper function and operation of stormwater facilities.	EDPA	EDPA + 12 months	Modified
Maintain a log sufficient to demonstrate compliance with this section; including but not limited to the measures specified in Part IV.C.3.c.i-vi.	IV.C.3.c	Certify in each annual report that, at a minimum, a maintenance log is kept that records the name & type of the stormwater facility inspected, the location information of the facility inspected (location information must be specific enough to locate and identify the stormwater facility in the field; e.g. geographic coordinates), the name of inspector, date of inspection, findings, and any preventative and corrective maintenance performed.	EDPA	EDPA + 12 months	Modified
Certify annually whether or not the stormwater facilities owned or operated by the permittee at the Public Complex are properly functioning.	IV.C.3.e	Certify in each annual report that all stormwater facilities owned or operated by the permittee at the Public Complex are properly functioning.	EDPA	EDPA + 12 months	No

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
If stormwater facilities are found not to be functioning properly, necessary preventative and corrective maintenance shall be taken, which shall be documented and prioritized, and a schedule for such repairs shall be maintained. Prioritization shall be based on measures specified in Part IV.C.3.f.	IV.C.3.f	Certify in each annual report that a prioritized schedule of necessary preventive and corrective maintenance exists for stormwater facilities inspected and found not to be functioning properly. The permittee shall prioritize this schedule as specified in Part IV. C.3.f.i-iv.	EDPA	EDPA+12 months	Modified
Copies of all maintenance plans shall be kept for stormwater facilities approved by the permittee at the Public Complex and shall be available to the Department upon request.	IV.C.3.g & h	Certify in each annual report that copies of all maintenance plans (as defined in Notes and Definitions Part IV.B.1.g), for stormwater facilities at the Public Complex are kept on file, and their location shall be referenced in the SPPP.	EDPA	EDPA	Modified
Total Maximum Daily Load (TMDL) Info.					
Annually review approved or adopted TMDL reports to identify if the TMDL addresses any segment of surface water wholly or partially within or bordering the Public Complex and the pollutants listed therein..	IV.C.4.a	Certify in each annual report that approved or adopted TMDLs have been identified and reviewed. Records required by Part IV.C.4.a.i, a.ii, and b shall be kept, and their location shall be referenced in the SPPP.	EDPA + 12 months	EDPA + 12 months	Yes
Use TMDL information identified in compliance with Part IV.C.4.a to identify and develop strategies to address specific stormwater sources of those pollutants addressed in the TMDL.	IV.C.4.a.i	Certify in each annual report that the permittee has used information identified in compliance with Part IV.C.4.a to assist in identifying and developing strategies to address specific stormwater sources of those pollutants addressed in the TMDL	EDPA + 12 months	EDPA + 12 months	Yes

Summary of Minimum Standard (See Part IV for specific permit requirements)	Permit Cite	Measurable Goal (See Part IV for specific permit requirements)	Implementation Schedule		New Requirement?
			Existing Permittee	New Permittee	
Use TMDL information identified in compliance with Part IV.C.4.a to assist in the prioritization of stormwater facility inspection and maintenance including schedules for repairs related to Stormwater Facilities' Maintenance, and the Stream Scouring and Illicit Discharge Detection & Elimination programs.	IV.C.4.a.ii	Certify in each annual report that the permittee has used information identified in compliance with Part IV.C.4.a to assist in the prioritization of activities as required at Part IV.B.6. (Stream Scouring & Illicit Discharge Detection & Elimination) and IV.C.3.f (Stormwater Facilities Maintenance)	EDPA+12 months	EDPA+12 months	Yes
Update SPPP to list information identified in Part IV.C.4.a.	IV.C.4.a.b	Certify in each annual report that the permittee has updated its SPPP to list information identified in Part IV.C.4.a.	EDPA + 12 months	EDPA + 12 months	Yes
Incorporate any strategies identified in Part VI.C.4.a.ii(2) as an Optional Measure	IV.C.4.a.c	Certify in each annual report that the permittee has incorporated any strategies identified in Part VI.C.4.a.ii(2) as an Optional Measure.	EDPA + 12 months	EDPA + 12 months	Yes

Attachment B – Points System for Public Education and Outreach Activities

The Local Public Education Program for **colleges, universities, and military bases (with dependents living on base)** shall describe how those permittees will distribute educational information to appropriate users and employees of the Public Complex and how educational activities will be conducted, including the educational event (colleges and universities only), to satisfy this minimum standard. The Public Education and Outreach Program is intended to focus on educational and pollution prevention activities that educate about the impacts of stormwater discharges on surface water and groundwater and to involve the public in reducing pollutants in stormwater runoff and mitigating flow.

The permittee shall **annually** conduct educational activities at the Public Complex that total at least **12 points** and include activities from at least two of the four categories found below. At a minimum, at least one of the activities shall involve educating businesses and the public of hazards associated with illicit connections and improper disposal of waste. Each approved activity is listed below with an assigned point value. Additional information on how to conduct these Public Education and Outreach activities can be found under Notes and Definitions Part IV.A.3 and 4 of this Public Complex Stormwater General NJPDES permit. Records shall be kept necessary to demonstrate compliance with this requirement, including date of activities and any other relevant documentation.

Category 1: General Public Outreach		
Activity	Description	Points
Website and Social Media	Maintain a stormwater related page on the permittee’s website or on permittee’s social media site. The web page may include links to other stormwater related resources, including the NJDEP stormwater website (www.njstormwater.org).	1
Newspaper Ad	Use Department created and approved stormwater education materials available on www.cleanwater.nj.org to publish an ad in a newspaper or newsletter that serves the permittee.	1
Radio/Television	Broadcast a radio or television public service announcement from www.cleanwater.nj.org on a local radio or permittee’s public service channel.	1
Green Infrastructure Signage	Post signs at green infrastructure sites owned or operated by the permittee at the Public Complex that describe the function and importance of the infrastructure, contact phone number, identification number, and/or website for more information. *New signs receive 0.5 credits per sign. Existing signs that are maintained or upgraded receive 0.25 credits per sign. A maximum of 5 credits are allowed.	5*
Billboard/Sign	Produce and maintain (for credit in subsequent years) a billboard or sign which can be displayed on a bus, bus stop shelter, recreation field (outfield sign), or other similar public venue.	2
Mural	Produce and maintain (for credit in subsequent years) the planning and painting of a stormwater pollution themed mural, storm drain art or other artwork at a general access area at the Public Complex or other similar public venue.	2
Stormwater Facility Signage	Post signs at stormwater management basins or other structural stormwater related facilities owned or operated by the permittee at the Public Complex that describe the function and importance of the facility, contact phone number, identification number, and/or website for more information. *New signs receive 0.5 credits per sign. Existing signs that are maintained or upgraded receive 0.25 credits per sign. A maximum of 5 credits are allowed.	5*

Category 2: Targeted Audiences Outreach

Activity	Description	Points
Stormwater Display	Present a stormwater related display or materials at any event (e.g., Earth Day, local picnic) held by the permittee at the public complex location or other similar public venue.	1
Promotional Item	Distribute an item or items with a stormwater related message (e.g., refrigerator magnets, temporary tattoos, key chains, bookmarks, pet waste bag dispensers, coloring books, and pens or pencils).	2
Mailing or e-Mailing Campaign	Distribute any of the Department’s educational brochures, tip cards, or equivalent one produced by the permittee (e.g., community calendar, newsletter, or recycling schedule) via a mailing to every resident and business in the public complex.	2
Regulatory Mechanisms Education	Distribute a letter or e-mail from the head of the public complex to every resident, employee and business within the public complex highlighting the requirements and environmental benefits of the Pet Waste, Wildlife Feeding, Litter Control, Improper Disposal of Waste, Containerized Waste/Yard Waste Collection, Private Storm Drain Inlet Retrofitting and Illicit Connection controls. Provide a link to the permittee’s website where regulatory mechanisms are posted.	3

Category 3: School / Youth Education and Activities

Activity	Description	Points
School Presentations	Provide water-related educational presentation(s) and/or activities to college/university students or to preschool, elementary, middle/high school student classes present on a military base using staff from the public complex or local partner organizations. Topics could include stormwater, nonpoint source pollution, watersheds, water conservation and water quality. For ideas, see information at www.nj.gov/dep/seeds . *Presentations receive 1 credit per presentation, with a maximum of 5 credits allowed.	5*
Water Education Workshops	Provide water-related professional development workshops for college/university faculty, or preschool, elementary, middle/high school teachers of military bases from a registered NJ Department of Education Professional Development Provider.	2
Storm Drain Labeling	Organize a project to label and/or maintain storm drain labels (that are not already precast with a message) with college/university students, local school district, or faith-based group, or other community group from the public complex for a minimum of 40 labels. This project could also include stenciling over precast labels to improve legibility.	3
Educational Contest for Schools	Organize an educational contest with a local school district or a local community organization to design a poster, magnet, rain stick, rain barrel or other craft/art object. Contest themes shall have an appropriate stormwater message. Winning entries are to be displayed at publicly accessible locations within the public complex. The winning design should be shown on the public complex’s website or social media site, if practical.	3

AmeriCorps Event	Coordinate an event (e.g. volunteer stream monitoring, educational presentations, or stormwater awareness project) through AmeriCorps NJ Watershed Ambassador Program	4
Clean-up	Sponsor or organize a litter clean up for a college/university, scout troop, local school district, faith-based group or other community group from the public complex along a local waterway, public park, stormwater facility, or in an area with storm drains that discharge to a local lake or waterway.	3

Category 4: Watershed/Regional Collaboration

Activity	Description	Points
Regional Stormwater Collaboration	Participate in a regional stormwater, community collaborative or other watershed-based group on a regular basis to discuss impaired waterbodies, TMDLs, regional stormwater related issues, or watershed restoration plans that address those waterbodies. Evaluate, develop and implement remedies that resolve stormwater-related issues within the affected waterbody or watershed.	3
Green Infrastructure Workshop	Organize or participate in a rain barrel, rain garden or other green infrastructure workshop on a regional or watershed basis. This could be a partnership exercise with a local watershed organization, utility, university, school, youth/faith-based group, and/or other organization.	3
Community Activity	Organize or participate in the organization of a regional or watershed-based event to carry out stormwater activities such as stormwater facility maintenance or litter clean-up. The permittee may identify and enter into a partnership agreement with a local group such as a watershed organization, utility, university, school, youth/faith-based group, and/or other organization to carry out these activities.	3

Attachment C - Design Standards for Storm Drain Inlets

Application of Design Standard

The below design standard applies to the following types of storm drain inlet installation or retrofit projects unless a more stringent standard is specified by the permittee in an adopted regulatory mechanism:

- Storm drain inlets installed as part of new development and redevelopment (public or private) that disturb one acre or more;
 - Storm drain inlets installed as part of new development and redevelopment (public or private) that disturb less than one acre that are part of a larger common plan of development or sale (e.g. phased residential development) that ultimately disturbs one acre or more;
- Permittee owned or operated storm drain inlets must be retrofitted where the storm drains are (1) in direct contact with any repaving, repairing (excluding individual pothole repair), or resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen); or (2) in direct contact with any reconstruction or alteration of facilities; and
- Privately owned or operated storm drain inlets (e.g. condominium association) must be retrofitted where the storm drains are (1) in direct contact with any repaving, repairing (excluding individual pothole repair), or resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen); or (2) in direct contact with any reconstruction or alteration of facilities. This does not include single family homes.

Design Standard

Grates in pavement or other ground surfaces shall meet either of the following standards:

- The New Jersey Department of Transportation (NJDOT) bicycle safe grate standards described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (see www.nj.gov/transportation/publicat/pdf/BikeComp/introtofac.pdf); or
- A grate where each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is not greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets; the grate portion (non-curb opening portion) of combination inlets; grates on storm sewer manholes; ditch grates; trench grates; and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads, (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors used to collect stormwater from the surface into a storm drain or surface water body.

For curb-openings inlets, including curb-opening inlets in combination inlets, the clear space in the curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches or be no greater than two (2.0) inches across the smallest dimension.

Exemptions from the Design Standard

- Where each individual clear space in the curb opening in existing curb-opening inlets does not have an area of more than nine (9.0) square inches;
- Where the review agency determines that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or

A bar screen having a bar spacing of 0.5 inches;

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- Where flows are conveyed through a trash rack that has parallel bars with one inch (1”) spacing between the bars, to the elevation of the water quality design storm as specified in N.J.A.C. 7:8; or
- Where the Department determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet the standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

Attachment D – Major Development Stormwater Summary for Public Complexes

General Information			
1. Public Complex Name:	NJPDES Permit No.:		
2. Project Description:			
3. Municipality:	County:	Block(s):	Lot(s):
4. Site Location (State Plane Coordinates – NAD83):		E:	N:
5. Date of Certificate of Occupancy:			
6. Soil Conservation District Project Number (if applicable):			
7. Did project require NJDEP Land Use Permit? Yes No Land Use Permit #:			
8. Did project require the use of any mitigation measures? Yes No If yes, which standard was mitigated?			

Site Design Specifications	
1. Area of Disturbance (acres):	Area of Proposed Impervious (acres):
2. List all Hydrologic Soil Groups:	
3. Please Identify the Amount of Each Best Management Practices (BMPs) Utilized in Design Below: Bioretention Systems ___ Constructed Wetlands ___ Dry Wells ___ Extended Detention Basins ___ Infiltration Basins ___ Combination Infiltration/Detention Basins ___ Manufactured Treatment Devices ___ Pervious Paving Systems ___ Sand Filters ___ Vegetative Filter Strips ___ Wet Ponds ___ Grass Swales ___ Subsurface Gravel Wetlands ___ Other _____	

Storm Event Information	
Storm Event: Rainfall (inches and duration)	2 yr.: _____ 10 yr.: _____ 100 yr.: _____ WQ DS: _____
Runoff Computation Method (circle one): NRCS: Dimensionless Unit Hydrograph NRCS: Delmarva Unit Hydrograph Rational Modified Rational Other: _____	

Basin Specifications (answer all that apply) *If more than one basin, attach multiple sheets*	
1. Type of Basin:	Surface/Subsurface (circle one)
2. Owner (circle one): Public Private: If so, Name: Phone number:	
3. Basin Construction Completion Date:	
4. Drain Down Time (hr.):	
5. Design Soil Permeability (in./hr.):	
6. Seasonal High Water Table Depth from Bottom of Basin (ft.): Date Obtained:	
7. Groundwater Recharge Methodology (circle one): 2 Year Difference NJGRS Other NA	
8. Groundwater Mounding Analysis (circle one): Yes No If, Yes Methodology Used:	
9. Maintenance Plan Submitted: Yes No Is the Basin Deed Restricted: Yes No	

Comments: _____

Name of Person Filling Out This Form: _____

Signature: _____

Title: _____

Date: _____

Basin Specifications (answer all that apply) *If more than one basin, attach multiple sheets*	
10. Type of Basin:	Surface/Subsurface (circle one)
11. Owner (circle one):	Public Private: If so, Name: Phone number:
12. Basin Construction Completion Date:	
13. Drain Down Time (hr.):	
14. Design Soil Permeability (in./hr.):	
15. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained:
16. Groundwater Recharge Methodology (circle one):	2 Year Difference NJGRS Other NA
17. Groundwater Mounding Analysis (circle one):	Yes No If, Yes Methodology Used:
18. Maintenance Plan Submitted: Yes No	Is the Basin Deed Restricted: Yes No

Basin Specifications (answer all that apply) *If more than one basin, attach multiple sheets*	
19. Type of Basin:	Surface/Subsurface (circle one)
20. Owner (circle one):	Public Private: If so, Name: Phone number:
21. Basin Construction Completion Date:	
22. Drain Down Time (hr.):	
23. Design Soil Permeability (in./hr.):	
24. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained:
25. Groundwater Recharge Methodology (circle one):	2 Year Difference NJGRS Other NA
26. Groundwater Mounding Analysis (circle one):	Yes No If, Yes Methodology Used:
27. Maintenance Plan Submitted: Yes No	Is the Basin Deed Restricted: Yes No

Basin Specifications (answer all that apply) *If more than one basin, attach multiple sheets*	
28. Type of Basin:	Surface/Subsurface (circle one)
29. Owner (circle one):	Public Private: If so, Name: Phone number:
30. Basin Construction Completion Date:	
31. Drain Down Time (hr.):	
32. Design Soil Permeability (in./hr.):	
33. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained:
34. Groundwater Recharge Methodology (circle one):	2 Year Difference NJGRS Other NA
35. Groundwater Mounding Analysis (circle one):	Yes No If, Yes Methodology Used:
36. Maintenance Plan Submitted: Yes No	Is the Basin Deed Restricted: Yes No

Name of Person Filling Out This Form: _____

Signature: _____

Title: _____

Date: _____

Attachment E – Best Management Practices for Maintenance Yards and Other Ancillary Operations

The permittee shall implement the following practices at maintenance yards and other ancillary operations owned or operated by the permittee at the Public Complex. Inventory of Materials and Machinery, and Inspections and Good Housekeeping shall be conducted at all maintenance yards and other ancillary operations. All other Best Management Practices shall be conducted whenever activities described below occur. Ancillary operations include but are not limited to impound yards, permanent and mobile fueling locations, and yard trimmings and wood waste management sites.

Inventory of Materials and Machinery

The SPPP shall include a list of all materials and machinery located at maintenance yards and ancillary operations which could be a source of pollutants in a stormwater discharge. The materials in question include but are not limited to: raw materials; intermediate products; final products; waste materials; by-products; machinery and fuels; and lubricants, solvents, and detergents that are related to the maintenance yard operations and ancillary operations. Materials or machinery that are not exposed to stormwater at the maintenance yard or related to its operations do not need to be included.

Inspections and Good Housekeeping

1. Inspect the entire site, including the site periphery, monthly (under both dry and wet conditions, when possible). Identify conditions that would contribute to stormwater contamination, illicit discharges or negative impacts to the permittee's MS4. Maintain an inspection log detailing conditions requiring attention and remedial actions taken for all activities occurring at Maintenance Yards and Other Ancillary Operations. This log must contain, at a minimum, a record of inspections of all operations listed in Part IV.B.5.c. of this permit including dates and times of the inspections, and the name of the person conducting the inspection and relevant findings. This log must be kept on-site, and its location referenced in the SPPP and made available to the Department upon request. See the Public Complex Guidance document at https://www.nj.gov/dep/dwq/pc_guidance.htm for additional information.
2. Conduct cleanups of spills of liquids or dry materials immediately after discovery. All spills shall be cleaned using dry cleaning methods only. Clean up spills with a dry, absorbent material (i.e., kitty litter, sawdust, etc.) and sweep the rest of the area. Dispose of collected waste properly. Store clean-up materials, spill kits and drip pans near all liquid transfer areas, protected from rainfall.
3. Properly label all containers. Labels shall be legible, clean and visible. Keep containers in good condition, protected from damage and spillage, and tightly closed when not in use. When practical, store containers indoors. If indoor storage is not practical, containers may be stored outside if covered and placed on spill platforms or clean pallets. An area that is graded and/or bermed to prevent run-through of stormwater may be used in place of spill platforms or clean pallets. Outdoor storage locations shall be regularly maintained.

Fueling Operations

1. Establish, maintain and implement standard operating procedures to address vehicle fueling; receipt of bulk fuel deliveries; and inspection and maintenance of storage tanks, including the associated piping and fuel pumps.
 - a. Place drip pans under all hose and pipe connections and other leak-prone areas during bulk transfer of fuels.
 - b. Block storm sewer inlets, or contain tank trucks used for bulk transfer, with temporary berms or temporary absorbent booms during the transfer process. If temporary berms or booms are being used instead of blocking the storm sewer inlets, all hose connection points associated with the transfer of fuel shall be within the temporarily bermed or boomed area during the loading/unloading of bulk fuels. A trained employee shall be present to supervise the bulk transfer of fuel.
 - c. Clearly post, in a prominent area of the facility, instructions for safe operation of fueling equipment. Include all of the following:
 - “Topping off of vehicles, mobile fuel tanks, and storage tanks is strictly prohibited”
 - “Stay in view of fueling nozzle during dispensing”
 - Contact information for the person(s) responsible for spill response.
 - d. Immediately repair or replace any equipment, tanks, pumps, piping and fuel dispensing equipment found to be leaking or in disrepair.

Discharge of Stormwater from Secondary Containment

The discharge pipe/outfall from a secondary containment area (e.g. fuel storage, de-icing solution storage, brine solution) shall have a valve and the valve shall remain closed at all times except as described below. The permittee may discharge stormwater accumulated in a secondary containment area if a visual inspection is performed to ensure that the contents of aboveground storage tank have not come in contact with the stormwater to be discharged. Visual inspections are only effective when dealing with materials that can be observed, like petroleum. If the contents of the tank are not visible in stormwater, the permittee shall rely on previous tank inspections to determine with some degree of certainty that the tank has not leaked. If the permittee cannot make a determination with reasonable certainty that the stormwater in the secondary containment area is uncontaminated by the contents of the tank, then the stormwater shall be hauled for proper disposal.

Vehicle Maintenance

1. Operate and maintain equipment to prevent the exposure of pollutants to stormwater.
2. Whenever possible, conduct vehicle and equipment maintenance activities indoors. For projects that must be conducted outdoors, and that last more than one day, portable tents or covers shall be placed over the equipment being serviced when not being worked on, and drip pans shall be used at all times. Use designated areas away from storm drains or block storm drain inlets when vehicle and equipment maintenance is being conducted outdoors.

On-Site Equipment and Vehicle Washing and Wash Wastewater Containment

1. Manage any equipment and vehicle washing activities so that there are no unpermitted discharges of wash wastewater to storm sewer inlets or to surface or ground waters of the State.
2. Permittee's which cannot discharge wash wastewater to a sanitary sewer or which cannot otherwise comply with 1, above, may temporarily contain wash wastewater prior to proper disposal under the following conditions:
 - a. Containment structures shall not leak. Any underground tanks and associated piping shall be tested for integrity every 3 years using appropriate methods determined by "*The List of Leak Detection Evaluations for Storage Tank Systems*" created by the National Work Group on Leak Detection Evaluations (NWGLDE) or as determined appropriate and certified by a professional engineer for the site-specific containment structure(s).
 - b. For any cathodically protected containment system, provide a passing cathodic protection survey every three years.
 - c. Operate containment structures to prevent overflowing resulting from normal or abnormal operations, overflowing, malfunctions of equipment, and human error. Overfill prevention shall include manual sticking/gauging of the tank before each use unless system design prevents such measurement. Tank shall no longer accept wash wastewater when determined to be at 95% capacity. Record each measurement to the nearest ½ inch.
 - d. Before each use, perform inspections of all visible portions of containment structures to ensure that they are structurally sound, and to detect deterioration of the wash pad, catch basin, sump, tank, piping, risers, walls, floors, joints, seams, pumps and pipe connections or other containment devices. The wash pad, catch basin, sump and associated drains shall be kept free of debris before each use. Log dates of inspection; inspector's name, and conditions. This inspection is not required if system design prevents such inspection.
 - e. Containment structures shall be emptied and taken out of service immediately upon detection of a leak. Complete all necessary repairs to ensure structural integrity prior to placing the containment structure back into service. Any spills or suspected release of hazardous substances shall be immediately reported to the NJDEP Hotline (1-877-927-6337) followed by a site investigation in accordance with N.J.A.C. 7:26C and N.J.A.C 7:26E if the discharge is confirmed.
 - f. All equipment and vehicle wash wastewater placed into storage must be disposed of in a legally permitted manner (e.g. pumped out and delivered to a duly permitted and/or approved wastewater treatment facility).
 - g. Maintain a log of equipment and vehicle wash wastewater containment structure clean-outs including date and method of removal, mode of transportation (including name of hauler if applicable) and the location of disposal. See Underground Vehicle Wash Water Storage Tank Use Log at end of this attachment.
 - h. Containment structures shall be inspected annually by a NJ licensed professional engineer. The engineer shall certify the condition of all structures including: wash pad, catch basin,

sump, tank, piping, risers to detect deterioration in the, walls, floors, joints, seams, pumps and pipe connections or other containment devices using the attached Engineer's Certification of Annual Inspection of Equipment and Vehicle Wash Wastewater Containment Structure. This certification may be waived for self-contained systems on a case-by-case basis. Any such waiver would be issued in writing by the Department.

3. Maintain all logs, inspection records, and certifications on-site. Such records shall be made available to the Department upon request.

Salt and De-icing Material Storage and Handling

1. Store material in a permanent structure.
2. Perform regular inspections and maintenance of storage structure and surrounding area.
3. Minimize tracking of material from loading and unloading operations.
4. During loading and unloading:
 - a. Conduct during dry weather, if possible;
 - b. Prevent and/or minimize spillage; and
 - c. Minimize loader travel distance between storage area and spreading vehicle.
5. Sweep (or clean using other dry-cleaning methods):
 - a. Storage areas on a regular basis;
 - b. Material tracked away from storage areas;
 - c. Immediately after loading and unloading is complete.
6. Reuse or properly discard materials collected during cleanup.
7. Temporary outdoor storage is permitted only under the following conditions:
 - a. A permanent structure is under construction, repair or replacement;
 - b. Stormwater run-on and de-icing material run-off is minimized;
 - c. Materials in temporary storage are tarped when not in use;
 - d. The requirements of 2 through 6, above are met; and
 - e. Temporary outdoor storage shall not exceed 30 days unless otherwise approved in writing by the Department;
8. Sand must be stored in accordance with Aggregate Material and Construction Debris Storage below.

Aggregate Material and Construction Debris Storage

1. Store materials such as sand, gravel, stone, top soil, road millings, waste concrete, asphalt, brick, block and asphalt-based roofing scrap and processed aggregate in such a manner as to minimize stormwater run-on and aggregate run-off via surface grading, dikes and/or berms (which may include sand bags, hay bales and curbing, among others) or three-sided storage bays. Where possible the open side of storage bays shall be situated on the upslope. The area in front of storage bays and adjacent to storage areas shall be swept clean after loading/unloading.
2. Sand, top soil, road millings and processed aggregate may only be stored outside and uncovered if in compliance with item 1 above and a 50-foot setback is maintained from surface water bodies, storm sewer inlets, and/or ditches or other stormwater conveyance channels.
3. Road millings must be managed in conformance with the “Recycled Asphalt Pavement and Asphalt Millings (RAP) Reuse Guidance” (see www.nj.gov/dep/dshw/rrtp/asphaltguidance.pdf) or properly disposed of as solid waste pursuant to N.J.A.C. 7:26-1 et seq.
4. The stockpiling of materials and construction of storage bays on certain land (including but not limited to coastal areas, wetlands and floodplains) may be subject to regulation by the Division of Land Use Regulation (see www.nj.gov/dep/landuse/ for more information).

Street Sweepings, Catch Basin Clean Out, and Other Material Storage

1. For the purposes of this permit, this BMP is intended for road cleanup materials as well as other similar materials. Road cleanup materials may include but are not limited to street sweepings, storm sewer clean out materials, stormwater basin clean out materials and other similar materials that may be collected during road cleanup operations. These BMPs do not include materials such as liquids, wastes which are removed from sanitary sewer systems or material which constitutes hazardous waste in accordance with N.J.A.C. 7:26G-1.1 et seq.
2. Road cleanup materials must be ultimately disposed of in accordance with N.J.A.C. 7:26-1.1 et seq. See the “Guidance Document for the Management of Street Sweepings and Other Road Cleanup Materials” (www.nj.gov/dep/dshw/rrtp/sweeping.htm).
3. Road cleanup materials placed into temporary storage must be, at a minimum:
 - a. Stored in leak-proof containers or on an impervious surface and covered with a waterproof material (i.e., tarpaulin or 10-mil plastic sheeting) that is contained (e.g. bermed) to control leachate and stormwater run-on or run through; and
 - b. Removed for disposal (in accordance with 2, above) within six (6) months of placement into storage.

Yard Trimmings and Wood Waste Management Sites

1. These practices are applicable to any yard trimmings or wood waste management site:
 - a. Owned **and** operated by the permittee at the Public Complex;
 - i. For staging, storing, composting or otherwise managing yard trimmings, or
 - ii. For staging, storing or otherwise managing wood waste, and
 - b. Operated in compliance with the Recycling Rules found at N.J.A.C. 7:26A.
2. Yard trimmings or wood waste management sites must be operated in a manner that:
 - a. Diverts stormwater away from yard trimmings and wood waste management operations;
 - b. Minimizes or eliminates the exposure of yard trimmings, wood waste and related materials to stormwater;
 - c. Eliminates the discharge of stormwater that comes in contact with source material from yard trimmings or wood waste management sites to storm sewer inlets or surface waters of the State.
3. Yard trimmings and wood waste management site specific practices:
 - a. Construct windrows, staging and storage piles:
 - i. In such a manner that materials contained in the windrows, staging and storage piles (processed and unprocessed) do not enter waterways of the State;
 - ii. On ground which is not susceptible to seasonal flooding;
 - iii. In such a manner that prevents stormwater run-on and leachate run-off (e.g. use of covered areas, diversion swales, ditches or other designs to divert stormwater from contacting yard trimmings and wood waste).
 - b. Maintain perimeter controls such as curbs, berms, hay bales, silt fences, jersey barriers or setbacks, to eliminate the discharge of stormwater runoff carrying leachate or litter from the site to storm sewer inlets or to surface waters of the State.
 - c. Prevent on-site storm drain inlets from siltation using controls such as hay bales, silt fences, or filter fabric inlet protection.
 - d. Dry weather run-off that reaches a stormwater sewer system is an illicit discharge. Possible sources of dry weather run-off include wetting of piles by the site operator; uncontrolled pile leachate or uncontrolled leachate from other materials stored at the site.
 - e. Remove trash from yard trimmings and wood waste upon receipt.
 - f. Monitor site for trash on a routine basis.
 - g. Store trash in leak-proof containers or on an impervious surface that is contained (e.g. bermed) to control leachate and litter;
 - h. Dispose of collected trash at a permitted solid waste facility.
 - i. Employ preventative tracking measures, such as gravel, quarry blend, or rumble strips at exits.

**ENGINEERS CERTIFICATION OF ANNUAL INSPECTION OF EQUIPMENT
AND VEHICLE WASH WASTEWATER CONTAINMENT STRUCTURE**
(Complete a separate form for each vehicle wash wastewater containment structure)

Permittee: _____ NJPDES Permit No: _____

Containment Structure Location: _____

The annual inspection of the above referenced vehicle wash wastewater containment structure was conducted on _____ (date). The containment structure and appurtenances have been inspected for:

1. The integrity of the structure including walls, floors, joints, seams, pumps and pipe connections
2. Leakage from the structure's piping, vacuum hose connections, etc.
2. Bursting potential of tank.
3. Transfer equipment
4. Venting
5. Overflow, spill control and maintenance.
6. Corrosion, splits, and perforations to tank, piping and vacuum hoses

The tank and appurtenances have been inspected for all of the above and have been determined to be:

Acceptable _____

Unacceptable _____

Conditionally Acceptable _____

List necessary repairs and other conditions: _____

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (N.J.A.C. 7:14A-2.4(d)).

Name (print): _____ Seal: _____

Signature: _____

Date: _____

Underground Vehicle Wash Water Storage Tank Use Log

Name and Address of Facility _____

Facility Permit Number _____

Tank ID Number _____

Tank Location _____

Tank Volume _____ gallons

Tank Height _____ inches

95% Volume _____ gallons

95% Volume _____ inches

<u>Date and Time</u>	<u>Inspector</u>	<u>Height of Product Before Introducing Liquid (inches)</u>	<u>Is Tank Less Than 95% Full? (Y/N)</u>	<u>Visual Inspection Pass? (Y/N)</u>	<u>Comments</u>

Notes: The volume of liquid in the tank shall be measured **before** each use.

Liquid **shall not be introduced** if the tank contains liquid at 95% of the capacity or greater.

A visual inspection of all exposed portions of the collection system shall be performed before each use. Use the comments column to document the inspection and any repairs.

Underground Vehicle Wash Water Storage Tank Pump Out Log

Name and Address of Facility _____

Facility Permit Number _____

Tank ID Number _____

Tank Location _____

Tank Volume _____ gallons

<u>Date and Time of Pump Out</u>	<u>Volume of Liquid Removed</u>	<u>Waste Hauler *</u>	<u>Destination of the Liquid Disposal *</u>

*** The Permittee must maintain copies of all hauling and disposal records and make them available for inspection**