## **BASELINE REPORT**

Please Return 10:	Susan Rosenwinkel, Bureau Chief
	Mail Code 401-02B
	Division of Water Ovality

Division of Water Quality

Bureau of Surface Water and Pretreatment Permitting

PO Box 420, 401 E. State St. Trenton, New Jersey 08625-0420

INSTRUCTIONS: Baseline report requirements are found in the Federal regulations at 40 CFR 403.12(b). Use of this form is optional. If using it, please complete it in its entirety. If requested information is more readily available in another format, you may attach a copy in lieu of completing the relevant section. If a section does not apply to your facility or you are attaching information in an alternate form, please indicate this in the appropriate space on this form. Attach additional sheets of paper if more space or explanation is necessary. Remember to submit all diagrams and copies of laboratory data sheets with the report.

1) <u>Identifying Information:</u>		
a) Facility Name:		
b) Owner or Parent Company:		
c) Facility Street Address:	Facility Mailing Address:	
d) Year Present Operations Began at this Facility	:	
e) Authorized Representative:		
Title or Position:		
Telephone Number:		
f) Facility Contact:		
Title or Position:		
Telephone Number:		
2) Environmental Control Permits held by or for Fa		
a) NJPDES: ( SIU DSW DGW) 1	Permit # NJ00	
b) Air Pollution: Site ID Number		
c) RCRA: ( Gen Trans TSD) EP.	A ID #:	
d) Underground Storage Tanks: UST #		
e) Other:		

a)	escription of Operations  Narrative description of the primary manufacturing or service activity at the facility (Note if Batch, tinuous, Seasonal):
b)	Raw Materials Used:
c)	Principal Products Produced:
d)	Standard Industrial Classification (SIC) Code(s) your facility reports under
e)	List regulated processes occurring at this facility if different from a) above.
f)	Average rate of production from regulated processes
g) dom	Describe, if any, treatment performed on waste water prior to discharge into sanitary sewers / estic treatment works
	i Wastewater treatment
	ii Residuals handling
h)	Name of domestic treatment works (sewer plant) receiving your wastewater

i)	Attach a schematic process diagram indicating the following:  i Water flow through regulated processes						
	<ul><li>ii Water flow through unregulated processes</li><li>iii Water flow through sanitary facilities</li></ul>						
	iv	Sample point location	-				
	V	Points of discharge					
4)	NOTE:	Flow measurements in gallons per day (gpd) to sewage treatment plant:  NOTE: A process is called "regulated" if covered by a specific Federal standard. It is "unregulated" if it is not covered by a specific Federal standard or listed in b) through f) below.					
		Wastewater Source	Daily Maximum Flow	Monthly Average Flow	Average Daily Production (For Production-based standards		
		regulated process (describe)			only - include units)		
	b) Sani	itary					
		-contact cooling water					
		ler blowdown					
	,	mwater iineralizer backwash					
	/	h unregulated process					
	h) TO			ion (vyoton billo motons	florer management		
	i) Describe the method of flow measurement verification (water bills, meters, flow measurement devices, etc.: estimates are unacceptable):						
	j) If any of the process streams listed above are intermittent, the following information must be attached for each stream: operations contributing to stream, duration of flow, flow rate and total						
		ed for each stream, operation of flow:	ions contributing to st	ream, duration of now,	now rate and total		
<b>5</b> \	<b>.</b>	CD 11					
5)		Measurement of Pollutants  a) Identify the applicable Pretreatment Standard(s) & Subpart(s):					

- b) Samples of the regulated pollutants should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment, the Combined Wastestream Formula (CWF) as stated in 403.6(e) must be used to determine compliance with the Pretreatment Standards. Sampling and analysis shall be performed in accordance with 40 CFR 136. Copies of laboratory data sheets must be submitted.
  - i) The samples must be representative of daily operations, expected pollutant discharge to the STP, and consist of the following:
    - (1) If the regulated pollutants consist of pH, cyanide, total phenols, oil & grease, sulfide, or volatile organics, a minimum of four grab (4) grab samples must be taken within a 24 hour period.
    - (2) For all other regulated pollutants, three (3) 24-hour composite samples must be obtained through flow proportional composite sampling techniques.
  - ii) The time, date, and place of the sampling and the sample type must be reported.
  - iii) A Certified Laboratory must perform the Analysis.

Signature

Laboratory Name:	
	Number:
iv) Both a Daily Maximum and an reported.	Average concentration of the regulated pollutants must be
6) <u>Certification Statement</u>	
After adequate completion of this for certification below must be signed by	m, all the required attachments, and review of the information, the an authorized official of your firm.
Based on the above, the wastewater of	lischarge to the sewage treatment plant:
Is in compliance	Is not in compliance
direction or supervision in accordate properly gather and evaluate the information directly responsible for gathering the knowledge and belief, true, accurate	t this document and all attachments were prepared under my nace with a system designed to assure that qualified personnel ormation submitted. Based on my inquiry of the person or persons the information, the information submitted is to the best of my and complete. I am aware that there are significant penalties for uding the possibility of fine and imprisonment for knowing
Name (Please Print)	Title

Date

## 7) Compliance Schedule

Describe, if additional pretreatment and / or Operation and Maintenance (O&M) will be required to meet the Pretreatment Standards. The compliance schedule must contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment or O&M required to meet all applicable Pretreatment Standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.)

a) No inc rement of progress in the compliance schedule shall exceed nine (9) months. The schedule

shou	should not exceed the Compliance Date specified in the applicable Pretreatment Standard(s).		
	rogress report shall be submitted no later than 14 days following	each date in the compliance	
scne	dule.		
Comp	liance Schedule		
p			
3) Comme	<u>nts</u>		