

New Jersey Department of Environmental Protection
Division of Water Quality



REQUEST FOR AUTHORIZATION (RFA) CHECKLIST

NJPDES - Discharge to Surface Water
Category B7 - Short-term De Minimis Discharge General Permit (NJ0134511)

This checklist is provided to you as guidance for completing the RFA Certification form for the Short-term De Minimis Discharge General Permit. Should you have any questions, please contact Dave Thomas of the Bureau of Surface Water Permitting at (609) 292-4860.

This general permit authorizes short term de minimis discharges, for the purpose of lowering the groundwater table for construction related dewatering as well as for several other common discharge requests. This permit is conditional on compliance with all of the conditions specified in this permit, including the applicable limitations in Attachment 1.. Please refer to Part I – Section A.2 of the text of the master general permit for discharge eligibility criteria.

Please note the following conditions that pertain to this permit:

- This general permit does not cover discharges from sites known or suspected to contain contaminated groundwater, such as remediation or petroleum products clean-up sites, stormwater discharges, and discharges associated with sediment laden waters (authorized under the Standards for Soil Erosion and Sediment Control in New Jersey and the Soil Erosion and Sediment Control Act N.J.S.A. 4-24-39 et seq). If the associated groundwater is contaminated, please review the General Remediation Clean-up (BGR) Permit or the General Petroleum Product Clean-up (B4B) Permit at www.state.nj.us/dep/dwq/gp_surfacewater.htm to determine if either are applicable to your discharge.
- Other exclusions include, but are not limited to, discharges associated with treated or untreated domestic wastewater, combined or sanitary sewer overflows, filter backwash operations, hydrostatic test water discharges, contaminated groundwater discharges from aquifer or contaminated discharges from well pump tests, swimming pool discharges, tank and vessel bottom waters, and tank and vessel bottom and cleaning waters. For further information regarding exclusions, see Part I – Section A.2 of the text of the Short-term De minimis Discharge General Permit available at www.state.nj.us/dep/dwq/forms_surfacewater.htm.
- Discharges exceeding 100,000 gallons per day expected for 30 days or longer may also require a water diversion permit from the Department’s Bureau of Water Allocation and Well Permitting. Please contact the Bureau of Water Allocation and Well Permitting at (609) 984-6831 or www.nj.gov/dep/watersupply/a_allocat.html.

To Help Us Process Your RFA More Efficiently, Please Provide All Items Listed Below.

- CERTIFICATION FORM** – The applicant must complete the entire RFA Certification form and sign in the designated area. A copy of the certification form shall be kept on the site where the discharge activity will take place during the discharge event. If a copy of the certification form cannot be kept on-site, copies shall be filed with the Clerk of the municipality in which this activity will take place, and maintained in the business office of the certifying entity.

- The applicant must submit the analytical results of at least **ONE REPRESENTATIVE ANALYSIS OF THE UNTREATED DISCHARGE** from the proposed site. The analysis shall address all of the parameters in Attachment 1 and must be performed by a NJ certified laboratory.
- If the request for discharge is to a Category 1 waterbody, the applicant must submit along with the analytical results of at least **ONE REPRESENTATIVE ANALYSIS OF THE UNTREATED DISCHARGE** from the proposed site, the results of **one Acute Whole Effluent Toxicity test** and the 7Q10 flow value of the receiving stream. This data can be obtained by calling the United States Geological Survey at 1-888-ASK-USGS (1-888-275-8747).
- The applicant must submit the original “Certification Form” and the raw discharge data **14 days prior to the anticipated discharge date** to:
 - NJDEP
 - Mail Code 401 - 02B
 - Division of Water Quality
 - Bureau of Surface Water Permitting
 - PO Box 420, Trenton, NJ 08625-0420
- The applicant must submit a copy of the “Certification Form” and the raw discharge data **14 days prior to the anticipated discharge date** to the appropriate Water Compliance and Enforcement Office:

Northern Region – **Counties Covered:** Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Somerset, Sussex, and Warren

Phone: 973-656-4099

Address: Northern Bureau of Water Compliance and Enforcement
7 Ridgedale Avenue
Cedar Knolls, NJ 07927

Central Region – **Counties Covered:** Mercer, Middlesex, Monmouth, Ocean, and Union

Phone: 609-292-3010

Address: Central Bureau of Water Compliance and Enforcement
Mail Code 44-03
401 East State Street
PO Box 420
Trenton, NJ 08625-0420

Southern Region – **Counties Covered:** Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem

Phone: 856-614-3655

Address: Southern Bureau of Water Compliance and Enforcement
2 Riverside Drive, Suite 201
Camden, NJ 08102

- Unless the applicant is notified that the discharge is ineligible under this permit, the Department must be notified via e-mail regarding the date when the discharge begins and the date when it ends. This notification shall be sent to dave.thomas@dep.state.nj.us and melissa.hornsby@dep.state.nj.us.