Facility Update Information

Facility Name: __________________________

NJPDES#: NJG____________________ Facility’s PI ID#: __________________________

Facility Contact Name: __________________________

Facility Contact Title: __________________________

Facility Contact Phone: __________________________

Facility Contact Fax: __________________________

Facility Contact E-mail: __________________________
Signatory Requirements

Responsible Official is defined in N.J.A.C. 7:14A-4.9 in part as follows:

For a corporation: A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy making functions for the corporation; or the manager of one or more manufacturing, production, or operating facilities provided:

(1) The manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of recommending major capital investment, initiating and directing comprehensive measures to assure long term compliance with environmental laws and regulations, and ensuring that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; or
(2) The authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a partnership or sole proprietorship: A general partner or the proprietor.

For a government agency: A ranking elected official; or the chief executive officer of the agency; or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrator); or a duly authorized representative.

Certification by Applicant

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information.”

__________________________________________________
Signature of Applicant

__________________________________________________
Date

__________________________________________________
Print or type name here

Please mail completed copies to:

New Jersey Department of Environmental Protection
401-02B
Division of Water Quality
Bureau of Nonpoint Pollution Control
PO Box 420
Trenton, NJ 08625-0420

Attention: Matthew Klewin