



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

COMPLIANCE & ENFORCEMENT

OFFICE OF THE ASSISTANT COMMISSIONER

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EQUIPMENT LOAN TERMS

The New Jersey Department of Environmental Protection, Department, is developing the Illegal Dumping Program – Collaboration and Deterrence project (IDP – CAD) to deter illegal dumping and empower municipalities to take an active role in combating illegal dumping. The project will take place over 10 months and include collaboration and training from the Department’s Compliance and Enforcement Program and Community Collaborative Initiative, and the Attorney General’s Divisions of Criminal Justice and Division of Law. The Department will loan cameras to the selected municipalities. The cameras will be used to deter illegal dumping and enforce illegal dumping regulations and ordinances. The following provides an overview of the terms of the contract with the Department to participate in the project. Once a municipality applies and is selected to participate in the project, the Department will provide a contract for both parties to review and finalize.

EQUIPMENT LOANED

The Equipment: Q-STAR Flash CAM-880SX, Wall mounting bracket hardware, Quick Move Adapter, 8.0 Gigabyte Secure Digital Memory Card, Battery Charger, RF Keyfob controller, User’s Manual.

Training:

- The Department will provide the municipality with illegal dumping enforcement training and equipment training.
- The municipality must designate, at a minimum, two municipal employees, one regarding enforcement (zoning, police department) and one for equipment maintenance to attend this training.

The municipality will provide equipment, such as a laptop, smartphone, or iPad, capable of downloading data, accessing bluetooth to download pictures, and installing an application to access data related to operating the camera and associated equipment.

The municipality will install the camera within reasonable time from delivery and training, TBD in final contract, and administer all installation agreements and permissions.

MAINTENANCE OF EQUIPMENT.

The municipality will appoint a designee responsible for attending training and ensuring maintenance of the equipment. This designee will contact Q-Star with questions about maintenance and report any maintenance related issues to the Department. The designee will submit progress reports to the Department upon request.

ILLEGAL DUMPING ORDINANCE.

The municipality will adopt and/or provide to the Department their illegal dumping ordinance.

LOCATION OF EQUIPMENT.

The municipality will install the camera equipment on public property and inform the Department of the location of the camera. The camera must be angled to record locations on public property.

OWNERSHIP OF DATA.

The data and information collected by the camera is the property of the Department.

INSURANCE.

The Municipality must maintain liability insurance covering the camera's use and equipment insurance that covers repair or replacement of camera and any equipment provided by the Department and shall provide the Department with current certificates of insurance and renewal. The Municipality must provide proof of insurance that meets the following requirements:

- The policy must be provided by an insurance company with an A-VIII or better rating by A.M. Best & Company.
- Occurrence Form Commercial General Liability Insurance or its equivalent: The minimum limit of liability shall be \$1,000,000 per occurrence as a combined single limit for bodily injury and property damage.
- The coverage must be at least as broad as that provided by the standard basic Commercial General Liability Insurance occurrence coverage forms or its equivalent currently in use by the State of New Jersey, which shall not be circumscribed by any endorsement limiting the breadth of coverage.
- The policy must name the Department, its officers, and employees as "Additional Insureds" and include the blanket additional insured endorsement or its equivalent.
- The certificates of insurance must indicate the contract number or purchase order number and title of the contract in the Description of Operations box and shall list the New Jersey, Department of the Environmental Protection, Compliance and Enforcement Program, P.O. Box 420, Mail Code 401-04B, Trenton, New Jersey 08625 in the Certificate Holder box.
- The policy must provide 30 days' written notice of cancellation or material change to the Department.

