



# NJ HISTORIC PRESERVATION

## *Achievement*

# AWARDS



*Battery Lewis Restoration, Atlantic Highlands, Monmouth County, Photo Credit: Gail Hunton*



*Hahne & Company Building, City of Newark, Essex County, Photo Credit: Frederick Charles*



*East Point Lighthouse, Maurice River Township, Cumberland County, Photo Credit: HPO staff*

## 2020 APPLICATION PACKAGE

29<sup>th</sup>  
ANNUAL



*New Jersey  
Historic  
Preservation  
Awards*

*Join Us!*

Put the Awards Ceremony  
on your Calendar now!

Date: June 1, 2020

Location: Trenton, NJ

Time: 4 pm

Nominations must be received on or before April 8, 2020 by 4:00 p.m. Sorry, (FAX) submissions will not be accepted.

**29<sup>th</sup> Annual  
New Jersey Historic Preservation Achievement Awards  
2020 Application Package**

**Join Us!**

Put the Awards Ceremony on your calendar now!

Date: June 1, 2020

Location: Trenton, NJ

Time: 4 pm

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.  
Sorry, FAX submissions will not be accepted.

Historic Preservation is more than just saving individual landmark buildings. It's about revitalizing the nation's business districts and neighborhoods; protecting irreplaceable historic, natural and scenic landscapes; and *insert something about archaeology*.

The NJ Historic Preservation Office is seeking nominations for the 29<sup>th</sup> Annual NJ Historic Preservation Awards for Projects, to be presented in conjunction with Preservation New Jersey's Awards for Leadership. The Awards Program honors important contributions to the preservation of New Jersey's historic and archaeological resources and recognizes those who are dedicated to advancing preservation in New Jersey.

Our goals for the NJ Historic Preservation Awards Program are:

- To advocate for the protection of historic and archaeological resources
- To encourage creative approaches to preservation efforts
- To recognize projects of exceptional merit that contribute to the preservation of New Jersey's many unique and valuable historic resources.
- To honor leaders in historic preservation efforts in New Jersey

Nominations are invited from individuals and organizations.

## **Eligible Categories**

Entries for outstanding contributions or exceptional merit in Historic Preservation in New Jersey will be considered by the Historic Preservation Office and the Historic Sites Council in one of three categories:

### **A. Preservation Documents:**

- National Register nomination.
- Innovative Survey which contributes to regional or statewide knowledge of historic resources and/or historic context.
- Innovative Preservation Planning documents including architectural design guidelines, master plans, and local ordinances.
- Publications contributing to regional or statewide knowledge of historic resources and/or context
- Historic Structure Report or Preservation Plan

### **B. Projects**

Restoration, rehabilitation or adaptive reuse of historic buildings, structures, sites, cultural landscapes or maritime properties – especially projects that incorporate sustainability, green design and/or urban revitalization – through historic preservation

### **C. Innovation**

- Pioneering or inventive efforts in sustainability, historic preservation education, or interpretive programs.
- Pioneering or inventive efforts in planning to preserve communities, buildings, complexes, archaeological sites or other types of historic resources.
- Stewardship

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.

Sorry, FAX submissions will not be accepted.

Preservation New Jersey (PNJ) will be recognizing *Individuals, Organizations, and Agencies* that have made a major or sustained impact within the field of history and historic preservation in New Jersey and have demonstrated a long-term commitment to history and historic preservation in general, or to a specific resource in particular through their **Leadership Awards**. Awards will be presented based on professional, technical, and/or personal accomplishments. For questions, further information, or for an application form, please contact Courtenay Mercer at [info@preservationnj.org](mailto:info@preservationnj.org), or visit PNJ's website at [www.preservationnj.org/awards2020](http://www.preservationnj.org/awards2020).

## Nomination Standards

The NJ Historic Preservation Awards are presented to nominees demonstrating exceptional merit in the field of historic preservation. All projects & programs must involve New Jersey historic resources eligible for listing, or already listed, in the NJ and/or National Register of Historic Places, and must meet or exceed the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

## Submission Instructions

Applications must include all of the following components:

- Fully completed nomination form
- Narrative (see details below)
- All supporting documentation
- Digital TIFF Photographs (5 minimum – 25 maximum) on CD or flash drive
- Images must depict the nominated project. Before & after views are encouraged.
- Letters of Support are desirable and should be included at the end of the application.

### WHY TIFF?

Tagged Image File Format (TIFF) is a standard, bitmapped graphics file format used in the printing and publishing industry. Converting JPG files to TIFF is necessary if you want to maintain high-quality imagery when sending professional photography or high-resolution files to a print shop because you can resize TIFF images, increasing the number of dots per inch (DPI) without any loss of quality. TIFF is supported by nearly every image-editing program.

Application Format:

Digital Submissions are encouraged.

Paper Books will be accepted, with the following stipulations:

- Photos should be submitted on a compact disc (CD) in the required format.
- Paper photos should be 5" x 7" or larger.
- All architectural renderings must be letter or legal sized, clearly labeled and folded to letter size.
- If a nominated activity resulted in a planning document, publication or scholarly report, one (1) original copy must accompany the application.

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.

Sorry, FAX submissions will not be accepted.

## Narrative:

The written narrative must explain why the nominee deserves recognition; substantiate the exceptional quality & success of the project to historic preservation; and clearly identify all impacts, goals, objectives & benefits produced by the nominated activity. All applications must include the total project cost, length of time required to complete, and a list of the project team members (max. 5 people). Benefits may include: cost savings, innovations, energy savings, community/economic development, historic/scientific research, planning innovations, etc.

## Digital Photographs Format:

### Compact Disc (CD)

- Applications must include 5 (minimum) to 25 (maximum) digital photographs burned onto a compact disc (CD).
- The images must be in TIFF format ONLY.
- Image size must be, at minimum, 2400 x 3000 pixels (approximately 6 mega-pixels).

**TIP:** If you are taking photos with a cell phone or a point and shoot camera, you may want to check them to see if they are the proper size:

1. Open your photo on your PC
2. Click on the expand icon (the double arrow at the bottom right corner of your screen), this will display your photo at its basic pixel resolution.
3. If you are satisfied with the quality you're viewing, the image can be printed effectively at half the size you are viewing it. If you want to ensure excellent print quality, it should be printed at no more than a third of the size at which see. If need be you can even hold a ruler up to the screen to get an exact measurement.

## Property of Historic Preservation Office

- All images will be used in evaluating the application, as well as marketing the Awards event.
- All images must be labeled, identified and cross-referenced in the Application.
- All materials become property of the NJ Historic Preservation Office (HPO), and will not be returned.
- Materials may be used (without compensation) by the HPO in promoting the Awards event, and in the future.

## Selection Process

Upon receipt at the Historic Preservation Office staff will review applications in order to ensure that they are complete and that they meet one of the eligible categories. Applications will also be reconciled with Preservation New Jersey to ensure that consideration is given for the appropriate category.

An evaluator's panel will be convened. It will be comprised on no less than four evaluators representing: (1) The New Jersey Historic Sites Council; (2) The New Jersey State Review Board; (3) A practicing professional; and (4) HPO staff.

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.

Sorry, FAX submissions will not be accepted.

## 2020 New Jersey Historic Preservation Award Application

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.  
Sorry, FAX submissions will not be accepted.

Submission Name:

---

Location/Address of Entry:

---

Nominated by:

---

Organization:

---

Mailing Address:

---

Day Phone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Legislative District:

(State) \_\_\_\_\_ (Federal) \_\_\_\_\_

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.  
Sorry, FAX submissions will not be accepted.

Application Checklist:

\_\_\_\_\_ Category - Please select A, B, or C

\_\_\_\_\_ Nomination Form

\_\_\_\_\_ Narrative, comprised of \_\_\_\_ pages

\_\_\_\_\_ Project Cost

\_\_\_\_\_ List of Project Team Members with mailing addresses included (see below)

\_\_\_\_\_ Time required to complete the project

\_\_\_\_\_ Photographs included. Number of photos

\_\_\_\_\_ CD-Rom included. Number of images

\_\_\_\_\_ Maps included. Number of maps

\_\_\_\_\_ Architectural drawings/renderings folded to 8.5" x 11". Number of documents \_\_\_\_

\_\_\_\_\_ Letters of support included. Number of letters \_\_\_\_

\_\_\_\_\_ Other attachments are listed on a separate sheet of paper which is included as part of the application package

Nominations must be received on or before **April 8, 2020** by 4:00 p.m.  
Sorry, FAX submissions will not be accepted.