



## **NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION PROFESSIONAL INTERNSHIP PROGRAM NOTICE OF VACANCY**

**Title:** Green Business Case Studies Intern

**Posting Number:** AEMS-2024-2i

**Opening Date:** 2/22/2024

**Closing Date:** 3/29/2024

**Approximate Start Date of Internship:** Summer 2024

**Approximate Duration of Internship:** 8-10 weeks

**Existing Vacancies:** 1

**Location:** Trenton, NJ

**Program:** Air, Energy & Materials Sustainability/ Division of Climate Change Mitigation and Monitoring (DCCMM)/Bureau of Sustainability

**Program Description:** The Bureau of Sustainability encourages New Jersey businesses to adopt practices that prevent pollution, enhance the community, and support the economy. The Bureau accomplishes this goal through a disciplined understanding of pollution prevention principles that can be applied to improve environmental quality across a variety of businesses. Technical assistance is given to those businesses who need environmental compliance assistance and to those businesses that wish to achieve their sustainability goals. Additionally, the Bureau fosters innovative pollution prevention strategies by hosting networking events like the *Sustainable Speaker Series*, and the *WasteWise Network*. Businesses that adopt quantifiable sustainable actions can be recognized through the Stewardship Program or through the Sustainable Business Registry. The Bureau also provides many educational resources that promote the benefits of taking active steps toward sustainability.

**Internship Hours Per Week:** Fully in person 35 hours per week.

**Hourly Rate:** Sliding Scale based on Education Level (\$16-\$21 Per Hour).

**Project Description:** Prepare case studies of businesses that have successfully implemented sustainable actions, which will include an analysis of the cost savings to the business and the positive impacts on the community.

**Specific to the Position:** Seeking Individuals with graphic design, writing skills and/or research skills.

**Preferred/Required Area of Study:** Environmental, Sustainability, or Business studies.

**License:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. Note: The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://nj.gov/military/veterans/services/civil-service/preference/>

**Submit Resume and Internship Information Form by 4:00PM on the closing date to:**

Human Resources

[DEPinternships@dep.nj.gov](mailto:DEPinternships@dep.nj.gov)

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144 and select Option #3.

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**

