Title: Government Representative 2 (Unclassified)

Posting Number: DCEJE-2022-3

Open to: General Public

Workweek: NL (35-hour) Workweek

Salary: Commensurate with education and experience

Opening Date: July 1, 2022

Closing Date: July 18, 2022

Existing Vacancies: One (1)

Program/Location: Department of Environmental Protection  
Commissioner's Office  
Office of Environmental Justice  
401 East State Street  
Trenton, NJ 08625

Scope of Eligibility: Open to applicants who meet the requirements below.

Description: Positions in this title typically, through experience, have developed a high level of skill in managerial and policy formulations. They have a very high degree of independence, trustworthiness, and have an impact on the functioning of the Department. These positions are guided by policy at the department level. The supervision given is typically general and guided by procedure. The supervision received is executive and general in nature.

Specific to the Position: This office acts as a primary facilitator for the Commissioner's vision to ensure all New Jerseyans regardless of race, income, or limited English proficiency, experience equal protection from environmental stressors & access to environmental benefits, and are able to meaningfully participate in environmental decisions that affect their quality of life. Under the direction of the Director of the Office of Environmental Justice, the appointee will support the DEP's Environmental Justice Advisory Council & the State's Environmental Justice Interagency Council; will work collaboratively with the Director of OEJ and other senior staff in shaping, preparing, and implementing the Department's internal Environmental Justice Action Plan; will serve as secondary liaison to advocates, stakeholders, and community representatives, and provide coordination efforts relative to the incorporation of environmental justice considerations across all Department activities. Appointee will also directly supervise staff in the Office of Environmental Justice and serve as a key resource for staff across the Department in ingraining principles of environmental justice into activities across the Department.

Preferred Skill Set: Experience with public speaking and/or conducting stakeholder meetings. Comfortable with interacting with the public and attending various events, including during evening hours. Skilled at managing multiple projects from conception to completion and delegating project tasks to direct reports and/or co-collaborators.
Requirements

Education: Graduation from an accredited college or university with a Bachelor's degree. NOTE: All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

License: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

Authorization to Work: Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. Note: The State of New Jersey does not provide sponsorship for citizenship to the United States.

Note: Interviews will be granted based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be required to provide a copy of their transcripts at time of interview.

Per Executive Order 253, all State employees are required to be fully vaccinated against COVID-19 or undergo weekly testing. Please do not submit proof of vaccination at this time; instructions will be provided if an offer of employment results from this NOV.

Veteran's Preference: To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit https://nj.gov/military/veterans/services/civil-service/preference/

Submit Letter of Interest, Resume and e-mail address by 4:00 PM on the Closing Date to:
Melissa Burk-Pocino
Deputy Comm Environmental Justice & Equity
E-mail Address: EXECUTIVE.Resumes@dep.nj.gov
Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

Posting Authorized By:
Phiroza Stoneback, Manager
Division of Human Resources

The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.