



State of New Jersey  
Department of Environmental Protection

Revised: May 2018

Website: [www.nj.gov/dep/landuse](http://www.nj.gov/dep/landuse)



**COASTAL ZONE MANAGEMENT APPLICATION CHECKLIST**  
**Administrative modification of a general permit authorization or an individual permit**

CALL NJDEP AT (609) 777-0454 IF YOU HAVE ANY QUESTIONS

To apply for an administrative modification of a general permit authorization or individual permit, please submit the information below to:

**Postal Mailing Address**

NJ Department of Environmental Protection  
Division of Land Use Regulation  
P.O. Box 420, Code 501-02A  
Trenton, New Jersey 08625-0420  
**Attn: Application Support**

**Street Address (Courier, Overnight & Hand Carry Only)**

NJ Department of Environmental Protection  
Division of Land Use Regulation  
501 East State Street  
Station Plaza 5, 2<sup>nd</sup> Floor  
Trenton, New Jersey, 08609  
**Attn: Application Support**

1. A description of the proposed change to the site plan or other document on which the original general permit authorization or individual permit was based.
2. The site plan(s) approved as part of the general permit authorization or individual permit with revisions illustrating the proposed change, and any other document with revisions to be included in the administrative modification.
3. A copy of the general permit authorization or individual permit for which the modification is requested.