

**MINUTES OF THE  
NATURAL LANDS TRUST MEETING  
December 1, 2017  
12:00 PM**

**Office of Natural Lands Management, Trenton, New Jersey**

Chairman Catania called the meeting to order at 12:15 PM and roll was taken. A quorum of trustees was present. At least one of the trustees was a state governmental representative.

The Open Public Meetings Act notice was read as follows: Notice of the date, time, location and agenda, to the extent known, was forwarded to three newspapers of general circulation, and provided to the Secretary of State in accordance with the Open Public Meetings Act. It was also noted that such notice was provided on the Trust's website in compliance with the Act requiring State, regional, and local authorities, boards, and commissions to establish a website providing specific information to facilitate transparency in government.

*In attendance were:*

Michael Catania, Chairperson  
James Hall, Vice Chairperson  
Theresa Lettman, Trustee/Secretary-  
Treasurer  
Judeth Yeany, DEP Trustee  
Larry Torok, DEP Trustee  
Steve Eisenhower, Trustee  
Emile DeVito, Trustee

Matt Spayth, Trustee representative for the  
State Treasurer  
Adrienne Kreipke, alternate for Rich  
Boornazian, Trustee representative for the  
DEP Commissioner  
Robert J. Cartica, Executive Director  
Martin Rapp, Trust Staff  
Cari Wild, Trust Staff

*Absent were:*

Thomas Gilmore, Trustee  
State House Commission representative (not appointed)

**General Public Comment:** None

**Financial Report:** Mr. Cartica outlined the Financial Statements for the quarters ending March 31, 2017, June 30, 2017, and September 30, 2017. Ms. Kreipke motioned to approve the Financial Statements. Mr. Hall seconded the motion and the Financial Statements were unanimously approved by a vote of 9 to 0.

The **March 3, 2017 minutes** were reviewed. Mr. Hall motioned to approve the minutes. Mr. Torok seconded the motion and the minutes were approved by a vote of 7 to 0, with Ms. Kreipke and Mr. DeVito abstaining.

**Unfinished Business:**

Ms. Wild presented the Board with the **Resolution of the Board of Trustees to Approve Extension of CITGO Petroleum Company and Crowley Maritime Lease**. Per Trust bylaws, in the event a decision by the Board is required and a special meeting cannot be held due to time

constraints or lack of a quorum, the Executive Director may poll the members of the Board to determine their preference on an issue. In such a circumstance, the Executive Director shall supply to each Board member, in writing, a draft resolution and information sufficient for Board consideration. With the concurrence of the Board, the Executive Director may act in accordance with the resolution.

On November 3, 2017, Mr. Cartica polled the Trust's Board to determine their preference on the resolution.

Michael Catania	Yes	Larry Torok	Yes
James Hall	Yes	Tom Gilmore	Yes
Matt Spayth	Yes	Emile DeVito	Yes
Judeth Yeany	Yes	Adrienne Kreipke	Yes
Steve Eisenhower	Yes		

After nine Board members, with at least one of them of them being an official of state government, responded affirmatively to approve the resolution, Mr. Cartica notified CITGO that its request for an extension of its lease with Crowley had been approved. Having been presented to the Board with no objection, this resolution was affirmed.

Ms. Wild provided the Board with a **Petty's Island, Pennsauken Township, Camden County Status Report** which included an update on the Trust's use of funding provided by the William Penn Foundation to produce a 23-minute documentary on the preservation of Petty's Island, a 3D model of Petty's Island existing conditions, and a script for a second documentary on the island's rich history. The Trust awarded the production of the 20-minute history documentary to the Camden County Historical Society under a sole source contract in the amount of \$15,000. The Trust also notified the New Jersey Audubon Society of its intent to renew the Petty's Island educational programming contract for another one-year term. Three one-year renewal options remain. As part of the Trust's coordination with the Alliance for Watershed Education (AWE), representation by Petty's Island in River Days 2017 was a big success especially during the Center for Aquatic Sciences/Adventure Aquarium's festival weekend. All the AWE centers, including Petty's Island, will be participating in the Philadelphia Flower Show in March of 2018.

#### **New Business:**

The Board considered the proposed **Reinhardt Preserve Project Area in Montague Township, Sussex County**. Mr. DeVito motioned to approve the Reinhardt Project Area. Mr. Hall seconded the motion and the project area was approved by a vote of 8 to 0. Because the Project Area included three Green Acres offerings, Ms. Yeany recused herself from the matter based on the advice from the NJ Attorney General's Office that her vote may present an appearance of conflict notwithstanding that she has no personal or financial stake in Trust management assignments.

The Board considered the proposed **Clarks Landing Preserve-Effron Land Donation Offer in Galloway Township, Atlantic County**. Mr. DeVito motioned to approve this land donation offer. Ms. Yeany seconded the motion and the offer was approved by a vote of 9 to 0.

The Board considered the **Bear Swamp at Red Lion-Braccio and Crush Properties/GA, Land Management Assignment Offers in Southampton Township, Burlington County**. Mr. DeVito motioned to approve these land management assignments. Mr. Eisenhower seconded the motion and the land management assignments were approved by a vote of 8 to 0. Ms. Yeany recused herself from the matter based on the advice from the NJ Attorney General’s Office that her vote may present an appearance of conflict notwithstanding that she has no personal or financial stake in Trust management assignments.

The Board considered the **Sooy Place Preserve-Woodland Township/GA, Land Management Assignment Offer in Woodland Township, Burlington County**. Ms. Lettman motioned to approve this land management assignment. Mr. Torok seconded the motion and the land management assignment was approved by a vote of 7 to 0. Ms. Yeany recused herself from the matter based on the advice from the NJ Attorney General’s Office that her vote may present an appearance of conflict notwithstanding that she has no personal or financial stake in Trust management assignments. Mr. DeVito recused himself from the matter because New Jersey Conservation Foundation may be interested in acquiring this property as an addition to its Michael Huber Preserve.

Ms. Wild presented the Board with the **Sooy Place Preserve-Drusendahl (Woodland Township, Burlington County) Resolution Approving Land Donation Offer**. Per Trust bylaws, in the event a decision by the Board is required and a special meeting cannot be held due to time constraints or lack of a quorum, the Executive Director may poll the members of the Board to determine their preference on an issue. In such a circumstance, the Executive Director shall supply to each Board member, in writing, a draft resolution and information sufficient for Board consideration. With the concurrence of the Board, the Executive Director may act in accordance with the resolution.

On June 22, 2017, Mr. Cartica polled the Trust’s Board to determine their preference on the resolution.

Michael Catania	Yes	Larry Torok	Yes
James Hall	Yes	Theresa Lettman	Yes
Matt Spayth	Yes	Emile DeVito	Yes
Thomas Gilmore	Yes	Steve Eisenhower	Yes

After eight Board members, with at least one of them being an official of state government, responded affirmatively to approve the resolution, the Trust agreed to accept the donation of land. Having been presented to the Board with no objection, this resolution was affirmed.

Mr. Cartica presented the Board with a **New Jersey Wetlands Mitigation Council Resolution Approving Expenditures**. Mr. Cartica explained that on June 13, 2017, he received a request from the New Jersey Wetlands Mitigation Council (Council) for disbursement from the Wetlands Mitigation Fund to the North Jersey Resource Conservation and Development Council

(NJRC&D) in the amount of \$1,499,256.29. Provided with the request was a signed resolution dated August 5, 2014 by the Acting Chair of the Council approving grant funding to the NJRC&D. In accordance with the Trust's April 28, 2004 MOU with the Council, the Executive Director of the Trust shall disburse moneys for projects approved by a resolution of the Council;

provided, however, that disbursements exceeding \$250,000 shall require the authorization of the Trust's Board, which shall act on any request for such authorization within ten working days after the Executive Director's receipt of a request for disbursement from staff to the Council. Per Trust bylaws, in the event a decision by the Board is required and a special meeting cannot be held due to time constraints or lack of a quorum, the Executive Director may poll the members of the Board to determine their position on an issue. In such a circumstance, the Executive Director shall supply to each Board member, in writing, a draft resolution and information sufficient for Board consideration. With the concurrence of the Board, the Executive Director may act in accordance with the resolution.

On June 16, 2017, Mr. Cartica polled the Trust's Board to determine their preference on the resolution.

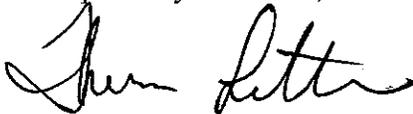
Michael Catania	Yes	Larry Torok	Yes
James Hall	Yes	Tom Gilmore	Yes
Matt Spayth	Yes	Emile DeVito	Yes
Theresa Lettman	Yes		

After seven Board members, with at least one of them of them being an official of state government, responded affirmatively to approve the resolution, Mr. Cartica made the requested disbursement. Having been presented to the Board with no objection, this resolution was affirmed

Mr. Catania appointed Mr. Gilmore and Ms. Yeany to the **Nominating Committee** for recommendations to be made at the March 2018 meeting for the Board positions of Chairperson, Vice Chairperson, and Secretary/Treasurer.

Ms. Kreipke motioned for the meeting to be adjourned. Mr. Hall seconded the motion, and the meeting was adjourned at 1:20 PM by a unanimous vote of 9 to 0.

Respectfully submitted,



Theresa Lettman  
Secretary/Treasurer