



# New Jersey Urban and Community Forestry Program Annual Accomplishment Report

## Municipal Information

1. Reporting on year:

2. Date of Report Submission

3. Municipality:

4. County:

5. CFMP 5-year Period

6. Primary Program Contact

Title

Organization

Phone number

Email

Address





## General Information

7. Does your community have a tree care professional on staff (employed or retained) e.g. Licensed Tree Expert, Cert. Arborist, Forester

- Yes, Employed
- Yes, Retained
- No
- Other (please specify)

8. Does your community have a tree inventory?

- Complete
- Partial
- No

9. Have you submitted your Tree City USA Application?



Visit Tree City USA Page: <https://www.arboday.org/programs/treecityusa/>

(Most of the information you supply in this report can be used for your Tree City USA application)

Yes

No



## Urban and Community Forestry Program Administration

10. Municipal/County Department responsible for tree management



Standard 1

Department Manager Name

Phone

Email

11. Name of Tree Advocacy Board (committee/commission/board)



Standard 1

Tree Advocacy Board Chair Name

Phone

Email



## Community Tree Ordinance

12. Do you have an ordinance related to:  Standard 2

	Yes	No
Tree Planting	<input type="radio"/>	<input type="radio"/>
Tree Protection	<input type="radio"/>	<input type="radio"/>
Establishing a Committee or Commission Enabling Ordinance		
Tree replacement/no net loss		<input type="radio"/>
Tree Removal	<input type="radio"/>	<input type="radio"/>
Tree Pruning	<input type="radio"/>	<input type="radio"/>

Other

Other

Other



# Statement of Tree Budget

13.		CFMP Budget (this should be what your estimated budget for this reporting year is in your CFMP)	Reporting Year Actual (this should be the expenditures for this reporting year)
<b>Administration</b>	Municipal Salaries		
	Fringe		
	Indirect Costs		
	Volunteer Contribution (Rate can be found at <a href="http://www.independentsector.org">www.independentsector.org</a> )		
	Other		
<b>Subtotal</b>			
<b>UCF Stewardship</b>	Planting		
	Pruning		
	Removal		
	Stump Removal		
	Leaf Collection		
	Insect/Disease Management		
	Emerald Ash Borer Management		
	Other		
<b>Subtotal</b>			
<b>Education and Outreach</b>	Training And Education (Mun.+County Employee)		
	Training and education (Volunteer)		
	Public Outreach		
	Other		
<b>Subtotal</b>			
<b>Total</b>			

Standard 3  **For your Tree City USA Application Budget:**  
 (enter the totals provided here into your Tree City USA Online Application: <https://www.arboday.org/programs/treecityusa/>)

Tree Planting and Initial Care	
Tree Maintenance	
Removals	
Management	
Volunteer Contribution	



## Arbor Day Event

14. Did your community celebrate Arbor Day in 2019?  Standard 4

Yes

No

15. Date of Arbor Day Event

16. Describe you Arbor Day Event:

- What type of event was it?
- Who hosted the event?
- Who attended the event?
- What was your role?
- Where was it held?
- How did it go?



## Training and Education

17. Were your community's urban and community forestry training and education needs adequately addressed for both employees and volunteers?

Yes

No

18. What was the best class or training for your municipal employees and/or volunteers in the last year:

19. Provide any feedback or suggestions for improvement for the NJUCF training and education program:

20. Describe the programs you have implemented to educate and engage the public with your local urban and community forestry program this year:



### Plan Implementation

**Please compare CFMP section 9-Statement of Plan Implementation objectives for 2019 and your actual accomplishments for 2019.**

*Examples: CFMP Timeline Objective-Conduct Street Tree Inventory  
Accomplished this Year-Inventory started, but not yet complete*

21. CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

22. Does your community utilize urban wood?

- Yes    If yes,    Wood chips or mulch
- No                    Firewood
- Lumber
- Y j qrg'hqi u"
- Compost
- Other



### Highlights and Comments

23. Please provide one local urban and community forestry program highlight from the past year:  
Attach pictures to this report *(any photos submitted may be used by NJUCF for promotional purposes)*

24. Please provide any comments or suggestions for the NJUCF program:

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**ELETRONIC SUBMISSIONS ARE PREFERRED TO:** [michael.martini@dep.nj.gov](mailto:michael.martini@dep.nj.gov)

Or via traditional post to: NJ Department of Environmental Protection

NJ Forest Service - Urban & Community Forestry Program  
Mail Code 501-04  
PO Box 420  
Trenton, NJ 08625

25. Mayor/County Freeholder Signature

Print Name:	Title:	Date: