



State of New Jersey  
Department of Environmental Protection

Natural Heritage Data Request Form

The New Jersey Natural Heritage Program Office of Natural Lands Management  
Mail Code 501-04, P.O. Box 420, Trenton, New Jersey 08625-0420  
(609) 984-1339  
Fax No.: (609) 984-1427



**Please print clearly. All sections are required.**

1. Mr. / Ms. \_\_\_\_\_ Agency/Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ E-mail: \_\_\_\_\_
2. Project Name: \_\_\_\_\_  
 Municipality(ies): \_\_\_\_\_ County(ies): \_\_\_\_\_  
 Block(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_  
 Coordinates (NAD 1983 State Plane feet [6 digits] or Lat/Long):  
 E(x) / Longitude: \_\_\_\_\_ N(y) / Latitude: \_\_\_\_\_
3. Project Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Site Location Map A map showing the project boundary (e.g., aerial imagery, street map, tax or parcel map with block and lot). Responses will be delayed if site locations are not clearly delineated. Alternatively, you may submit GIS data (e.g., shapefile, geodatabase, \*.kml/kmz) by attaching it to your email submittal. If doing so, please indicate here.  
 GIS data is attached: Yes \_\_\_ No \_\_\_
5. Riparian Zone Is this request submitted as part of a Riparian Zone width determination? Yes\_\_\_ No\_\_\_
6. Acknowledgement & Signature Any material supplied by the Office of Natural Lands Management will not be published without crediting the Natural Heritage Database as the source of the material. It is understood that there will be a charge of \$70.00 per hour for the services requested. An invoice will be sent with the request response. **Please pay by check or money order (no credit card) payable to: "DEP – Office of Natural Lands Management" (please do not reference "NJ State Treasury")**.  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Time Frame for Response:**

Data requests are processed in the order in which they are received; PLEASE ALLOW AT LEAST 30 DAYS FOR RESPONSE.  
All responses will be emailed to the address provided above, unless other arrangements are specifically requested.

Submit Completed Form With Attachments To The Following Email Address: [NATLANDS@DEP.NJ.GOV](mailto:NATLANDS@DEP.NJ.GOV). You may also fax your data request to: (609) 984-1427. If you would like to send in your data request via regular mail, please use the following address:

**NJDEP Office of Natural Lands Management**  
Mail Code 501-04  
PO Box 420  
Trenton, NJ 08625-0420

FOR OFFICE USE ONLY

DATE RECEIVED \_\_\_\_\_

Item Code: REG \_\_\_ ST \_\_\_ NC \_\_\_ Hrs: \_\_\_\_\_

Project Code: \_\_\_\_\_ Inv.#: \_\_\_\_\_