9:00 a.m. COFFEE AND TEA

9:30 Opening Remarks
   • Welcome and introductions
   Joni Elliott, Chair

9:35 Non-Discrimination Policy
And Diversity Issues
   • Presentation and Discussion
   Pam Lyons, Director
   Equal Opportunity & Public Contract Assistance

10:35 BREAK

10:45 Business Meeting
   • November meeting notes
   • 2007 meeting logistics
   • NJCEE/IWG Web site report
   • Draft NJCEE/IWG bylaws
   Joni Elliott
   Tanya Oznowich
   Marc Rogoff

COMMITTEE UPDATES

10:55 Plan of Action Revision Process
   • Summary of activity to date
   Dale Rosselet, Chair

11:15 NJ Environmental Primer Update
   • Status of Spanish version/spring interests
   Tanya Oznowich

11:20 NJ EE Week/Earth Day 2006
   • Survey review
   • DEP Earth Day Efforts/Nat. EE Week
   • Earth Day NJ Web site contents
   Tanya Oznowich
   Marc Rogoff

11:50 New Business and Closing Remarks
   • Final announcements
   • ANJEE Conference reminder
   • Closing remarks
   • Meeting highlights & logistics for next meeting
   • Departure
   Joni Elliott
Joint Meeting of the New Jersey Commission on Environmental Education  
And Interagency Work Group  
– MEETING NOTES  
January 8, 2007

NJCEE Attendees: Tanya Oznowich, Janice Reese-Berardo, Anne Galli, Dale Rosselet, Joan Elliott, Dan Watts, Iris Duffield, Barry Schlegel, Sule Oyger  
IWG Attendees: Marc Rogoff, Laura Scatena, Nicholle Worland, Kyra Hoffmann  
Guests: Mike Skelly, Kenneth Feiler

OPENING ACTIVITY
- Diversity Training Session  
  Pam Lyons, Director, Equal Opportunity & Public Contract Assistance, DEP  
  Focus on value sharing for productivity, group priorities and group membership

GENERAL DISCUSSION/ BUSINESS ITEMS
- Motion to accept agenda: Dan, seconded by Dale – all in favor

- Web site: Dale questioned validity of "hit rates" when compared to users vs. "spam and scam hits" that detract from actual number. (She pointed out that Audubon has a similar situation.) Marc pointed out that DEP has software to distinguish the difference between actual users and others

- By-Laws: Tanya will be emailing proposed by-laws prior to next meeting in March for review and comments. Sections will include; membership/nominating process; operations; discrimination policy; and soliciting diversity (working w/DEP diversity groups)

- Membership: Introduction of Kenneth Feiler who is an applicant for a position on the commission. Kenneth is a dentist in North Jersey who is installing solar power cells to his offices in 3 counties

COMMITTEE UPDATES
- Plan of Action: Committee met after last meeting - report/data distributed  
  Measurable outcomes created/discussed  
  Measures of success/what commission is committed to doing to move plan forward  
  10 minutes of discussion - call or email Dale with other comments.  
  - Challenge will be "how to do it?" and ensure that priorities are clear  
  - EE directory can be included in commission plan (in partnership w/ANJEE)  
  - Funding - changes recommended to format - moving items to other areas  
  - Embellish, work with DOE "and other groups that effect EE"  
  - State funding should be pursued "RIGHT NOW!"  
  - State budget is strapped/tight - budget requests must show impact/not just facts/should appeal for multiple funding sources (public, private)  
  - We need to connect what we are doing with priorities of the Governor and/or DEP  
  - We should finish the POA, and use that to present for funding over the next 3 years/should we be doing a full comprehensive communications plan?  
  - ANJEE has a grant to do a directory, we should coordinate resources  
  - Scope should speak to resources and needs - fill any holes  
  - Audience of directory - discussion of value of printed vs. electronic version
- Should we have an EE summit?
- Should we include mentorships?
- Should we create/support/promote award programs? (Our own and/or existing programs)
- Does this document reflect what was said at the last meeting? Can we move forward with this? (Motion requested)
- The concern is that this list is "overly ambitious" - should we "rank them"?
- RESULTS OF RANKING:
  - 1-3 years: Communications plan / directory / models / DOE / Funding
  - 3-5 years: Grants / summit / awards / mentorship
- Not over ambitious, may be conservative - work with other resources to achieve!
- What is Missing?
- No mention of politicians (legislation)
- No business professionals involvement
- Need a liaison to these communities
- Grants - go to business communities, private and federal providers
- Municipalities/communities - push for special interests

- **Environmental Primer** – The Spanish version is available! Distribution possibilities requested - being promoted. Sources of funding for 07 version - March meeting discussion. (DCA is offering a Planning Board course - they should have the Primer.) Supply of primer (in English) is running low, need to print quickly for spring demand

- **Earth Day/Week** – Proclamation will be drafted. Website will reflect national theme. Laura and Nicholle had done bulk of work on the survey and had incorporated group input/feedback on latest draft. Final rendition of the letter and survey was presented to the commission and should go out in early 2007
  - Comments:
    - Sounds too regulatory - needs to be reworded
    - Needs a "perk" statement at beginning
    - Multiple events may occur at one location/group should allow for that
    - Tanya will make these corrections/revisions and DEP staff will conduct the mailing

**NEW BUSINESS**
- **ANJEE Conference** – remember to register for the conference - free day for NJCEE and IWG members (as per ANJEE, please note this on registration materials)

- **Next meeting** – March 6th – same time and location

- **Motion to adjourn** – Anne, seconded by Janice - all in favor

- Departure

Submitted by: M.R., 02/27/07