



**New Jersey Department of Environmental Protection  
Site Remediation and Waste Management Program**

**INSTRUCTIONS FOR LINEAR CONSTRUCTION PROJECT (LCP)  
NOTIFICATION AND FINAL REPORT FORM**

**General Instructions**

1. **Applicability.** Use this form when notifying the New Jersey Department of Environmental Protection (NJDEP) of a *Linear Construction Project (LCP)* and for submitting a final report for a *LCP*. The NJDEP will use the information presented in the form to determine the level of review, if necessary.
2. **Updates.** The NJDEP may update this form periodically. Please ensure you are using the latest version of this form. Download the latest version of this form from the NJDEP Website: <http://www.nj.gov/dep/srp/srra/forms>.
3. **Signatures.** This form must be signed by the licensed site remediation professional hired by the linear construction entity.
4. Completed forms should be sent to:

Bureau of Case Assignment & Initial Notice  
Site Remediation Program  
NJ Department of Environmental Protection  
401-05H  
PO Box 420  
Trenton, NJ 08625-0420

**Section A. Person Conducting a Linear Construction Project Contact Information**

- **Name:** Provide the name of the linear construction entity (LCE) i.e., ABC Corporation.
- **Phone:** Provide the phone and fax numbers for the LCE project coordinator.
- **Project Coordinator Name:** Provide name of the LCE project coordinator.
- **Street Address:** Provide the street address for the LCE project coordinator.
- **Municipality:** Provide the name of the municipality of the LCE project coordinator and indicate if it is a township, a borough, or a city. NOTE: This should be the name of the municipality and not the local name.
- **State:** Provide the state for the LCE project coordinator.
- **Zip Code:** Provide the zip code for the LCE project coordinator.
- **Email Address:** Provide email address for the LCE project coordinator.

**Section B. Submittal Type**

Indicate the reason for submitting the form by checking either Initial Notification or Final Report.

- If this form is being submitted to the NJDEP to provide initial notification:
  1. Provide the proposed start date and projected end date of the project.
  2. Indicate if soil reuse is planned for this project. If "Yes," provide a brief description of the reuse plan.
- If this form is being submitted with a Final Report, indicate if the person conducting the linear construction project varied from the NJDEP Linear Construction Technical Guidance. If "Yes," provide a brief description of the variance(s).

**Section C. Fees**

The fee for submitting the Initial Notification of a LCP is \$450.

The fee for submitting a Final Report for a LCP shall be based on the number of contaminated properties, or parts of properties as follows:

- \$1,000 for one through five contaminated properties or parts of contaminated properties;
- \$3,000 for six through ten contaminated properties or parts of contaminated properties; or
- \$5,000 for 11 or more contaminated properties or parts of contaminated properties.

Checks shall be made payable to "Treasurer State of New Jersey". Include your Program Interest ID and Case Number on your check.

**Section D. Description of the Linear Construction Project**

Include the name and type of the linear construction project with a brief description of the project. Include a complete list of municipalities and counties where the project will be, or was, conducted. Attach additional pages if necessary.

**Section E. Description of Anticipated / Encountered Contaminated Properties within the LCP**

If you are submitting this form to provide Initial Notification of a linear construction project, list the contaminated properties you anticipate will be involved in the LCP. If you are submitting this form with a Final Report, list the contaminated properties that were actually encountered during the LCP.

Provide the property name, DEP program interest number (if there is one), the street address and a brief description of the nature and extent of contamination for each anticipated or encountered property.

**Section F. Licensed Site Remediation Professional Information and Statement**

- LSRP ID Number: Provide the Licensed Site Remediation Professional ID Number.
- Provide the name, phone number, email and mailing address (city/town, state, zip code) of the Licensed Site Remediation Professional.
- The certification in this section shall be signed and dated by the Licensed Site Remediation Professional.