

**NJDEP
Site Remediation Reform Act
Near-term Priorities Group
Meeting Record Form**



Record prepared by Tessie Fields

Date	March 21, 2011
Location	DEP HQ, 6 th Floor Large Conference Room
Attendees	See meeting attendance sheet
Action Items	<p>1. Reviewed LSRP Overview, Quick Reference Guide, and Outreach Email and discussed and incorporated changes suggested by the Committee.</p> <p>2. The Committee discussed the changes it would like to see on the SRP web site to make it more intuitive and user friendly to find information regarding the LSRP program. Other suggestions included adding a search engine to look up topic specific areas within the SRP website; and adding the LSRP Contacts List to the main page.</p> <p>3. DEP also informed the Committee of the May 2012 Readiness effort including - each Bureau will be sending out letters to Responsible Parties who are “not continuously remediating” to advise them of the provisions under SRRA and that they have an affirmative obligation to complete their remediation within certain regulatory and mandatory timeframes and that they need to hire and LSRP.</p> <p>DEP further informed the Committee that form letters will be going out to all Responsible Parties reminding them of the provisions of SRRA and encouraging them to Opt-In. A second letter will go out in November of 2011 advising that there is on 6 months until the LSRP Program is in full effect.</p> <p>4. The Committee members also asked that the FAQs be updated to include answers to issues as they arise, such as Direct Oversight questions, Remedial Action Permits and Historic Fill cases as it relates to Financial Assurance.</p>
Issues for Referral to Steering or other Committee	Committee members will forward ideas to DEP members for future issues and projects that the committee may want to take on.
Next Meeting Date	Monday, May 16, 2011. (The April 18 th meeting is being cancelled due to scheduling conflicts)

Topics for next meeting	<ol style="list-style-type: none">1. Status of Non Continuously Remediating letters2. Web Page Development3. Issues/questions encountered by regulated community resulting from SRRA/LSRP Program.4. Include scenarios of the various issues along with answers in the FAQ portion of the website