

**NJDEP
Site Remediation Reform Act
Near-term Priorities Group
Meeting Record Form**



Record prepared by Tessie Fields

Date	June 20, 2011
Location	DEP HQ, 6 th Floor Large Conference Room
Attendees	See Meeting Attendance Sheet
Action Items	<p>1. Committee requested that a process be set up for LSRPs (and others) to submit questions to the Department and for the Department to respond to those questions in a systematic way.</p> <p><u>Response</u> The Department will implement an improved FAQ page to post generic topic specific questions and answers. It will be categorized by topic area for ease of use and reference and provide the DEP contact information for the DEP topic area expert. This forum however <u>will not</u> be used to answer case specific questions but rather it is intended to answer the more frequently asked questions in an effort to make this information available to all interested parties.</p> <p>2. DEP staff explained the May 2012 readiness letter campaign. Approx 6,000 letters were sent to Responsible Entities advising that they still had open cases and they should hire an LSRP to remediate their sites in accordance with the new rules and regulations under SRRA. DEP also explained that many recipients of the letters did not know they were still responsible for remediation tasks or administrative items.</p> <p>Another round of 'reminder' letters may be sent in November.</p> <p>3. The Committee asked how a responsible entity or interested party could track a case status after submission of documents by an LSRP.</p> <p><u>Response</u> DEP explained that Dataminer could be used to obtain a lot of information about specific cases – such as what documents have been received and if they have been inspected and reviewed by the Department.</p>

	<p>4. The Committee asked when the New SRP Rules will be published.</p> <p><u>Response</u> It is anticipated that the new rules will be published in the NJ Register in August or September.</p> <hr/> <p>5. The Committee asked what is happening with Case Managers once the LSRP program is fully implemented in May 2012.</p> <p><u>Response</u> Some Case Managers will become inspectors and reviewers and others will remain case managers for publicly funded cases and direct oversight cases. Others may be reassigned based on the reorganization of the Department.</p> <p>6. The Committee raised concern relative to cases that are required to complete the Remedial Investigation by 2014. It is their opinion that not enough information is being distributed about this deadline.</p> <p><u>Response</u> DEP staff agreed to look into this and determine how information regarding this deadline needs to be distributed.</p>
<p>Issues for Referral to Steering Committee</p>	<p>Tessie agreed to ask Steering Committee to refer issues to the Near Term Committee to work on as well as to relay important policy information to the Near Term Committee for dissemination through various outreach initiatives.</p>
<p>Next Meeting Date</p>	<p>Monday, July 18, 2011</p>
<p>Topics for next meeting</p>	<ol style="list-style-type: none"> 1. Discuss progress made on FAQ process 2. Members to identify additional 'hot' topics that need clarification and communicate to all interested parties, via web, listerv and other identified media outlets. 3. Invite other DEP Technical Topic experts to attend meeting to answer questions and clarify issues. Karen Hershey, the DEP liaison with the LSP Board agreed to come to the next meeting to brief members on board activities.