

NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

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N.J.A.C. 10:122 - REQUIREMENTS FOR CHILD CARE CENTERS

- The Manual of Requirements is promulgated pursuant to the child Care Center Licensing Law, N.J.S.A. 30:5B-1 to 15, supplemented by P.L. 1992, c.95.
- The Department of Children and Families (DCF), Office of Licensing (OOL) is authorized to license child care centers caring for six or more children under 13 years of age for less than 24 hours a day.



New or Relocating CCC

- To obtain a CCC license for **new or relocating** CCC's required documentation must be submitted to DCF, OOL ensuring adequate environmental conditions are met
 - Letter of Prior Use – Issued by Local Construction Official indicating if the building ever housed a hazardous use group
 - Water Bill – PCWS or Safe Drinking Water Certification – Well
 - Response Action Outcome Letter issued by LSRP
 - Lead Paint Inspection Report – if building was constructed in 1978 or earlier
 - Department of Health Safe Building Interior Certification - if required
 - Constructed in 1978 or earlier
 - Previous hazardous use
 - Co-located with a nail salon or dry cleaners
 - LSRP/DEP referral (DCF language) if concerns arise when doing the PASI
- Besides required **environmental** documents, CCC's must obtain and submit additional documents such as tax information and background checks



CCC Renewals

- **Renewing** CCC with prior NFA, CCFAL or RAO can submit DCF **Attestation Form** if there are no changes OR conditions
- Attestation Form completed by owner of CCC attesting that no changes have occurred since opening or previous renewal



Previously Licensed Child Care Centers

- A new or relocating CCC applying for a license at a previously operated CCC **must** contact DCF first to determine if a new RAO is required
- A Recertification Form **may** be submitted in lieu of a RAO **only** if specific criteria is met
 - There have been no changes since the CCC ceased operation which **must be within 1 year**
 - There are no existing conditions on previously issued NFA or CCFAL or RAO



Outdoor Play Area Requirements

- Minimum of 150 square feet of net outdoor space is **required** for centers licensed prior to 9/1/2013
- Minimum of 350 square feet of net outdoor space is **required** for new and relocating centers licensed on or after 9/1/2013
- **Must** have prior approval from DCF, OOL to use an off site play area
- Not required for School Age Child Care Centers or nursery schools that operate less than 3 hours a day



Proposed Amendments

- Water testing for lead and copper conducted by a DEP certified laboratory will be required for centers serviced by a public community water system
 - from all faucets and other sources used for **drinking water** or food **preparation**
 - from at least 50 percent of all indoor water faucets utilized by the center
- All new or relocating centers after 3/6/2018 shall not be located in a building that was formerly a dry cleaner or funeral home



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