IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

**[System Name] Has Levels of [Contaminant] Above the Drinking Water Standard**

Our water system recently violated a drinking water standard. Although this is not an emergency, as our customers, you have a right to know what happened, what you should do, and what we [did/are doing] to correct this situation.

**IF A LANGUAGE OTHER THAN ENGLISH IS SPOKEN BY A POPULATION OF 10% OR MORE WITHIN A MUNICIPALITY BASED ON US CENSUS DATA REPEAT THE ABOVE STATEMENTS AND INCLUDE THE FOLLOWING IN ENGLISH AND THE APPLICABLE LANGUAGE(S):** “Contact [name of contact] at [phone number], [mailing address] or [email address] for questions or to obtain a translated copy of this public notice.”

**Insert if this is a subsequent public notice for an ongoing violation:** You were previously notified of the [contaminant(s)] MCL violation at [applicable Point(s) of Entry] in public notice(s) issued on [dates of previously issued public notices for the contaminant(s) at point(s) of entry]. The most recent public notice and update regarding this matter are available at [website location of public notice and updates or public location of public notice and updates].

We routinely monitor for the presence of drinking water contaminants. On [date], we received notice that the sample(s) collected on [date(s)] showed that our system exceeds the standard, or maximum contaminant level (MCL), for [contaminant]. The MCL for [contaminant] is [MCL value and unit of the MCL value] **Insert if MCL is based on a Running Annual Average:** [and is based on a running annual average (RAA), in which the samples collected for the past 12 months at the treatment plant are averaged.]

**Insert if MCL is based on a Running Annual Average: OPTION 1 Running Annual Average Exceeds:** The RAA for [contaminant] based on samples collected over the last year is [sample result value and unit of the MCL value] **OR** **OPTION 2 High Value Detected and Will Continue to Exceed:** [contaminant] was found at [sample result value and unit of the MCL value] which will cause the RAA to exceed the MCL regardless of the next three-quarter results **OR** **OPTION 3 High Value Detected Previously and Continuing to Exceed:** As we informed you in a public notice on [date], sample results on [date of high value sample] showed [contaminant] levels in the water at [sample result that caused the RAA to be above the MCL], which caused the RAA to exceed the MCL even though our most recent sample taken on [date] is below the MCL at [insert sample result for this quarter].

**Insert if MCL not based on Running Annual Average:** [Contaminant] was found at [MCL value and unit of the MCL value].

**What does this mean?**

This is not an emergency. If it had been an emergency, you would have been notified within 24 hours. \*Include as written in italics, all standard health effects language from [Appendix B to 40 CFR 141 Subpart Q](https://www.govinfo.gov/content/pkg/CFR-2019-title40-vol25/pdf/CFR-2019-title40-vol25-part141-subpartQ-appB.pdf) in accordance with the exceeding contaminantwith an asterisk on both ends.*\**

**What should I do?**

* There is nothing you need to do. You do not need to boil your water or take other corrective actions. However, if you have specific health concerns, consult your doctor.
* If you have a severely compromised immune system, have an infant, are pregnant, or are elderly, you may be at increased risk and should seek advice from your health care providers about drinking this water.

What is being done?

[Describe corrective action(s)]. We anticipate resolving the problem within [estimated time frame].

\*For community water systems, if only one portion of the service area is impacted and you were granted permission from the state to limit the distribution of the public notice, it is highly recommended to include a map of the afflicted area. The system should copy and paste a map below if it elects to include one\*

**OPTION**: Only a portion of our service area, specifically [area] is affected by this public notice. Please see find a map illustrating the affected area [attached/enclosed/below].

For more information, please contact [name of contact] at [phone number], [mailing address] or [email address].

*\*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail. \**

This notice is being sent to you by [system name]. PWSID #: [PWS ID#].

Date distributed: [date]