**Name**

**Mailing Address This address must be for:**

* **Each residential, commercial, or institutional address affected service line of unknown composition and addressed to the primary resident or commercial or institutional occupant thereof, as appropriate.**
* **Each off-site owner of property documented to have a service line of unknown material and addressed to the property owner’s last known address, as determined through the review of local property tax and other available records.**

**Notice of Unknown Service Line Composition**

**Instructions: The notice shall contain large, easily readable text and be presented on distinctly colored paper or other paper that is easily distinguishable from the water billing statement.**

**NOTE: For systems that serve a municipality in which 10% or greater of residents primarily speak a language other than English, you must provide a translated copy of this notice along with the English version.**

Dear [resident, customer, non-paying consumer, or any off-site owner of property] of [physical address]:

EPA’s Lead and Copper Rule Revisions require that all water systems to notify customers, non-paying consumers, and any off-site owner of a property (e.g., landlord) when they are served by a service line of unknown composition. Our service line inventory is available at [water systems website] OPTION: and at [public location]. Our most recent service line inventory indicates that the above address has a OR {#} service line(s) of unknown composition, and may be lead. OPTION: If more than one service line of unknown composition serves the property, then reflect that number.

**Include information here about opportunities for the consumer to identify their portion of the service line. For example, include information about where consumers can submit their suspected service line material (i.e. a website, email box or phone number). Or if your water system is doing home inspections to identify the materials, include information about that program here.**

**A service line is a portion of pipe that connects the water main to the building inlet OPTIONAL: (as seen in the photo below.) Ownership of the service line varies by water system, but for [water system name], the service line is owned [entirely OR partially] by the water system [and/or property owner]. OPTION 1: for split ownership: The service line materials on the water system side are [insert material types] and the service line materials on the property owner side are [insert material types]. OPTION 2: for entire ownership: The service line materials are [insert material types].**

**[Water system] [is developing] or [has developed] a lead service line replacement program. OPTIONAL: Information on this program is available at [water system’s website or public location for LSLR plan, program information, and annual report]. REQUIRED IF CUSTOMER OWNS A PORTION OF THE LINE: If you are planning to replace your lead service line, contact us at [system** **phone number] prior to replacement so that we can coordinate our efforts.**

**OPTIONAL (to use image):**

Diagram

Description automatically generated

*Image from: Lead Service Line Replacement Collaborative (2021)*

**Health Effects of Lead**

Exposure to lead in drinking water can cause serious health effects in all age groups. Infants and children can have decreases in IQ and attention span. Lead exposure can lead to new learning and behavior problems or worsen existing learning and behavior problems. The children of women who are exposed to lead before or during pregnancy can have increased risk of these negative health effects. Adults can have increased risks of heart disease, high blood pressure, and kidney, or nervous system problems.

**Sources of Lead in Drinking Water**

Although most lead exposure occurs from inhaling dust or from contaminated soil, or when children eat paint chips, the U.S. Environmental Protection Agency (USEPA) estimates that 10 to 20 percent of human exposure to lead may come from lead in drinking water. Infants who consume mostly mixed formula can receive 40 percent to 60 percent of their exposure to lead from drinking water. Lead is rarely found in the source of your drinking water but enters tap water through corrosion, or wearing away, of materials containing lead in the water distribution system and household plumbing materials. These materials include lead-based solder used to join copper pipes, brass, and chrome-brass faucets, and in some cases, service lines made of or lined with lead.

New brass faucets, fittings, and valves, including those advertised as “lead-free”, may still contain a small percentage of lead, and contribute lead to drinking water. The law currently allows end-use brass fixtures, such as faucets, with up to 0.25 percent lead to be labeled as “lead free”. However, prior to January 4, 2014, “lead free” allowed up to 8 percent lead content of the wetted surfaces of plumbing products including those labeled National Sanitation Foundation (NSF) certified. Visit the NSF website at www.nsf.org to learn more about lead-containing plumbing fixtures. Consumers should be aware of this when choosing fixtures and take appropriate precautions.

When water stands in lead service lines, lead pipes, or plumbing systems containing lead for several hours or more, the lead may dissolve into your drinking water. This means the first water drawn from the tap in the morning, or later in the afternoon if the water has not been used all day, can contain fairly high levels of lead.

**Steps You Can Take to Reduce Exposure to Lead in Drinking Water**

*For a full list of steps visit:* [*https://www.state.nj.us/dep/watersupply/dwc-lead-consumer.html*](https://www.state.nj.us/dep/watersupply/dwc-lead-consumer.html)

1. **Run the cold water to flush out lead.** Let the water run from the tap before using it for drinking or cooking any time the water in the faucet has gone unused for more than six hours. The longer the water resides in plumbing the more lead it may contain. Flushing the tap means running the cold-water faucet. Let the water run from the cold-water tap based on the length of the lead service line and the plumbing configuration in your home. In other words, the larger the home or building and the greater the distance to the water main (in the street), the more water it will take to flush properly. Although toilet flushing or showering flushes water through a portion of the plumbing system, you still need to flush the water in each faucet before using it for drinking or cooking. Flushing tap water is a simple and inexpensive measure you can take to protect your health. It usually uses less than one gallon of water.
2. **Use cold, flushed water for cooking and preparing baby formula.** Because lead from lead-containing plumbing materials and pipes can dissolve into hot water more easily than cold water, never drink, cook, or prepare beverages including baby formula using hot water from the tap. If you have not had your water sampled or if you know, it is recommended that bottled or filtered water be used for drinking and preparing baby formula. If you need hot water, draw water from the cold tap and then heat it.
3. **Do not boil water to remove lead.** Boiling water will not reduce lead; however, it is still safe to wash dishes and do laundry. Lead will not soak into dishware or most clothes.
4. **Use alternative sources or treatment of water.** You may want to consider purchasing bottled water or a water filter. Read the package to be sure the filter is approved to reduce lead or contact NSF International at 800-NSF-8010 or [www.nsf.org](http://www.nsf.org) for information on performance standards for water filters.
5. **Determine if you have interior lead plumbing or solder.** If your home/building was constructed prior to 1987, it is important to determine if interior lead solder or lead pipes are present. You can check yourself, hire a licensed plumber, or check with your landlord.
6. **Replace plumbing fixtures and service lines containing lead.** Replace brass faucets, fittings, and valves that do not meet the current definition of “lead free” from 2014 (as explained above). Visit the NSF website at [www.nsf.org](http://www.nsf.org) to learn more about lead-containing plumbing fixtures. **If you are planning to replace your lead service line, contact us at [system phone number].**
7. **Remove and clean aerators/screens on plumbing fixtures.** Over time, particles and sediment can collect in the aerator screen. Regularly remove and clean aerators screens located at the tip of faucets and remove any particles.
8. **Test your water for lead.** Call us at [phone number] to find out how to get your water tested for lead. Testing is essential because you cannot see, taste, or smell lead in drinking water**. (Include information on your water system’s testing program. For example, do you provide free testing?** **P.L.2021, c.265 requires water systems to cover the testing of customer-requested samples under the instances of a lead and/or copper action level exceedance and partial lead service line replacement).**
9. **Get your child tested.** Contact your local health department or healthcare provider to find out how you can get your child tested for lead if you are concerned about lead exposure. New Jersey law requires that children be tested for lead in their blood at both 1 and 2 years of age and before they are 6 years old if they have never been tested before or if they have been exposed to a known source of lead.
10. **Have an electrician check your wiring.** If grounding wires from the electrical system are attached to your pipes, corrosion may be greater. Check with a licensed electrician or your local electrical code to determine if your wiring can be grounded elsewhere. DO NOT attempt to change the wiring yourself because improper grounding can cause electrical shock and fire hazards.
11. **Water softeners and reverse osmosis units** will remove lead from water but can also make the water more corrosive to lead solder and plumbing by removing certain minerals; therefore, the installation of these treatment units at the point of entry into homes with lead plumbing should only be done under supervision of a qualified water treatment professional.

For more information, please contact [name of contact] at [phone number] or [email address or mailing address].

The owner or operator (e.g., landlord) of a multi-unit dwelling (e.g., apartment building) must distribute this information to every resident. Delivery of a hard copy of the notice must be done by hand, or mail, and by posting the information in a conspicuous location in the common area of each dwelling.

*Please share this information with all other people who consume this water at this address provided by [water system], especially those who may not have received this notice directly (for example, people in nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you by [water system]. State Water System ID#: [PWSID]

Date distributed: [date distributed]